

MINUTES - REGULAR MEETING

Wednesday, August 10, 2016

7:00 p.m

1.0 MEETING AND ORGANIZATION

- 1.1 Establish Quorum & Roll Call
7:07 pm Meeting called to order by Hunt.
Present: Hunt, Leguillon, Cook,
Staff: Tom Reed

2.0 PUBLIC FORUM

- 2.1 Public Comment-None
- 7:10 H.Roppel arrives.
- 2.2 Committees-None
 - 2.3 Staff Report/Monthly Service Report.
Caretaker Report-See attached
Book Keeper Report. None.

3.0 REGULAR BUSINESS

- 3.1 Approve July 2016 Regular Meeting minutes.
MOTION: Cook moves to approve the July 2016 Regular Meeting Minutes, HRoppel seconds motion, 4-0-0.
- 3.2 General Ledger Fund Reports and Expense Report. **MOTION** Cook moves to approve the General Ledger Fund Balance for July in the amount of \$353,253.09, Leguillon seconds the motion. 4-0-0.
- 3.3 Revenue and Expense Report. **MOTION** Cook moves to approve the Financial Summary with total Revenues in the amount of \$6,139.15 and Expenditures for in the amount of \$6,139.15. HRoppel seconds the motion. 4-0-0.
- 3.4 Additions to the Agenda-Graffiti on At&T boxes in Ian's Park. Hunt to send Graffiti Abatement program contact info to caretaker to call for removal. Cook to contact Sheriff substation about graffiti

4.0 CONTINUING BUSINESS

- 4.1 Audit update-Management Letter sent by auditor, Hunt to circulate to board members for next meeting.
- 4.2 Recommendation for Computer purchase. **MOTION.** Hunt to purchase Imac computer presented to board conditioned on accessibility to county payroll system for book keeper. HRoppel seconds motion. 4-0-0
- 4.3 Records Retention Policy. Leguillon presented draft record retention policy for feed back from the board will revise based on board comments and send out for September meeting.
- 4.4 Entryway Fence. Fence designs for front garden of clubhouse presented to board, Caretaker to contact Jared of Common Grounds Designs and Jay Welty for bids to construct.
- 4.5 Candidate Filing. Deadline to file candidacy for new and renewing board members deadline is Friday.

LSBRD
314 Estrella Ave.
Clubhouse Boardroom

5.0 NEW BUSINESS

- 5.1 Clubhouse Improvements. HRoppel met with Architect to discuss change in bathroom plans will present revised drawings next meeting. Caretaker installed new cork board in display cabinet.
- 5.2 Triangle park update. HRoppel met with landscaper companies, will present 3 landscaper designers at the next meeting.
- 5.3 Installation of Tow away signs on Florido Avenue. Board discusses tow away procedure for Florido Avenue and need to post tow away sign. This matter was tabled until more info was available regarding liability for district.
- 5.4 Bluff Barrier and Signs. IA requested that the RD approve no motorcycle and no hang glider signs to be posted on RD property at the bluffs. **MOTION.** Hunt, moves to approve the installation of no motor cycle and no hang glider signs at the bluff on the Rec district property by the IA. Second by HRoppel. 3-1-0.
- 5.5 Owl Boxes in Robins Park. IA has requested permission to install owl boxes in Robins Park. Board approves action.

6.0 DIRECTORS' REPORTS

- 6.1 Director Reports-Hunt reports to the board that he has been contact by Santa Cruz County Library system regarding proposed improvements to LSB library as a result of the bond measure approved by voters last election. Hunt will meet with head of Library and Cindy Jackson to discuss improvements. Director Hunt informs board he would like to put a reminder in the beachcomber regarding the NO DOG POLICY in Bachelors park.

7.0 RECAP ACTION ITEMS

- 7.1 Secretary Leguillon read notes as to what action items each board member had.

8.0 FUTURE MEETINGS

Next regular meeting is scheduled for September 14, 2016, at 7:00pm.

9.0 ADJOURN REGULAR MEETING

Adjourned 9:15 pm

Respectfully Submitted:

Dagmar Leguillon, Secretary LSBRD