

WHITTIER OAKS HOMEOWNERS ASSOCIATION
C/O Residential Management Concepts, Inc.
806 South Military Trail
Deerfield Beach Florida 33442
954-426-0151

Kindly review the Whittier Oaks ARB form and requirements please fill out and complete along with the following documents / items accordingly:

1. A copy of the contract between you and the contractor, with any personal information (such as price), removed if necessary
2. A copy of the contractor's business license and a copy of the contractor's Certificate of Insurance listing the Certificate Holder as: Whittier Oaks HOA
Product specs from the manufacturer
3. Any documentation survey permit if required for the project being done
5. For Painting, There are three options to choose from, please remember that the garage and front door must be painted the same color:
 - Body color
 - Trim color
 - Use a brown color and on the darker side or Faux. Please note that if you use a brown color, you will need to obtain swatches of the color you want to use from Sherwin Williams to provide to the committee.
6. For replacement of windows/doors *Paperwork showing that the windows/sliding glass doors meet your County's resistant standards
7. For any other project # 1-4 must be provided with your request form

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**PLEASE NOTE THAT ALL MATERIAL SAMPLES CAN BE LEFT WITH AT THE GUARD HOUSE OR
DROPPED OFF TO OUR OFFICE ADDRESS NOTED ABOVE. THE REQUIRED PAPERWORK CAN BE
EMAILED TO**

RMCOFFICE@RMCFLOIDA.COM AND
MPALOMBI@RMCFLOIDA.COM

WHITTIER OAKS
REQUEST FOR REVIEW OF ARCHITECTURAL MODIFICATION

Owner's Name: _____

Street Address: _____

Phone Number: _____

Project Start Date: _____

Project Completion Date: _____

Approval is hereby requested to make the following modification(s), alteration(s), or addition(s) as described and depicted below or on additional pages as necessary. Please include details such as the dimensions, materials, color, design, location, and other pertinent information.

Please provide a detailed discription here on what work is being done

I understand and will comply to:

1. That if the modification is not completed as approved, said approval could be revoked and the modification will be required to be removed by the owner at the owner's expense.
2. That I am responsible to pay for and repair any and all damage down to the common areas as a result of an installation.
3. To comply with the state, county, or city building codes and to obtain all necessary permits if applicable.
4. To abide by the decision of the Architecture Review Committee or the Board of Directors.
5. That if the modification is not approved or does not comply, I /we may be subject to court action by the Association and that I/we shall be responsible for all reasonable attorney's fees.

Date of Request

Signature of Homeowner

Date Received: _____

) Approved _____

Date Notified: _____

) Disapproved _____

Board of Directors

WHITTIER OAKS HOMEOWNERS ASSOCIATION, INC.

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806 S. Military Trail, Deerfield Beach, Florida 33442
954-426-0151 Facsimile 954-426-0645

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<http://wohoaparkland.com/>

REQUIREMENTS FOR REPLACING DOORS & WINDOWS

- A copy of the completed ARB form with a detailed description of the work you are planning to have done.
- A copy of the signed Contract between you and the contractor showing the scope of work being done
- Product Specifications- please provide the dimensions, materials, colors being used. (glass color, frame color, etc.)
- Please provide full-sized color photos of the windows/sliders that are currently on your home that you are replacing
- A copy of the contractor's Certificate of Insurance listing the Certificate Holder as Whittier Oaks HOA.
- A copy of the contractor's Business License.