

Board of Fire Commissioners
Township of Parsippany-Troy Hills
P.O. Box 115
Lake Hiawatha, New Jersey 07034



Telephone: (973) 334-0423
Fax: (973) 334-7738

-REGULAR MEETING-

DATE: Oct. 7, 2024

TIME: 8:04 PM

ROLL CALL:

Commissioners	Pres.	Abs.	Officers	Pres.	Abs.
John (Jack) J. Wieners	X		Chief S. Colantoni	X	
R. Greg Schneider	X		Deputy Chief R. Bifano	X	
John (Jay) J. Wieners III	X		Chief Engineer B. Dohm	X	
Byron Tracey	X				
Brian Sysko	X				

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by form of a legal notice, which appeared in the Daily Record on December 28, 2023 and was posted on the Fire District's website (www.lhfd4.com) as well as at the Lake Hiawatha Fire House.

MINUTES of PREVIOUS MEETING:

Read by:	Comm. Jay Wieners
Motion to Accept:	Comm. B. Tracey
Seconded by:	Comm. Jack Wieners
Carried	

CORRESPONDANCE:

- Completed audit and related documents from Nisivoccia (Forwarded to Board of Fire Commissioners for review prior to meeting).
- CNC-3 Form requested from Dan Cassese, Township Tax Collector
- E-Mail to A. Bucco, Esq, re: Resolution for Sale of Engine 42
- E-Mail to S. Rogut, Esq, re: Finance Bids for new apparatus
- Misc. Mailers and Catalogs

BILLS:

Read by:	Comm. G. Schneider
Motion to Pay Bills:	Comm. B. Tracey
Seconded by:	Comm. B. Sysko
Carried	

CHIEF'S REPORT:

Given by:	Chief S. Colantoni
Attached	

FIRES:

Day:	20
Night:	10
Total:	30
YTD:	245

INCIDENTS:

- RIC, Structure Fire, Montville, 6 Oak Lane, Sept. 16, 2024

NOTES:

- New 5" and 1 3/4" Hose ordered, to be submitted with grant request
- Progress on Emergency Reporting
- Two new members taken onto dept, both FFI qualified
- Requesting thank you letter to Dist. 6 for housing E-42
- Fire Prevention Detail at Lake Hiawatha and Knollwood Schools upcoming
- Lighting detail at Lake Hiawatha School Trunk-or-Treat
- Requests to attend Totowa and Boonton Christmas Parades
- Front apron completed, apparatus back in firehouse. Angle of departure is tight, will request temporary layer of asphalt to extend.

DEPUTY CHIEF'S REPORT:

Given by:
Attached

Deputy Chief Bifano

DRILLS:

Sun: Boonton Parade

Wed: 1259 Rt. 46 Structure Fire Drill

R.I.C.:

Other: FF Stull training R-44, FF Talmadge training L-43

MAINTENANCE REPORT:

Given by:

Comm. Sysko

ENGINE 41:

- No Issues

ENGINE 42:

- Peg Board Mount broken, to be replaced

LADDER 43:

- Need to take picture of bolt to be replaced

RESCUE 44:

- Actuator replaced

DEPUTY 4:

- Due for oil change

GENERAL:

- New Shell Fuel Cards received
- Phoenix to perform Preventive Maintenance 2nd week of November

ELECTRONICS REPORT:

Given by:

Comm. Tracey

- Spectrum informed of malfunctioning siren on firehouse.
- APX batteries being recycled.

INSURANCE REPORT:

Given by:

Comm. Schneider

- VFIS has named Labank as new workers comp broker
- All life insurance policies up to date, beneficiaries to be reviewed by members at Commissioners Inspection.

FIRE PREVENTION BUREAU:

Given by:

Chief. Colantoni

- No report

PUBLIC HEARING:

- None

OLD BUSINESS:

- Progress with grant programs

TREASURER'S REPORT:

ATTACHED

Given by:

Comm. G. Schneider

Motion to Accept:

Comm. Jay Wieners

Seconded by:

Comm. B. Tracey

Carried

GENERAL ACCOUNT:

Money on Hand, End of Month: \$167,752.43

MAJOR IMPROVEMENT ACCOUNT:

Money on Hand, End of Month: \$258,790.20

NOTES:

NEW BUSINESS:

- Reading of Resolution 2024-02, Acceptance of 2023 Fire District Audit and Group Affidavit:

MEMBER	AYE	NAY	ABSTAIN	ABSENT
John J. Wieners, Jr.	X			
R. Greg Schneider	X			
John J. Wieners III	X			
Byron Tracey	X			
Brian Sysko	X			

- Reading of Resolution 2024-03, Compensation for the Board of Fire Commissioners, 2025:

MEMBER	AYE	NAY	ABSTAIN	ABSENT
John J. Wieners, Jr.	X			
R. Greg Schneider	X			
John J. Wieners III	X			
Byron Tracey	X			
Brian Sysko	X			

- Reading of Resolution 2024-04, Authorization to Apply for Firehouse Subs Grant:

MEMBER	AYE	NAY	ABSTAIN	ABSENT
John J. Wieners, Jr.	X			
R. Greg Schneider	X			
John J. Wieners III	X			
Byron Tracey	X			
Brian Sysko	X			

- Discussion of Corrective Action Plan
 - Create sheet with value of all inspected equipment, provide copies of monthly and bi-monthly Engineers Checks and Squad Checks, Commissioners Inspection (equipment assigned to personnel).
 - Purchase Orders to be signed by vendors
 - Increased use of formal resolutions
- Chief Colantoni to bring to Board of Fire Officers need for additional IP Cameras in apparatus bays. Board agreed to adding up to (8) cameras in bays to protect assets and assist with inventory control.

MOTION TO ADJOURN:

Made by:
Seconded by:
Carried

Comm. G. Schneider
Comm. Jack Wieners

TIME: 8:56 PM



John J. Wieners III, Clerk