

**RECORD OF PROCEEDINGS
MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WESTWOOD METROPOLITAN DISTRICT**

HELD: The 29th day of October 2021 at 8:00 a.m. (or as soon thereafter as the Board determined), via video conference and continued to the 17th day of December 2021 at 8:30 a.m. (or as soon thereafter as the Board determined), via video conference.

ATTENDANCE:

“Due to the COVID 19 situation and State of Colorado recommendations and orders regarding public meetings, the board met via teleconference. Anyone wishing to listen to the meeting may dial in to the conference call-in number provided. Participants will be limited to commenting only during the public comment portion of the agenda or specific public hearings as required.”

A special meeting of the Board of Directors of Westwood Metropolitan District, City of Thornton, Adams County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Andrew Trietley, President
Thomas Clark, Secretary
Josh Brgoch, Treasurer
Bryan Horan, Assistant Secretary

Also present were Diane Wheeler of Simmons & Wheeler, PC, and Russell W. Dykstra of Spencer Fane LLP.

CALL TO ORDER:

The meeting was called to order at 8:00 a.m. It was confirmed that a quorum was present for the purpose of conducting a special meeting of the Board of Directors of the Westwood Metropolitan District. The continued meeting was called to order at 8:30 a.m. It was confirmed that a quorum was present for the purpose of conducting a continued special meeting of the Board of Directors of the Westwood Metropolitan District.

AGENDA:

The Board reviewed the Agenda for the meeting and upon motion duly made seconded and upon vote unanimously carried, the Board approved the Agenda as presented.

DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:

Mr. Dykstra noted that transactional disclosure statements had been filed on behalf of the members of the Board of Directors with the office of the Colorado Secretary of State and with the Secretary

of the Districts. Upon motion duly made, seconded and upon vote unanimously carried, the Board directed that said disclosures be incorporated.

PUBLIC COMMENTS:

None.

APPROVAL OF MINUTES:

The Board reviewed the Minutes of the special meeting of the Board held on August 31, 2021. Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Minutes as presented.

FINANCIAL MATTERS:

Claims. None.

Accountant's Reports. None.

CONSIDER RATIFICATION OF 2020 AUDIT EXEMPTION:

Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board ratified the 2020 audit exemption as presented.

2021 BUDGET AMENDMENT:

Mr. Dykstra reported that proper publication had been made in order for the District to conduct a public hearing on the 2021 budget amendment. The public hearing was opened. There being no public present to comment, the public hearing was closed.

Ms. Wheeler presented the 2021 budget amendment to the Board. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the 2021 budget amendment as presented.

2022 BUDGET:

Mr. Dykstra reported that proper publication had been made in order for the District to conduct a public hearing on 2022 budget. The public hearing was opened. There being no public present to comment, the public hearing was closed.

Ms. Wheeler presented the 2022 budget to the Board. Mr. Dykstra presented for the Board's consideration a form of resolution indicating the adoption of the budget as shown and appropriation of the funds as shown. Upon motion duly made, seconded and upon vote unanimously carried, the Board (1) approved and adopted the 2022 budget as presented, (2) approved and adopted the mill levy as indicated in the resolution within said Resolutions, (3) authorized the President and the Secretary to sign the necessary documentation, and (4) directed that the Certification of the Tax Levies be submitted to the City of Thornton, County of Adams by the accountant no later than December 15, 2021, and for general counsel to file the adopted budget

with the Division of Local Government prior to January 31, 2022. The Board further directed that the Resolution adopting the 2021 budget be attached to these minutes and incorporated herein by this reference.

ATTORNEY ITEMS:

Workers Compensation Exclusion Resolution. Mr. Dykstra presented the resolution to the Board. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the resolution as presented.

2022 Annual Administrative Matters Resolution. Mr. Dykstra presented the resolution to the Board. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the resolution as presented.

2022 Regular Election Resolution. Mr. Dykstra presented the resolution to the Board. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the resolution as presented.

Ratification of Past Actions. Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the ratification of all actions taken in 2021.

DIRECTOR ITEMS:

Approval of Cost Certification. The Board reviewed the cost certification prepared by Schedio Group, dated October 28, 2021. Discussion ensued regarding interest accrual calculation. Upon motion duly made, seconded and upon vote unanimously carried, the Board certified and approved the cost certification as presented.

OTHER BUSINESS:

The Board discussed new certifications and issues related to board meetings.

ADJOURNMENT:

Following discussion and upon motion duly made, seconded and unanimously carried, the Board moved to continue the meeting to December 17, 2021 at 8:30 a.m. The continued special meeting was adjourned at 9:03 a.m. The foregoing minutes constitute a true and correct copy of the minutes of the above-referenced portion of the meeting and were approved by the Board of Directors of the Westwood Metropolitan District.

Thomas Clark
Secretary of the Districts