



Expert Consultant Contract

1. This agreement is to retain the services of Bradley S. Craig, LMSW-IPR, CFLE, to assist the undersigned retaining attorney in relation to the following styled case:

2. The retaining attorney understands Mr. Craig initially accepts cases only as a consultant in a reviewing role, to provide a neutral review and an independent expert opinion regarding specific issues in a case or as an academic expert to review particular issue areas in the social sciences. Retained in a consulting role to assist in advocating an attorney's position Mr. Craig will not provide expert witness testimony. The retaining attorney understands that Mr. Craig will act in conformity with recognized best practices at the time services are conducted as appropriate to the specific situations of this case.
3. In consideration of his agreement to provide expert services to the undersigned attorney, Mr. Craig shall be reimbursed for all time spent on the case at the following rates:
 - a. Cases involving consultation are billed at a base rate of \$300 per hour for work conducted Mondays through Fridays between 8:00 am and 5:00 pm. This includes interviews, review of written materials, telephone contact, correspondence, writing reports, trial or deposition preparation, and any other case-related activity not otherwise outlined. Mr. Craig bills at this rate in fifteen-minute increments.
 - b. Work conducted after 5:00 pm Mondays through Fridays, anytime on Saturdays and Sundays, and anytime during a holiday or a preplanned vacation is billed at a base rate of \$350 per hour.
 - c. Mr. Craig bills at these rates in fifteen-minute increments.
 - d. \$1500.00 per half day or \$3000.00 per full day for court appearances, deposition, participation in a settlement conference, or similar activity. In addition, any associated expenses in providing services (copying, parking, etc.).
 - e. Telephone or Virtual testimony will be billed at a rate of \$350 per hour.
4. Payment in a timely manner, made out to Between Two Homes, LLC by name, is the sole responsibility of the retaining attorney's law firm, irrespective of case outcome or defaulted Attorney appearances. As Mr. Craig is retained in a consulting role, all fees must be paid through the office of the retaining attorney.
5. This agreement for services is between Mr. Craig and the retaining attorney's law firm. Mr. Craig is not providing services directly to any litigating party and this agreement shall terminate if representation in this case by the undersigned attorney's law firm ends for any reason.



6. Either Mr. Craig or the retaining attorney may terminate this agreement on written notice; such termination shall relieve Mr. Craig and the retaining attorney of any assumed or implied obligations other than payment of any balance due.
7. An initial fee retainer of \$2000 is required before commencement of work on the case, as an advance against which initial expenses are charged. The retainer must be replenished any time it falls to or below the cost of two hours of service (\$600.00), or all work on the case by Mr. Craig may stop until such replenishment is received.
8. Payment to cover costs for court appearances or depositions is due at least five business days in advance of the deposition or hearing as a condition for scheduling the appearance. If an appearance request is received without a minimum of one week notice the appearance fee is due immediately and there will be an additional \$350.00 express charge. Once the appearance time is scheduled and cleared on Mr. Craig's calendar the appearance fee is nonrefundable.
9. Cancellations – Participants (attorneys, litigants, or collateral persons) who fail to appear for scheduled interviews or appointments will incur a charge of two service hours (\$600.00); any rescheduling will be done at Mr. Craig's convenience.
10. Local travel – There is no additional fee for work conducted in Collin, Dallas, Denton, or Tarrant Counties. There is no addition cost for work conducted in Smith County or Wood County and contiguous counties. If any work is to be done outside of these counties an additional travel fee may be charged. Travel time beyond that distance is charged at \$75.00 per hour, rounded up to the nearest 15-minute increment.
11. Extended travel – For cases requiring airline travel or overnight travel, fees are charged for travel time and travel expenses in addition to the standard rates. Travel time is charged at \$75.00 per hour, rounded up to the nearest fifteen-minute increment, and logged as any time spent between the originating airport and the hotel, or between the hotel and the departing airport. Travel expenses include the full expense of first-class airfare, a hotel room, and a rental vehicle. An additional base retainer will be calculated based on expected travel time and expenses, and is due before any travel arrangements are made.
12. So that Mr. Craig may provide a thorough review of the case-related issues, the retaining attorney is expected to furnish all relevant documents and materials as they are obtained and to provide all requested documents, materials, and information to Mr. Craig for her review. Please send all case materials, legal documents, or other communications to the mailing address above or via an encrypted link to Mr. Craig's email address. **If any materials produced to Mr. Craig contain the party's Protected Health Information (PHI), the opposing party's PHI, or PHI related to the children in question or any other individuals involved in the case, it is the responsibility of the attorney to ensure that the disclosure or redisclosure of that information has been made in compliance with Chapter 181 of the Health and Safety Code. The disclosure or redisclosure of such information to Mr. Craig must be in**



compliance with Chapter 181, and Mr. Craig will not redisclose that information. Should any portion of any PHI record be found necessary to include in any potential deposition, testimony, or written report to the court, it is the attorney's responsibility to ensure that the necessary signed releases have been acquired or an appropriate court order received to allow Mr. Craig to testify to such information. It is further the responsibility of the attorney to have the party signed the Notice of Privacy Practices prior to the initiation of services, and it is also the attorney's responsibility to ensure that the party understands that if Mr. Craig is retained as a testifying expert in future cases that she may be required to disclose information related to their case in future disclosure documents over the course of the next seven years when Mr. Craig is retained as a testifying expert or a court appointed evaluator.

13. For out-of-state services, the retaining attorney shall ensure in advance that any licensing issues or conflicts about expert functions in that state have been resolved to Mr. Craig's satisfaction before she will make an out-of-state appearance. It is the retaining attorney's responsibility to provide Mr. Craig with any licensing information necessary to provide services outside of Texas so that Mr. Craig may assist in this process.
14. The retaining attorney understands and agrees that Mr. Craig is not providing, nor is the retaining attorney requesting, therapy, counseling, or any form of treatment. Mr. Craig is only providing expert consultation or review services. Should other service needs be indicated, appropriate recommendations and referrals may be made by Mr. Craig.
15. The retaining attorney understands that there are some circumstances under which Mr. Craig is required to disclose confidential information without consent. These include, but are not limited to, situations where clients are a danger to themselves or someone else; abuse, neglect, or exploitation of a child, elderly, or disabled person; under court order to disclose information; or as otherwise required by law.
16. Should expert witness testimony be sought, information offered by Mr. Craig may be helpful to the retaining attorney; however, the retaining attorney recognizes that Mr. Craig is obligated to respond in a forthright manner to all questions posed to his and that, in doing so, information and/or opinions may be expressed that will not be helpful to the retaining attorney's position.
17. Any document filed with the court in which Mr. Craig's credentials are outlined and/or in which his anticipated testimony is described must be approved by Mr. Craig before it is filed. Mr. Craig reserves the right to withhold services or to withdraw if pertinent information concerning either his credentials or his anticipated testimony is misrepresented or withheld. In such a circumstance any remaining funds on deposit are forfeit.
18. Mr. Craig may utilize artificial intelligence (AI) tools exclusively to enhance the efficiency and quality of services provided in this family law matter. AI may be used for tasks such as research support and to improve the clarity and accuracy of communications. At no time will AI be used



to disclose, process, or share any personal or identifying information about the client, family members, or case participants. All substantive work product will remain the responsibility of Mr. Craig.

19. Upon termination of Mr. Craig's services, it is the responsibility of the retaining attorney to request a refund of any outstanding balance within six months of the date of termination. Refunds will only be provided upon request and within the six-month timeframe. In addition, cases left inactive for more than a year, i.e., no contact with the attorney or case-related work, will be considered concluded. Mr. Craig's case file will be closed and archived, and any remaining retainer will not be refunded.
20. For the purposes of reporting violations of licensing rules or regulations, the Texas Behavioral Health Executive Council (BHEC) may be contacted via one of the following means:
Texas Behavioral Health Executive Council
George H.W. Bush State Office Building
1801 Congress Avenue, Suite 7.300
Austin, Texas 78701
1-800-821-3205
<https://www.bhec.texas.gov/discipline-and-complaints/index.html>.

In addition, the following notice is provided on behalf of Mr. Craig as required by the Texas Behavioral Health Executive Council:

NOTICE TO CLIENTS

The Texas Behavioral Health Executive Council investigates and prosecutes professional misconduct committed by marriage and family therapists, professional counselors, psychologists, psychological associates, social workers, and licensed specialists in school psychology.

Although not every complaint against or dispute with a licensee involves professional misconduct, the Executive Council will provide you with information about how to file a complaint.

Please call 1-800-821-3205 for more information.

Mr. Craig's license may also be verified via an online search located at [Online License/Renewal System – Texas Behavioral Health Executive Council](#). Mr. Craig's license can be located via a search for Bradley Craig, Licensed Master Social Worker-Independent Practice, License Number 19429.

21. Finally, in the event of Mr. Craig's death, incapacity, or termination of practice, custody and control of records maintained by Bradley S. Craig, LMSW-IPR, CFLE, will be turned over to



Cecilia Powers, LCSW-S, or in the event of Ms. Power's death, incapacity, or termination of practice, other successors will be appointed as selected by Mr. Craig.

22. The signature below indicates agreement with all these terms; please return one copy to Mr. Craig.

Signed,

Attorney as individual and on behalf of firm

(Printed name)

Date