



Central Illinois Horror Con

Vendor Agreement

Thank you for your interest in being a Vendor at **Central Illinois Horror Con!**

Please review the terms below carefully. To secure your vendor space, sign and date this agreement and return it via email.

Questions may be directed to: centralillinoishorrorcon@gmail.com.

Event Information

Event Name: Central Illinois Horror Con

Date: Saturday, October 3, 2026

Location: Holiday Inn & Suites Peoria at Grand Prairie

7601 N Orange Prairie Rd, Peoria, IL 61615

Booth Options & Pricing

Early Bird Pricing (through July 4, 2026):

- 8' x 8' Booth: \$60
- 10' x 10' Booth: \$75

Regular Pricing (after July 4, 2026):

- 8' x 8' Booth: \$75
- 10' x 10' Booth: \$100

*All vendor fees must be paid in full by August 31, 2026.

Booth Includes

- One (1) 8' table
- Two (2) folding chairs
- Vendor is responsible for all additional needs, including signage, displays, table coverings, extension cords, lighting, and other materials.
- Electricity is not guaranteed unless otherwise specified. Vendors requiring power must notify the organizers in advance. Extension cords and power strips must be provided by the Vendor.

Load-In / Event Hours

- Vendors may load in on Friday, October 2, 2026, and Saturday, October 3, 2026, beginning at the designated vendor load-in time (to be communicated closer to the event).
- All booths must be fully set up and ready prior to doors opening.
- Vendors must remain set up until the official close of the event.

Vendor Guidelines

- Vendor personnel are limited to five (5) individuals per booth, unless otherwise approved.
- Vendors are responsible for their own cash handling, transactions, inventory, and security.
- No loud teardown, power tools, or early breakdowns prior to event close.
- All items sold must be appropriate for a horror-themed convention and comply with local, state, and federal laws.
- Booth placement is determined by Central Illinois Horror Con. While we do our best to consider vendor preferences, placement is not guaranteed. Adjustments may be made to ensure safety, accessibility, and overall event flow.

Payment Information

Accepted payment methods:

- **Venmo** (Slash Sisters account)
- **Cash App** (Slash Sisters account)
- **Cash or Check** (must be mailed — please email us for mailing instructions)
- **Credit/Debit Card via phone call** (email to schedule; processing fee will apply)

*QR codes for Venmo and Cash App will be listed at the bottom of this contract.

Cancellation & Refund Policy

- Vendor fees are non-refundable, as event-related costs are incurred in advance. In the event Central Illinois Horror Con is canceled, organizers will communicate next steps as promptly as possible.
- If a Vendor cancels for any reason, fees paid will not be returned.
- Booth spaces are non-transferable without written approval from the event organizers.

Liability & Indemnification

- Central Illinois Horror Con, its organizers, volunteers, venue, and affiliates are not responsible for loss, theft, damage, injury, or accidents involving Vendor property, staff, or guests.
- Vendor agrees to indemnify and hold harmless Central Illinois Horror Con, Holiday Inn & Suites Peoria at Grand Prairie, event staff, volunteers, and affiliates from any claims, damages, losses, or expenses arising from Vendor participation.
- Central Illinois Horror Con does not guarantee attendance levels or vendor sales. Vendor participation is at their own discretion and risk.

Force Majeure

Central Illinois Horror Con shall not be liable for failure to perform due to circumstances beyond reasonable control, including but not limited to acts of God, government restrictions, severe weather, labor disputes, or venue unavailability. In such cases, refunds are not guaranteed.

Insurance

Vendors are encouraged to carry their own liability insurance. Central Illinois Horror Con does not provide insurance coverage for vendors.

Conduct & Compliance

- Vendors must conduct themselves professionally and respectfully.
- Harassment, discrimination, unsafe displays, or illegal activity will result in removal without refund.
- Vendors must comply with all venue rules and local regulations.

Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements or communications. Any amendments must be made in writing and agreed upon by both parties.

The individual signing below certifies they are authorized to enter into this Agreement on behalf of the Vendor.

Vendor Information

Vendor Name: _____

Mailing Address: _____

Contact Name: _____

Email: _____

Phone: _____

Items to be sold:

Booth Size:

- 8' x 8'
- 10' x 10'

Signature: _____ Date: _____

You will receive confirmation once your application has been reviewed and accepted.

We look forward to having you as part of **Central Illinois Horror Con 2026!**

