

Maintenance Basics

Numerous surveys conducted with industry in the United States have found that 70% of equipment failures are self-induced. More than 30-50% of these self-induced failures are caused by maintenance personnel not knowing the basics of maintenance.

The remainder of these self-induced failures are caused by operator error, parts handling and storage, improper diagnosis of failures, inadequate or ineffective Preventive Maintenance programs, etc.

This problem has been further validated through the skill's assessment process with the State of Georgia. This assessment program evaluated the basic maintenance fundamentals through a written, identification and performance format. A large number of maintenance personnel in many different types of industries were assessed and we found that over 90% of the personnel that were assessed in the "Basic Fundamentals of Mechanical Maintenance" scored 50% or less in the following areas:

- Belt Drives
- Chain Drives
- Bearing Maintenance
- Precision Measurement
- Lubrication
- Welding
- Couplings and Coupling Alignment
- Hydraulics and Pneumatics

A database has been compiled by the Technical Training Corporation (from 1993-2000) that has found similar results of their skill's assessment program, but their database represents not only industrial plants in Georgia but also throughout North America. These findings prove that the basics in maintenance are a fundamental problem in many maintenance organizations throughout the United States.

One solution is to develop proper and detailed "Preventive Maintenance and Corrective Maintenance Procedures" and then train all personnel in how to use these procedures.

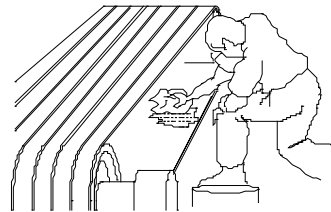
This article attempts to address some of the basics that a maintenance person must know in order to properly maintain a piece of equipment.

Areas addressed are Belt Drive Maintenance, Chain Drive Maintenance, Coupling Alignment, and Hydraulic Maintenance.

Belt Drive Maintenance

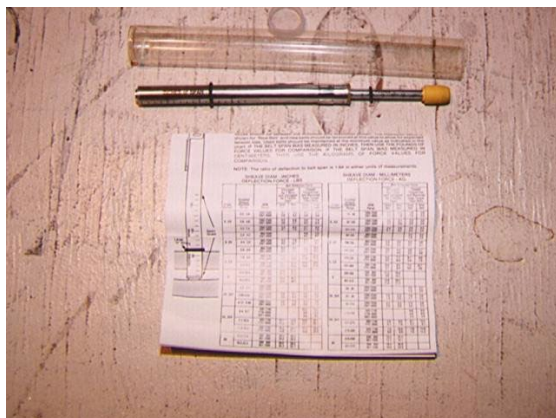
Routine Preventive Maintenance is essential if a belt drive is to operate properly. Belt maintenance should include regular checks of belt condition, belt alignment and tension. You should also perform frequent inspections of the sheaves and shafts.

Routine maintenance will extend the life of the sheaves and belts. Belt-drive maintenance requires little time, but it must be done regularly. Keeping the belts clean and free of oil and grease will help ensure long belt life.



Proper tools must be selected. (These must be identified on your PM inspection checklist or Job Plan)

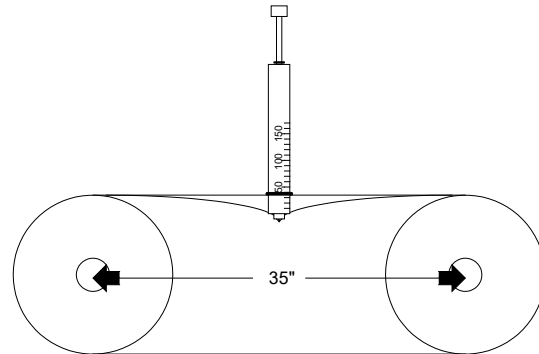
In addition to a set of basic hand tools, you will also need a reliable tension gauge with a set of belt tension tables, a set of sheave gauges, and a straight edge or string with a flashlight.



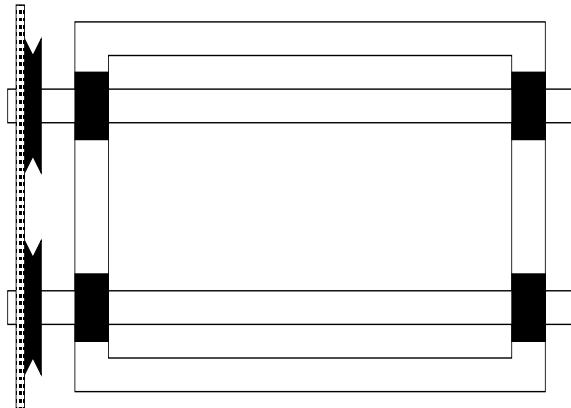
When the proper procedures are followed for installing V-Belts, they will yield years of trouble free service.

- Install the belt on the sheaves. Never force a belt on with a screwdriver, this can damage the belt and could cause you to lose a finger. Next, begin
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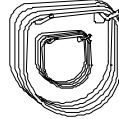
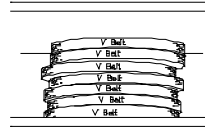
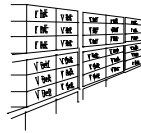
increasing the distance between the sheaves by turning the jacking bolts; do this until the belt is snug but not tight. Using a belt tension gauge, tighten the belts to the manufacturer's recommendation. Be sure to measure deflection and tension. This information can be found in a belt tension gauge's information sheet.



- Check for parallel and angular alignment of sheaves. The tolerance for alignment of V-Belts is to within 1/10 of an inch per foot of span, and for positive-drive belts to within 1/16 of an inch per foot of span.



- When replacing a belt, always check the tension immediately after installation. Check the tension again after 24 hours of operation.
 - The belt should never ride in the bottom of the sheave because the sheave is deeper than the belt. The belt is made to ride near the top of the sheave. The belt may wear to the point that it is riding on the bottom of the sheave. If so, it will slip no matter how much tension is applied to the belt.
 - Sometimes belts are stored on shelves in their original packaging. Other times they are stacked without packaging. If possible store them on two or more pegs to prevent distortion. Keep belts away from damp floors and high heat areas.
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- You may need to replace belts that are worn or damaged from overheating or contact with oil or grease. Never replace one belt of a multi-belt drive. Belts stretch with use. If you replace one belt of a multi-belt drive, it will be tighter than the others and thus not meet the horsepower requirements the drive was designed for.

Chain Drive Maintenance:

Chain drives are used to transmit power between a drive unit and a driven unit. For example, if we have a gearbox and a contact roll on a conveyor, we need a way to transmit the power from the gearbox to the roll. This can be done easily and efficiently with a chain drive unit.

Chain drives can consist of one or multiple strand chains, depending on the load that the unit must transmit. The chains need to be matched with the sprocket type and they must be tight enough to prevent slippage.

An effective “Preventive Maintenance Program” will provide extended life to a chain drive system and through proper “Corrective Maintenance Procedures” we could prevent premature failures.

Preventive Maintenance:

- Inspect a chain for wear by inspecting the links for worn bushings.
- Lubricate chain with lightweight oil recommended by chain manufacturer.
- Inspect sprockets for worn teeth and abnormal wear on the sides of the sprockets.
- Realign sprockets using the same method used for belt drives.
- Ensure that the chain has the proper amount of sag (About ¼” per foot of span).

Corrective Maintenance:

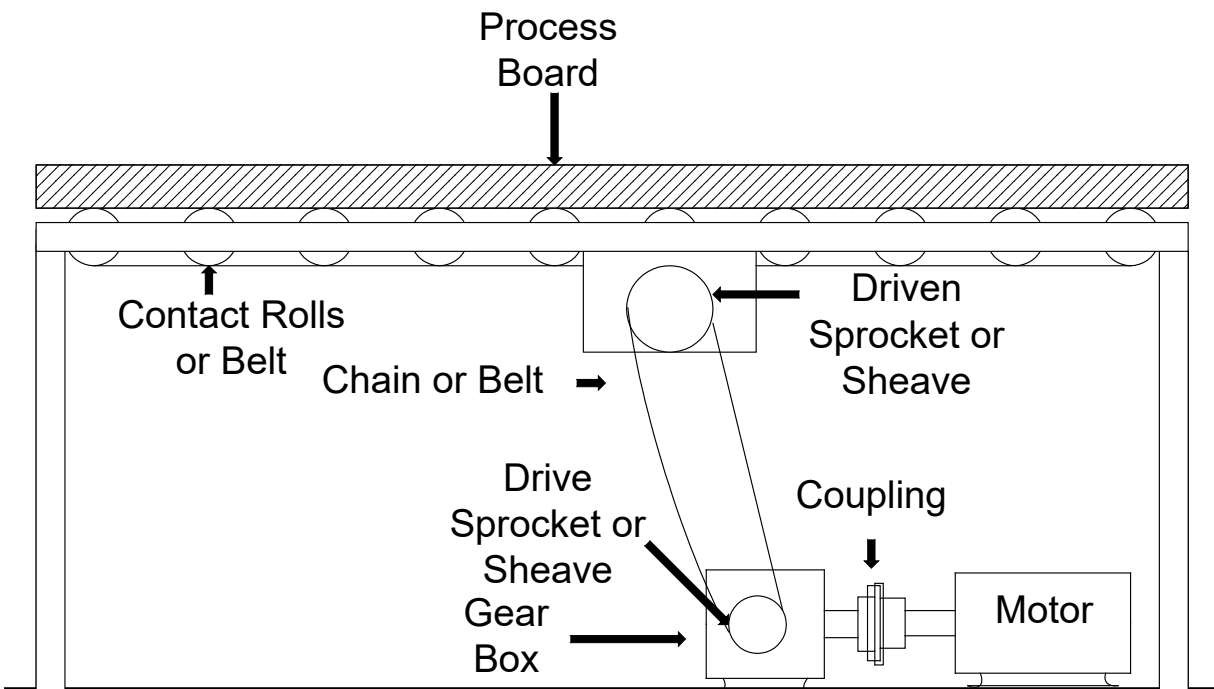
- Replace all sprockets and chain when replacing any portion of the chain drive. This ensures the chain drive operates under the pitch diameter. Worn sprockets have grooves worn in them and thus create changes to the pitch diameter. Worn or “stretched chains” change their pitch diameter by the chain wearing beyond limits and thus changing the

distance between links. Sprockets and chains must match the pitch diameter or they cause premature failure.

- If a chain is too long do not install a half link without trying all means available to take up excess slack. A half link does not have the load requirements of a full link and thus can cause premature failure.

Coupling Maintenance

Couplings are a vital part of drive systems. They are needed to transmit power from the motor or drive unit to provide work.



There are many types of couplings and each one has its own specific design and function. Knowing the correct coupling for an application is not enough we also need to understand the proper way to install and align each.

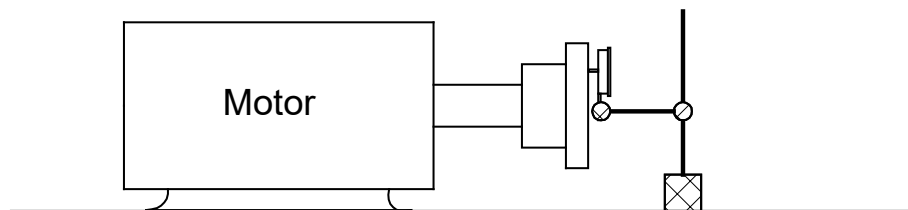
When couplings are installed correctly, they can yield years of trouble-free service to any system. When they are not installed and aligned properly down time will be the result.

The alignment of couplings will be addressed in this section. The alignment of a coupling can be performed using many different methods. Laser alignment is preferred for proper alignment, speed and quality of the work performed. The straight edge method or “eyeball” method should be considered unacceptable. Proper alignment has many benefits:

- Prevents premature failure of couplings, motor bearings, shaft seals on pumps and gearboxes, etc.
- Reduces energy cost. Improper alignment can increase energy cost of a motor by 2-10%. Measure the savings by checking the amperage draw on a misaligned motor. Next measure the amperage draw on a motor properly aligned. Calculate the decrease in amperage and calculate your energy charge by your electric company, then perform the same task for all motors in your operation. The savings can be staggering.

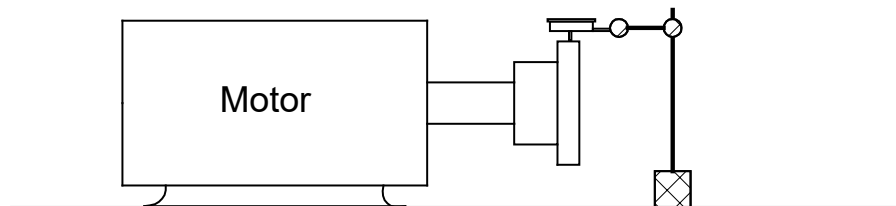
This article will not demonstrate the proper method for dial indicator coupling alignment. The basics apply to all methods of coupling alignment.

1. Before performing the alignment, always check the condition of the bearings. Set up a dial indicator with a magnetic base to read the face of the coupling. Push the shaft in and set the indicator to zero, then pull the shaft out and observe the reading on the indicator. Consult the bearing manufacturer for the allowable clearance. (Normally no more than a couple of thousandths.)



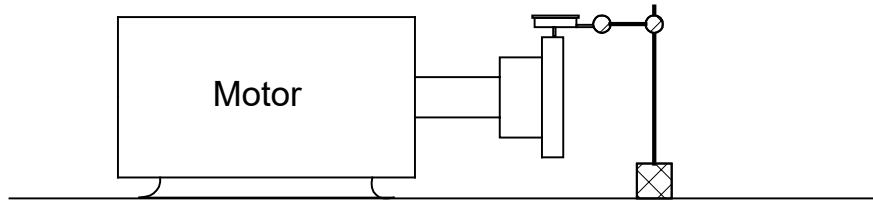
Checking End Play

Set the indicator up so that it is reading at the top of the coupling. Push the shaft down and set indicator to zero, then pull the shaft up and observe the reading. Consult the bearing manufacturer’s guide for the allowable clearance. (Normally no more than a couple of thousandths.)



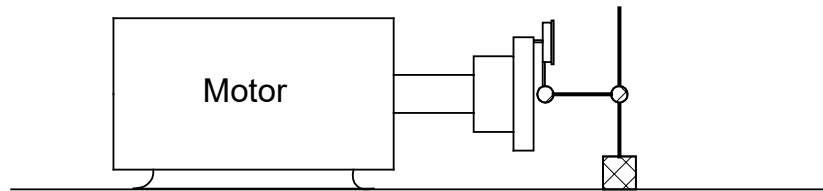
Checking Bearing Wear

2. Check for run-out by placing the indicator on the top of the coupling. Set the indicator to zero and turn the coupling a complete turn. The alignment will only be as good as this reading is, so if the reading is excessive or more than about .002", move the indicator to the shaft. Maybe the shaft is bent, rather than the coupling being bored off center.



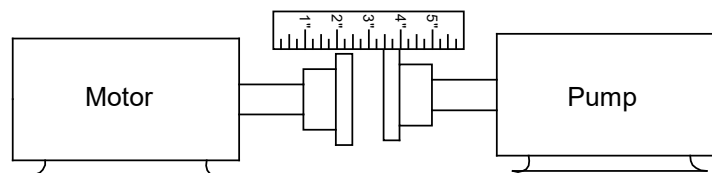
Checking Shaft/Coupling Run-out

Place the indicator so that it reads the face of the coupling, then set the indicator to zero and turn the coupling. If the reading is excessive then the coupling was not bored straight.

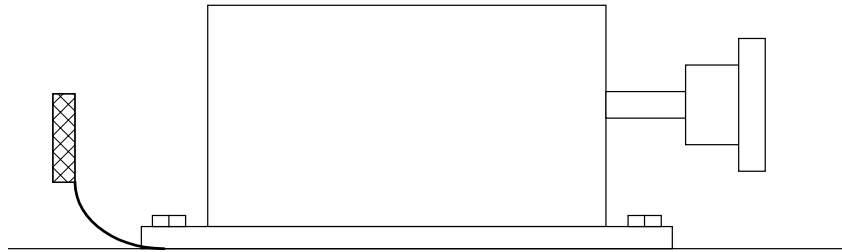


Checking Coupling Bore

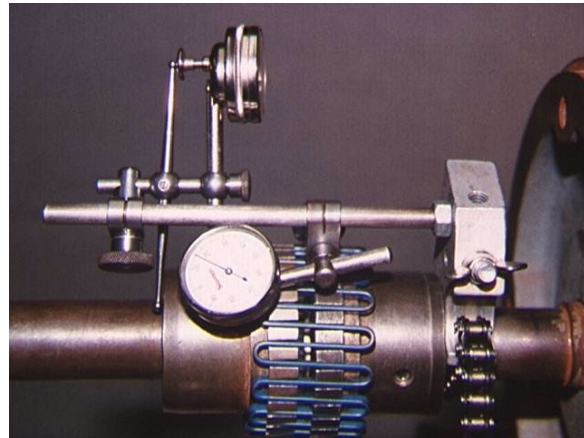
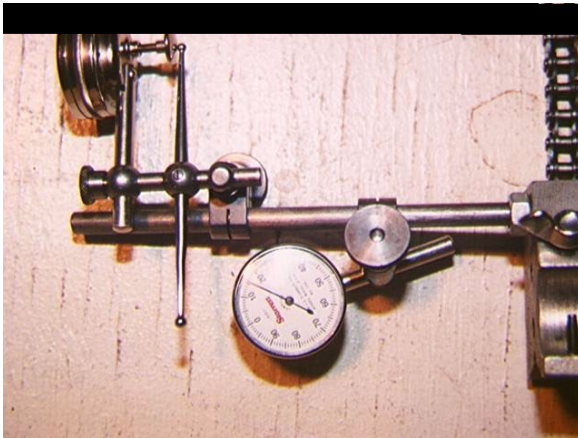
3. Clean all mounting surfaces by removing any rust or debris from the base. If this is not done, a soft foot can occur, and every time you loosen then tighten a bolt you will get a different reading.
4. Position the drive and driven units so that the drive is slightly lower than the driven; in this example we will use a pump and a motor. Use a straightedge to do a rough alignment. Do not spend much time doing this because you want to make the least amount of moves you can. The indicator will speed up this process. Also, check the coupling manufacturer's instruction sheet to ensure that the couplings are the proper distance apart, then tighten all mounting bolts securely.



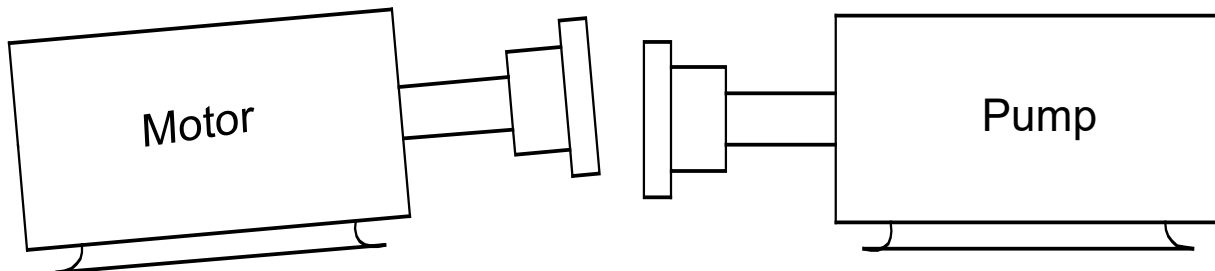
5. Check for soft foot by loosening one bolt at a time, then insert feeler gauges under each foot to determine the required shim thickness.



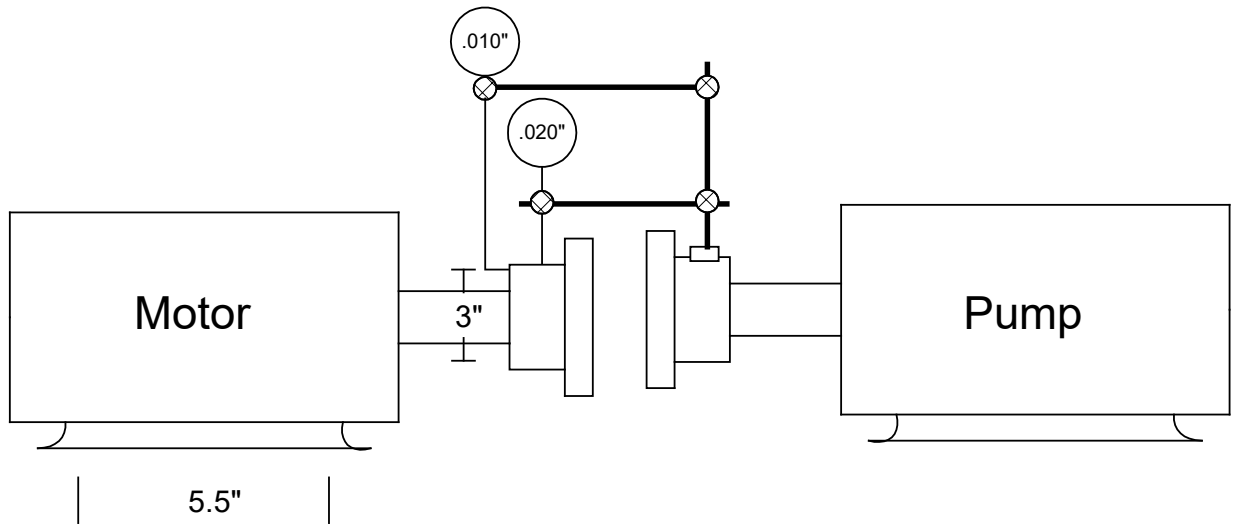
Mechanics often have a fear of dial indicators because of their setup and many feel that they are complicated and time consuming. In fact, they are quite simple and only take a little practice. Install the indicators so that they are setup like the following pictures: (Best Method is Laser Alignment)



6. Check the angular alignment from the side view. Place the indicator so that the reading is being taken on the face of the opposite coupling, then rotate coupling so that the indicator is at the bottom. Set indicator to "0" and rotate to top. Indicator reading is the total gap difference. Use the following formula to calculate the required shim thickness:



Angular Side View

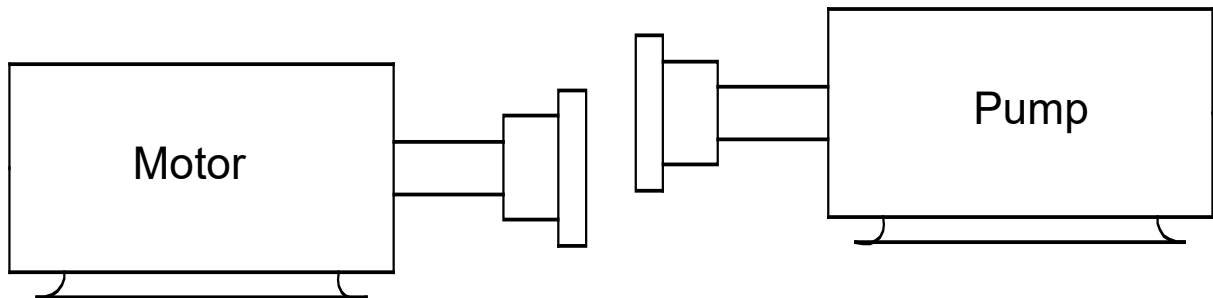


Required shims = $\frac{5.5''}{3''} \times .010''$

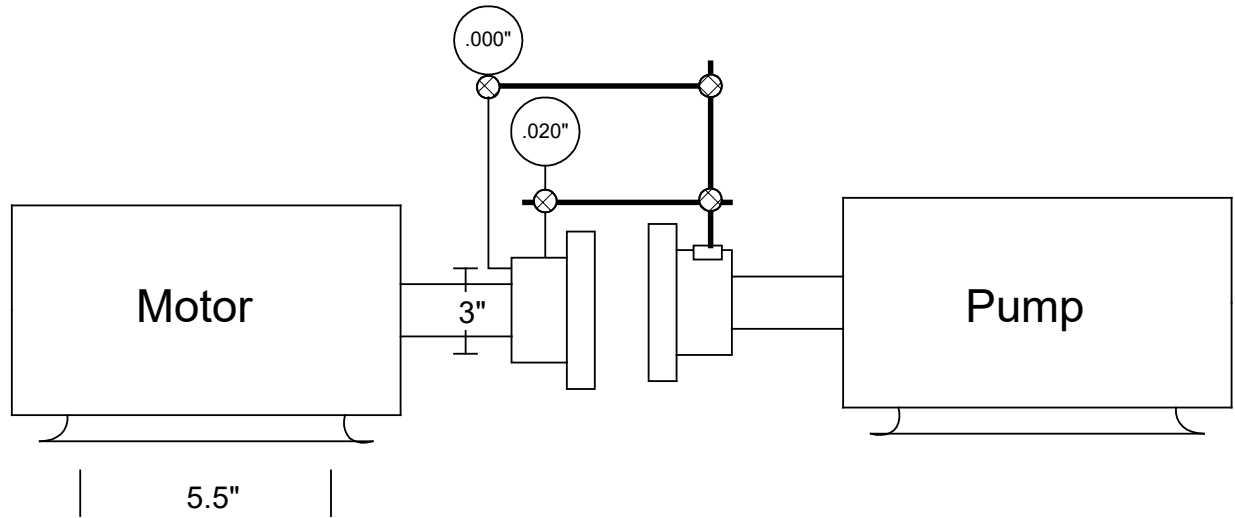
.018'' = $\frac{5.5''}{3''} \times .010''$

We know that when the indicator plunger is pushed in, it goes to the plus side. This means the top of the coupling is wider than the bottom, so we must shim the back two feet of the motor .018'' to correct the angular alignment.

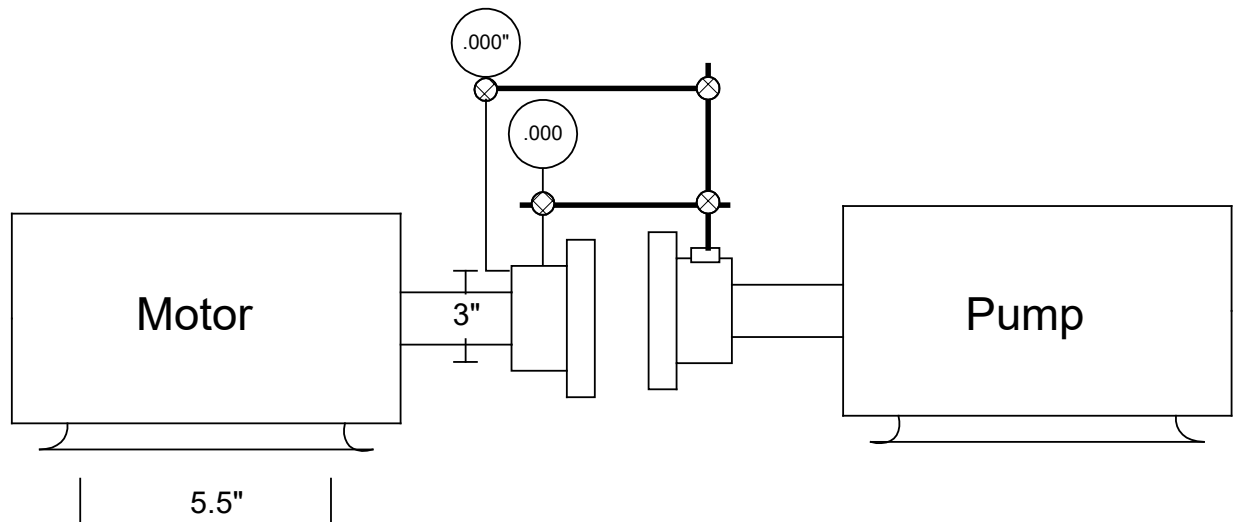
- To check parallel alignment from the side view, place the indicator tip on the top of the opposite coupling. Rotate coupling to the bottom and "0" indicator, then rotate until indicator is on the top. The total shims required under all feet is half the total indicator reading. In the drawing below the reading is plus .020'', so we need to remove .010'' shims under all four of the motor feet.



Parallel Side View



8. Check angular alignment from the top view. Set up the indicator as you did when taking the other angular readings, then take the readings from one side to the other. Rotate the motor until reading is "0".
9. Check parallel alignment from the top view. Set up indicator as you did when taking the other parallel readings, then take the readings from one side to the other. Rotate motor until reading is "0". Now repeat the previous steps and the alignment should be complete.



Remember that some equipment operates at extreme temperature and the alignment must be adjusted for that. Consult with the equipment manufacturer for more details.

Maintenance Basics can cover many other areas. We have covered only a few. We hope this article has provided an awareness to anyone with a concern about maintenance basics.
