

THICK N SASSY

VENDOR INFORMATION PACKET

2018

ThickN Sassy Curvy Queens Fashion Show



Tabitha Onyango | 682.738.5306

www.thicknsassy.com

Event Date: July 28 & 29, 2018



THICK N SASSY PLUS SIZE FASHION

2018 VENDOR PACKET

EVENT SETUP

Thick N Sassy Curvy Queens Fashion Show Time: 7:00 PM– 9:00 PM,

Doors Open: 6:00 PM

Setup Time: 5:00 PM – 6:00 PM

Tear Down Time: 9:00 PM

Thick N Sassy Fashion Festival Time: 1:00 PM – 5:00 PM

Doors Open: 12:00 PM

Set Up Time: 11:00 PM – 12:00 PM

Tear Down Time: 5:00 PM

When you arrive, please check in at the info table to pick up your vendor packet which will include your badge/passes, information, and booth number. Tables (1) and chairs (2) will be provided and setup before your arrival. Your booth **MUST** be totally set up and staffed by appointed time for each event.

PASSES & HELPERS

Each vendor will receive one pass for him/herself and one pass for a helper.

SWAG BAGS

We hope that each of you will take the opportunity to include promos in our goodie bags. These bags are highly coveted and exclusive to our guests. You can include anything from product samples, coupons, or whatever clever idea you come up with. **(Coupons & business cards will not be included without a product)**



THICK N SASSY PLUS SIZE FASHION



As a vendor you will be allowed to contribute to the Swag Bags at no additional costs. There are no minimum as to how much you can donate but your chances of exposure is greater the more you donate. All Products must be received no later than June 1, 2018. If you can't be a vendor this year the cost for your products to be submitted into the VIP Swag Bags will be \$50. No minimum required.

**Please send all products to
C/O Paula Ombar
P. O. Box 202786
Arlington, TX 76011**

If you live in the Dallas/Ft.Worth we can make arrangements for a pick up: 682.738.5306.

GIVEAWAYS

Many of you agreed on your applications to donate an item for us to use in our promotions of the show. These will be given away on our news segment promos and social media contests leading up to the show. Please send us the title and value of the item you will be giving away, along with a photo. We need this info BY MARCH 31ST. Please send it to tns@thicknsassy.com. You will then bring your giveaway item to Thick N Sassy Plus Size Fashion Show and leave it at the info table at check in for winners to pick up at the show.

BLOG

We're going to be blogging about show preparations and vendors. Tabitha Onyango will be in contact with vendors with questions and photo requests for the blog. Please watch for an email from her in the coming days and respond in a timely manner if you'd like to be featured. Please add email address tns@thicknsassy.com to your safe list or contacts.

THICK N SASSY PLUS SIZE FASHION



TEAR DOWN

The show will be open until 10pm on Saturday night. The fashion show is at 7pm in the main hall. The fashion show always draws a crowd so it is very important that we shut down and start escorting guest from the building promptly at 10pm.

LOGOS

If you have not already, please visit our website at www.thicknsassy.com/becomeavendor and register with your business name, upload logo, and tell us about your products so we can place that important information on our social media pages & website.

SALES

Thick N Sassy will not be taking any sort of commission on your sales; however, we would like you to keep track of your total dollar amount in sales and turn it in at the end of the event. This is just for our records to see how much money is spent overall at the event. It is solely your responsibility to collect your own sales tax and report it with the TX Tax Commission.

Thick N Sassy is in no way responsible for collecting your sales tax.

THICK N SASSY DESINGER, BOUTIQUE, & RETAIL VENDOR APPLICATION
CONTACT: 682-738-5306 *TNS@thicknsassy.com

Thick N Sassy Fashion Festival July 29, 2018
1:00 PM – 5:00 PM
BOB DUNCAN CENTER
2800 S. CENTER STREET ARLINGTON TX 76014

Please Print:

NAME _____ PHONE# _____ WK/CELL# _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

E-MAIL ADDRESS _____

BOOTH DESCRIPTION/BUSINESS NAME _____

SELECT YOUR VENDOR SPACE:

Must Be Received On/Before July 1, 2018

Fashion Festival: \$100: ____

EARLY BIRD SPECIALS:

Must Be Received On/Before April 30, 2018

Fashion Festival: \$85: ____

VENDOR PAYMENTS:

All payments must be made on our website no money will be physically taken and no exceptions will be made. <http://www.thicknsassy.com/become-a-vendor.html>.

THICK N SASSY WILL PROVIDE:

1 table, 2 chairs, and 1 plastic table cloth

EVENT SET UP AND TEAR DOWN TIMEFRAMES:

Thick N Sassy Fashion Festival Time: 1:00 PM – 5:00 PM

Doors Open: 12:00 PM

Set Up Time: 11:00 PM – 12:00 PM

Tear Down Time: 5:00 PM

Thick N Sassy Rules and Requirements:

Only two individuals per vendor booth are allowed at no additional cost. Nothing may be attached to the walls. Extension cords will not be provided; please supply your own. Vendors agree to have someone

operating their booth at all times. Vendors are not allowed to break down early and leave without receiving prior permission from Thick N Sassy. If this rule is violated you will not be allowed to participate in any future Thick N Sassy events. Once the event is over we ask that you tear down and vacate the building as promptly as possible.

VENDOR APPLICATION:

Sign and return vendor application and upload via our website at :
<http://www.thicknsassy.com/become-a-vendor.html>

Space is limited, vendors will be chosen on a first come, first served basis. You will be notified (by e-mail or mail) of your acceptance prior to the event with a confirmation letter. You may also contact tns@thicknsassy.com to check availability before applying. Please make a copy of this contract for your records.

THICK N SASSY's REFUND/CANCELLATION POLICY

We do understand that certain situations may prevent you from participating. However, keep in mind that when a booth space has been sold to you there is a very good chance that we may not be able to resell that booth space that you placed on reserve. Therefore, please read our refund policy in its entirety and if you have any questions please contact us directly @ tns@thicknsassy.com.

Thick N Sassy requires that you submit in writing a minimum of (2) two weeks before the event for cancellations or refunds. Refunds will be issued in full minus a \$90.00 cancellation fee. There will be no refunds for the Early Bird special once purchased. These fees are for reserving your space and administrative costs. **All Requests received with less than the (2) weeks time frame will be rejected and no refunds for any amount will be issued.** If you have any questions please feel free to contact us directly.

By signing below, I acknowledge that I have read and understood this application, and agree to abide by all the rules. I understand that violations may result in ejection from the event. I understand that Thick N Sassy along with any paid personnel and volunteers of the event are in no way responsible for any loss, damage to property, or personal injury of any kind, and I hereby release those entities and individuals from any liability connected to my participation in the event.

NAME: _____

DATE: _____

Office use only

Date Received _____ Total enclosed \$ _____

Space # _____

THICK N SASSY VENDOR APPLICATION
CONTACT: 682-738-5306 *TNS@thicknsassy.com

Thick N Sassy Curvy Queen Fashion Show July 28, 2018 7:00 PM – 9:00 PM
&
Thick N Sassy Fashion Festival July 29, 2018 1:00 PM – 5:00 PM
BOB DUNCAN CENTER
2800 S. CENTER STREET ARLINGTON TX 76014

Please Print:

NAME _____ PHONE# _____ WK/CELL# _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

E-MAIL ADDRESS _____

BOOTH DESCRIPTION/BUSINESS NAME

SELECT YOUR VENDOR SPACE:

Must Be Received On/Before July 1, 2018

Curvy Queens Fashion Show \$100: _____

Fashion Festival \$100: _____

Both \$180: _____

EARLY BIRD SPECIALS:

Must Be Received On/Before April 30, 2018

Curvy Queens Fashion Show \$85: _____

Fashion Festival: \$85: _____

Both \$160: _____

THICK N SASSY WILL PROVIDE:

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VENDOR APPLICATION:

Sign and return vendor application and upload via our website at :

<http://www.thicknsassy.com/become-a-vendor.html>

Space is limited, vendors will be chosen on a first come, first served basis. No more than 2 duplicate vendors for the **Thick N Sassy Curvy Queen Fashion Show** will be booked. However, duplicate vendors will be booked for the **Thick N Sassy Fashion Festival**. You will be notified (by e-mail or mail) of your acceptance prior to the event with a confirmation letter. You may also contact tns@thicknsassy.com to check availability before applying. Please make a copy of this contract for your records.

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Office use only

Date Received _____ Total enclosed \$ _____
Space # _____