

## **MINUTES - REGULAR MEETING**

Wednesday, April 13, 2016

7:00 p.m

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### 1.0 MEETING AND ORGANIZATION

#### 1.1 Establish Quorum & Roll Call

7:10 pm Meeting called to order by Hunt.

Present: Hunt, Leguillon, Cook, J. Roppel and H.Roppel.

Staff: Tom Reed

### 2.0 PUBLIC FORUM

#### 2.1 Public Comment-None

#### 2.2 Committees-None

#### 2.3 Staff Report/Monthly Service Report.

Caretaker Report-See attached

**MOTION:** J. Roppel moves to appoint HRoppel to review and approve bids for weed abatement in Robins park. Cook seconds the motion. 4-0-0

Bookkeeper Report –See Attached. At&T new internet provider, Cruzio to provide email for interim until email address can get updated.

### 3.0 REGULAR BUSINESS

#### 3.1 Approve March 2016 Regular Meeting minutes.

**MOTION:** Cook moves to approve the February 2016 Regular Meeting Minutes with corrections, H. Roppel seconds motion, 4-0-0.

#### 3.2 General Ledger Fund Reports and Expense Report. **MOTION** Leguillon moves to approve the General Ledger Fund Balance in the amount of \$334,594.44, Cook seconds the motion. 4-0-0.

#### 3.3 Revenue and Expense Report. **MOTION** Leguillon moves to approve the Financial Summary with total Revenues in the amount of \$1,734.62 and Expenditures in the amount of \$10,110.95. HRoppel seconds the motion. 4-0-0.

#### 3.4 Additions to the Agenda-Recycle and Green Waste bins. Director HRoppel to do walk through with Caretaker to research can placement and location.

### 4.0 CONTINUING BUSINESS

#### 4.1 MOU with LSBIA project discontinued.

#### 4.2 See Caretakers report on weed abatement.

#### 4.3 Clubhouse window coverings Director Cook reports coverings to be installed on April 20, 2016. HRoppel reports to the board that the bathroom project design is currently being worked on.

#### 4.4 Board Room Chairs Director Hunt reports that he is still looking for replacements.

#### 4.5 Tennis Backboard see caretakers report.

#### 4.6 Rental Rate Review-Continued

#### 4.7 New Bylaws-Continued

### 5.0 NEW BUSINESS

#### 5.1 LAFCO capital plan. Director Hunt reports on LAFCO Capital plan for accumulated fund balances.

LSBRD  
314 Estrella Ave.  
Clubhouse Boardroom

- 5.2 Appropriations Limit for district. **MOTION.** JRoppel moves to approve Resolution No. 2016-4-13, Cook seconds the motion, 4-0-0.
  - 5.3 Audit Schedule and Tasks. **MOTION.** HRoppel moves to hire the county of Santa Cruz to audit the district for FY ending June 30, 2015, Cook seconds the motion. 4-0-0.
  - 5.4 Community Event and Alcohol use. Hunt to contact LSBIA regarding exemption for alcohol use on Florido lawn for community fundraiser.
  - 5.5 Security Requirements for Clubhouse use. **MOTION** JRoppel moves that all future contracts that include alcohol use requires two security guards. Leguillon seconds 4-0-0.
  - 5.6 First Alarm with IA. Board decided to keep contract and use as it is.
  - 5.7 Measure S Funding for Library. If Measure S passes Library will contact us with money for building contributions.
  - 5.8 Community Forums on Transportation. Hunt to report to board with future meetings.
- 6.0 DIRECTORS' REPORTS
- 6.1 Director Reports-None.
- 7.0 RECAP ACTION ITEMS
- 7.1 Secretary Leguillon read notes as to what action items each board member had.
- 8.0 FUTURE MEETINGS
- Next regular meeting is scheduled for May 11, 2016, at 7:00pm.
- 9.0 ADJOURN REGULAR MEETING
- Adjourned 9:10 pm

Respectfully Submitted:

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Dagmar Leguillon, Secretary LSBRD