



# 7 Days to Better Equipment Reliability

By Ricky Smith CMRP

Does it seem like every day it is the same old thing and even though you try your best to make improvements in equipment reliability, they never seem to stick? I know the feeling, and it is frustrating. What if you could improve equipment reliability in seven days? I know what you are thinking: it will never work. The following seven day schedule lays out an approach for improving your equipment reliability that you can use in your facility. Give these ideas a chance to succeed and you will be amazed with the results.

## Pre-Work

Meet with all of your supervisors, planners, engineers, and key maintenance personnel. Let them know what is happening and that you want this to be a department effort to improve everyone's lives. This means you will need everyone to help.

I once learned from a wise man that one man cannot pull an elephant, but if everyone pulls on the rope, we can pull the elephant around where ever we wish. Tomorrow, all hands need to be on the rope.

**TIP:** For the seven days, bring in donuts each morning. This will help make everyone more receptive to the concepts that will be tackled.

## Day 1

This is the first day of the rest of your life, so let's make a difference beginning today. Have the donuts ready and coffee for everyone. Bring in all day shift maintenance personnel: planners, storeroom personnel, engineers, supervisors, all of the maintenance crews, and leadership.

Let them know you are going to implement a program titled "7 Days to Better Equipment Reliability". In front of everyone, post a simple sign that reads "7 Days to Better Equipment Reliability". Tell them this is a journey and not a race; don't worry, they are going to be excited about these seven days.

The first day, you want to focus on a simple task. Ask everyone to begin focusing their efforts on performing the following task, today and until the earth as we know it ends. Post a banner in the shop that resembles the banner shown in Figure 1.

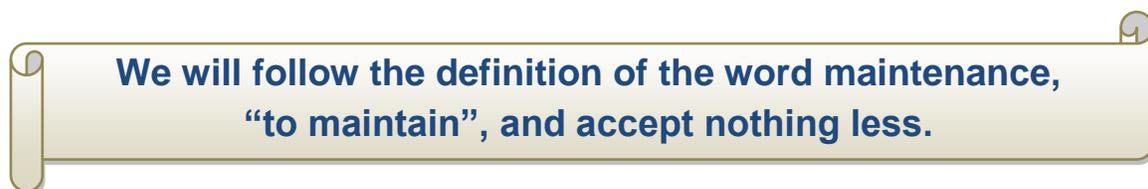
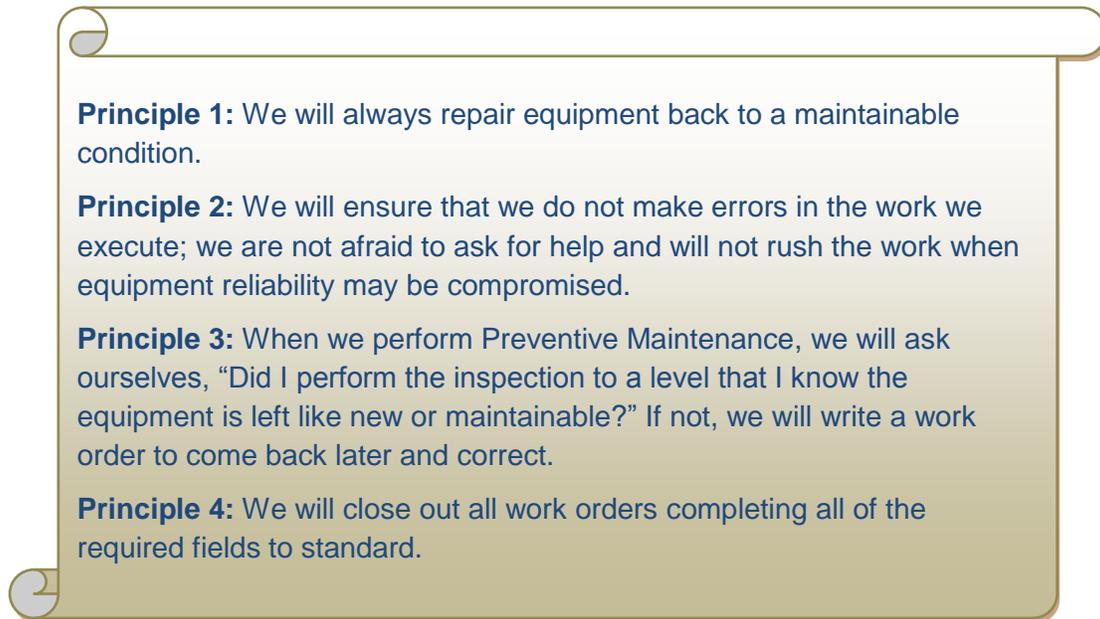


Figure 1: Our New Approach

Remind everyone that they are to perform all work to specification. If a specification is not known, make sure they know to ask their supervisor or engineer for assistance. Also, tell them to keep in mind that they cannot maintain equipment that is not maintainable.

In front of your department, ask someone to post the “Guiding Principles of Maintenance” (shown in Figure 2). State each one for everyone to reflect on.



**Figure 2: Guiding Principles of Maintenance**

**NOTE:** To follow Principle 4, you may need to develop a standard for closing work orders.

After this meeting, you must be seen in the field all day, helping people with problems and understanding the true challenges your team faces. Never correct them unless the task will damage equipment or injure personnel. (You can take care of your paperwork after the first shift leaves.)

As the maintenance staff is leaving, thank them for their work and shake each person’s hand, including your management team. Your management team is key to success and they must begin acting as a team with you as their leader.

I know you are thinking this will be one heck of a day, but feel good knowing that success never comes easy. Simple rewards such as a mechanic smiling when he or she leaves work should be enough reward for you.

## **Day 2**

Gather everyone for a five-minute meeting in the morning. (Don't forget the donuts!) Give everyone a universal thread file, including your electricians, to thank them for their efforts yesterday

Ask how many of them are with you on this journey to Maintenance Excellence. Notice that a new word is introduced, "Maintenance Excellence". You are slowly changing the culture in your facility.

All maintenance supervisors, managers, reliability engineers, and mechanical engineers should be on the floor assisting maintenance personnel who are having problems grasping the concepts laid out on Day 1. No negative talk, this is a time of reflection, calmness, and assistance.

When this meeting is over, you must be seen in the field all day just like on Day 1.

Your leadership team will likely be feeling uncomfortable at this time. Take them to lunch; no talking business allowed. Listen to what your leadership team is telling you and do not react, think about what they are telling you. If one person is a problem on the leadership team, take them in your office and talk to them in a calm voice. Think of yourself as a psychologist: good listener, no directive, no threats. Calmness is the key.

Again, as the maintenance staff is leaving, thank them for their work and shake each person's hand.

As Day 2 ends, you will probably be stressed, but don't give up yet! Remember, it's a journey that will lead to great results.

## **Day 3**

Ask storeroom management to take you and your management team on a walkthrough of the storeroom. (It will be helpful for you and your staff to catch up on materials management at night. Remember, we are on a seven day journey; I hope you warned your spouse or significant other that long days may be part of these seven days.) During the walkthrough, look at how spare parts are stored, ask what the stock-out percentage is, and find out if the storeroom is performing PMs on large bearings and electric motors. Also identify parts that are not stored properly, such as V-belts, and make sure the thread files are set up in the storeroom.

At the end of the walkthrough, ask the storeroom manager how long it would take to correct all of the problems that your team noted.

Let him or her know that you do not expect success overnight; however, you would like to see a plan within three days for the easy fixes. Assign a Reliability or Maintenance Engineer to be the coach for the storeroom. If you do not own the storeroom, you should take the necessary

measures to pull it under your control. Most of the stuff in the storeroom is maintenance; the value may be higher for production, but the volume is maintenance.

Afterwards, do not take a break, go straight back to the practice: “All Hands on Deck”. The main focus is helping people do the right work at the right time, along with closing out work orders correctly with all of the fields completed.

As with the previous days, as the maintenance staff is leaving, thank them for their work and shake each person’s hand.

### Day 4

Stay in your office until everyone goes to work then go about your normal day and meetings. Sit down with your engineers, supervisors, and planners after lunch to discuss what is working and what is not working. If there is a problem, ask the team for a solution. Go with their idea, even if you do not like it, as long as the idea is legal and ethical.

Set up a small group inside of your team to focus on work order close out and metrics you want to track. Ask the group to identify 4 Key Performance Indicators (KPI) that they want to measure. Make sure the KPIs will drive the correct behavior. Also, ensure that the inputs in your maintenance software will give you the outputs you want. Establish a Standard Operating Procedure (SOP) for work order close out. This should include a RACI Chart similar to the one illustrated in Figure 3 that defines roles and responsibilities.

Tasks	Maint Supervisors	Maint Analyst	Maint Planner	Maint Technician	Maint Manager	Rel Specialist	CMMS Proj Engr
Inputting Failure Data	A	C	I	R		C	C
Work Order Completion	R	C	C	C	A	I	I
Work Order Close Out	C	R	C		I	I	A
QA of Failure Data Input	C	R	I	C	I	C	A
Analyze Failure Records	C	C	I	C	A	R	I
Maintenance Strategy Adjustments	C	I	I	C	A	R	R
Implementing New Strategies	R	I	R	C	A	I	I

Responsibility	“The Doer”
Accountable	“The Buck Stops Here”
Consulted	“In the Loop”
Informed	“Kept in the Picture”

Figure 3: Maintenance Crew KPI RACI Chart

Once again, as the maintenance staff is leaving, thank them for their work and shake each person's hand. As some of the last people are leaving, ask a few of them (3-4) to stay for a minute or two and ask them how things are going. You may have to make an adjustment based on what you learn. Give them each a high quality 6" electronic caliper and shake their hands, looking them in the eye, smile, and say "thank you" sincerely.

## **Day 5**

Host a short meeting with your maintenance and leadership team and tell them what a great job they are doing. Use some examples that you or your staff have seen of their great work. Bring those team members up and give them a hand shake, look them in the eyes, and say "thank you".

Give each member of the maintenance and leadership team a pack of M&Ms (make sure you have a variety of flavors and enough for everyone) to distribute to the staff in your department.

Ask your team working on KPIs to begin producing the four chosen KPIs even if they are not 100% accurate. Post them on large line graphs where everyone can see. People understand line graphs, numbers do not mean anything. If the number looks bad or has high variation, consider it acceptable because this is where you truly are.

Have your maintenance leadership team outside when the staff is leaving thanking them for their hard work and dedication. Shake the maintenance techs hands, looking them directly in the eye, smile, and say "thank you" sincerely.

## **Day 6**

Have a meeting with all of the maintenance team, including leadership. Ask the plant or site leader to say a few words (5 minutes) about their hard work and dedication in the past few days.

Pass out different sized torque wrenches to each crew based on their needs, electrical or mechanical. Give them charts with the torque values listed as well. For each crew, give them a calibration test tool to validate that the torque values are accurate. Make each supervisor sign for the torque wrench and other items.

Next, you, as the maintenance manager, should tell everyone that from today on we will step up the professionalism to a new level. The team will use the torque wrenches on all fasteners, electrical and mechanical. After torquing the fastener to the prescribed level, they should use a paint marker to mark the fastener across the nut and threads of the fastener. This will validate that the fastener has been torqued to standard, and if the torque value changes, you will see the paint on the threads cracked.

At the end of the day, say goodbye and shake the hands of the people who stop by to say goodbye and thank them for their hard work.

## Day 7

Bring in the crew for Day 7 and ask if anything changed in the past seven days. Find out if the group believes they are moving toward Maintenance Excellence. List the successes and the mistakes. Make this a fun experience.

Have an outside lubrication expert or consultant come in and evaluate your lubrication practices and make suggestions for storage, contamination control, best known practices, etc. DO NOT call in the sales person from the oil company or their lubrication engineer. Develop an action plan with one supervisor or engineer as the lead on the project and make it happen, focusing on critical assets first. Lubrication is the number one killer of equipment reliability; all lube techs should be certified and task qualified.

At the end of Day 7, state to everyone that your facility is the best and you will all prove it. Point out that they have already mastered the simple tasks they were challenged with and succeeded in moving towards Maintenance Excellence. Don't forget to thank them all once again before they leave for the day.

Finally, remember that if it were easy, everyone would be doing it. The smiles on your maintenance techs' faces will show you that it is all worth it. Good luck implementing these ideas within your facility and understand that deviating from this plan at any point could result in failure to achieve your goals.

I would like to know how this program works for you. If you use the approach described here, please let me know what results you see. If you need ideas or more information, send me an email at [rsmith@worldclassmaintenance.org](mailto:rsmith@worldclassmaintenance.org).

## BEST MAINTENANCE TECHNICIAN PRACTICES

THREE DAY WORKSHOP

DATE: DECEMBER 8-10

PRICE: \$750 USD/PERSON

RSVP OR REQUEST MORE INFO BY EMAILING  
RSMITH@WORLDCLASSMAINTENANCE.ORG

Training will hosted Live in Clemson, SC and Virtual (via Internet)



Free for Each Attendee

## MAINTENANCE PLANNING AND SCHEDULING

THREE DAY WORKSHOP WITH RICKY SMITH, CMRP, CMRT, CRL

DATE: JANUARY 19-21, 9:00AM - 4:00PM EST

VIRTUAL: EACH PERSON WILL JOIN A ZOOM LINK  
TO JOIN EACH DAY

IN-PERSON: SOUTHERN WESLEYAN UNIVERSITY,  
CLEMSON, SC

PRICE: \$980/PERSON

(US MILITARY VETERANS RECEIVE 20% DISCOUNT)

RSVP OR REQUEST MORE INFO BY EMAILING  
RSMITH@WORLDCLASSMAINTENANCE.ORG