

LA SELVA BEACH RECREATION DISTRICT
Approved Minutes for the February 12, 2018, Regular Meeting

New Resolutions and Motions Passed:

Motion: John moves to authorize the Chair and/or District Manager to act for the District on business with the Governor's Office of Emergency Services. Rick second. Passed 4-0-0.

Motion: John moves to accept the bid from Coastal Landscaping, Inc., to maintain District landscaping according to the scope of work prepared by the District Manager and included in the bid, at a cost of \$1,090 per month. Rick second. Passed 4-0-0.

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

Called to order at 7:04 p.m. by Jim Rhodes.

In attendance: Directors Jim Rhodes, John Hunt, Heiko Roppel, Rick Starr

District Manager Kelli Sebastian

Quorum established.

2.0 PUBLIC FORUM

2.1 Public Comment:

The Aptos/La Selva Fire District asked to hold their annual pancake breakfast in the Clubhouse courtyard on Saturday May 6 from 8:00 to 11:30 a.m. The Fire District agreed to pay the \$125 cleaning fee and the District agreed to sponsor the event by covering all other charges.

Alex Ross presented an invoice for \$571.80 for waddles to address a drainage issue at Robin's Park and discussed recent changes in road grading that may affect drainage.

2.2 Committees: No comments from committees.

2.3 District Manager's report: The Board will decide at a future meeting whether District Manager's report will be attached to final minutes after approval by the Chair.

3.0 REGULAR BUSINESS

3.1 Approve Minutes

The January 8, 2018, minutes were presented by John. No revisions were suggested. John moved to accept. Jim second. Passed 3-0-1

3.2 Accept General Ledger Fund Balance

The Financial Summary was presented by Rick.

Heiko moved to accept the January 31, 2018, General Ledger Fund Balance of \$224,848.99. John second. Passed 4-0-0.

3.3 Approve Revenue & Expense totals from Financial Summary

Heiko moved to approve the Revenue total of \$2492.81 and Expense total of \$79,379.69. John second. Passed 4-0-0

3.4 Additions to agenda: None.

4.0 CONTINUING BUSINESS

4.1 Triangle Park Update

The decomposed granite surface was discussed and it was recommended that if it is to get sealed it needs to be done annually or the divots will worsen.

The Board did not approve any of the designs for the park sign, and the District Manager will ask the maker of the previous sign for ideas.

4.2 Restroom remodel update

The contractor estimated the restroom remodel would be completed March 16, one day before the LSBIA St. Patrick's Day event.

Neither the architectural plans nor the scope of work specified the finish for the wall facing into the main hall. The Board inspected work Jim Ross had done on the door to the chair closet and suggested we investigate that approach to finishing the wall outside the restroom. In the meantime the wall will be painted a color selected by the District Manager.

4.3 Clubhouse Roof: monitoring and repair plan

The Board decided to ask Ifland to monitor the main hall beams and roof every 6 months instead of every three.

The Board decided to tell Ifland to stop further work on the main hall roof. Monitoring indicates that the roof is stable, and the best time to make repairs would be the next time the exterior shingles need to be replaced. At that point a new Board will likely decide whether to support the roof with trusses or rebuild the roof.

4.4 Rental Rates proposal

The Board was in general agreement that the rental rates should be simplified by stating one rental price that included the insurance, janitorial and security fees, rather than itemizing these as is currently done. The Board decided that further work is needed to determine what the resident and non-resident fees should be. This may involve public outreach, legal opinion, and consideration of social and financial implications.

4.5 Board Director conflict of interest concern

An attorney advised that there was no conflict of interest if a director served on both the LSBRD and the LSB Improvement Association boards.

4.6 Robin's Park drainage projects

There is the possibility that neighbors will undertake drainage improvements in Robin's park and then ask the Board for financial support after the fact. The Board decided that

the Secretary should document any requests for such work made at LSBRD meetings, and that the Board needs to approve such projects in advance. It was recommended that the District Manager or a director should investigate the legal interactions between the Asta and Arbolado road organizations and the District.

5.0 NEW BUSINESS

5.1 OES Agent Resolution

Motion: John moves to authorize the Chair and/or District Manager to act for the District on business with the Governor's Office of Emergency Services. Rick second. Passed 4-0-0.

5.2 Landscaping Contract Bids

Motion: John moves to accept the bid from Coastal Landscaping, Inc., to maintain District landscaping according to the scope of work prepared by the District Manager and included in the bid, at a cost of \$1,090 per month Rick second. Passed 4-0-0.

5.3 District Manager Review scheduling

The schedule for the District Manager's performance review will be discussed at the March regular Board meeting.

6.0 DIRECTORS' REPORTS

None.

7.0 RECAP AND ACTION ITEMS

John listed the items and persons to which they were assigned.


8.0 FUTURE MEETINGS

The next regular meeting will be held March 14, 2018 at 7:00 p.m.

9.0 ADJOURN REGULAR MEETING

Meeting adjourned at 9:58.

A draft of these minutes was submitted for Board review by John Hunt and approved at the March 14, 2018 regular meeting. These approved minutes are submitted by:

	<u>John Hunt</u>	<u>Secretary</u>	<u>March 14, 2018</u>
Signature	Printed	Title	Date