

MINUTES - REGULAR MEETING

Wednesday, May 11, 2016

7:00 p.m

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

7:02 pm Meeting called to order by Hunt.

Present: Hunt, Leguillon, Cook and H.Roppel.

Staff: Tom Reed and Deedee Brewer

2.0 PUBLIC FORUM

2.1 Public Comment-Becky Stienbruner requests the use of the clubhouse for a candidate's forum. Hunt to contact other candidates to find out if they are interested.

Mary Arman, Treasurer from LSBIA requests clarification from board on sponsored events. LSBRD to cover rental, cleaning and security guard to be provided by IA. MOTION Leguillon moves to sponsor all IA events currently on the 2016 calendar, by providing the rental fee, IA to cover the cleaning and security guard costs. List of events attached. Cook seconds the motion. 4-0-0.

2.2 Committees-None

2.3 Staff Report/Monthly Service Report.

Caretaker Report-See attached

Book Keeper Report. After school program to pay 2015-2016 rental for after school program.

3.0 REGULAR BUSINESS

3.1 Approve April 2016 Regular Meeting minutes.

MOTION: Cook moves to approve the April 2016 Regular Meeting Minutes as submitted, H. Roppel seconds motion, 4-0-0.

3.2 General Ledger Fund Reports and Expense Report. **MOTION** Leguillon moves to approve the General Ledger Fund Balance in the amount of \$378,849.44, Cook seconds the motion. 4-0-0.

3.3 Revenue and Expense Report. **MOTION** Cook moves to approve the Financial Summary with total Revenues in the amount of \$55,415.73 and Expenditures in the amount of \$11,160.73. HRoppel seconds the motion. 4-0-0.

3.4 Additions to the Agenda-Record Retention policy. Leguillon to contact CARPD to research record retention policies.

4.0 CONTINUING BUSINESS

4.1 Clubhouse restroom update. HRoppel reports to board on recent info obtained from architecture firm. Questions from board regarding locking doors, unisex etc. HRoppel to invite Architect to attend meeting.

4.2 Clubhouse landscape update. See attached invoice. Board approves additions to project as submitted.

4.3 Audit Update. Audit is still in process, but needs several policies adopted by the board.

4.4 Bylaws Review. Motion. Leguillon moves to adopt the bylaws as submitted dated May 11, 2016. HRoppel seconds the motion 4-0-0.

LSBRD
314 Estrella Ave.
Clubhouse Boardroom

5.0 NEW BUSINESS

- 5.1 New Board Room Table. Table selected for board room, Hunt to contact furniture company for purchase and delivery.
- 5.2 Annual Signing of Personal Code of Conduct. Board executed personal code of conduct as submitted. Dated May 11, 2016.
- 5.3 Office IT equipment and organization of document archive. Hunt to research options.

6.0 DIRECTORS' REPORTS

- 6.1 Director Reports-None.

7.0 RECAP ACTION ITEMS

- 7.1 Secretary Leguillon read notes as to what action items each board member had.

8.0 FUTURE MEETINGS

Next regular meeting is scheduled for June 8, 2016, at 7:00pm.

9.0 ADJOURN REGULAR MEETING

Adjourned 9:20 pm

Respectfully Submitted:

Dagmar Leguillon, Secretary LSBRD