

Benevolent Relief Fund

In accordance with sections 32.5, 40.3, and 41 of 2022 The Blue Hand Group Constitution 2022 the Blue Hand Group board passed resolutions during the 2022 annual general meeting to strengthen the ruling and framework around conducting a benevolent relief fund. As such this new document is built on the foundation of the governing constitution and 2022 AGM ruling are as follows:

All monetary contributions or sponsorships will have a percentage taken to cover various administrative and licensing/registration fees. This excludes any third-party fees that may be involved such as bank or PayPal costs. No third-party organisations are given access to the funds. Instead, we liaise directly with each organisation, referred family, or individual in order to ensure that each contribution can make a strong and long-lasting positive impact to individuals who are in need of benevolent support. Including but not limited to seeking relief from poverty, sickness, disability, destitution, suffering, misfortune, or helplessness. Outside of covering administrative costs all remaining funds are expressly used to provide benevolent support to approved individuals.

Excerpt from 2022 The Blue Hand Group Constitution 2022. Page 17 Section 39, 40, and 41.

"39 - Funds - Source

1. The funds of the association are to be derived from entrance fees and annual subscriptions of members, donations, and, subject to any resolution passed by the association in general meeting any other sources that the committee determines.
2. All money received by the association must be deposited as soon as practicable and without deduction to the credit of the association's bank or other authorised deposit-taking institution accounts.
3. The association must, as soon as practicable after receiving any money, issue an appropriate receipt.
4. The association president/secretary must also make a note of all expenditures in the google doc file so named. They must also make a note of all monetary and item donations within said google doc file so named.

40 – Funds – Management

- Subject to any resolution passed by the association in a general meeting, the funds of the association are to be used solely in pursuance of the objects of the association in the manner that the President determines.
- All cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments must be signed by the president as an authorized signatory. These documents will all be reviewed at the annual general meetings.

41 – Association is Non-for-Profit

Subject to the Act and the Regulations, the association must apply its funds and assets solely in pursuance of the objects of the association and must not conduct its affairs so as to provide a pecuniary gain for any of its members. The Blue Hand Group is an incorporated association that operates on a not-for-profit basis. As such, the assets and income of the organization shall be applied solely to further its objects and no portion shall be distributed directly or indirectly to the members of the organization except as genuine compensation for services rendered or expenses incurred on behalf of the organization. Note: Section 5 of the Act defines pecuniary gain of the purpose of this clause.”

Public Control and Accountability

The following are Responsible Persons in regard to The Blue Hand Group and the management of funds include; Tegan Elza Banks, Rosalind Michele Amery, Nicholas Daniel Linsley, Jeanette Susanne Geis, Yossif Kafedjiysky, Zoe Carrick, Ian Otieno, Clara Tai Wa Chow, David James Campbell.

Transparency is crucial to The Blue Hand Group and as such the Public is able to request to review the fund(s) at any time. After we have been provided a written request to review the fund and any expenditure lists we have our team will produce said documents within 7 business days. Please see:

<https://thebluehandgroup.com/about> and scroll down to the bottom of the page Important Documents for further information.

Additionally, sections 11 (Disciplining of Members), 39 (Funds Source), 40 (Funds – management), 42 (Distribution of property on winding up of association/ DGR revocation clause), 45 (Inspection of books), 48 (Purpose/Objective of The Blue Hand Group) and 49 (Conflict of Interest Policy) in The Blue Hand Group Consitution 2022 edition outline how funds and responsible persons are to be managed along with our conflict of interest policy designed to protect against misuse of funds, etc.

Furthermore, these clauses are put into place to ensure that the responsible persons are held accountable and the authorities notified should any misuse of the funds occur. Our legal structure is that of an incorporated association and as such it follows the guidelines and requirements of such a category. Finally, The Blue Hand Group has four separate bank accounts (which have no fees) each account is to ensure that funds are accurately accounted for and allocated. One account is for the membership fees for the board, another is for donations, another is for fundraising and the last is specifically for The Presents Program. To view these clauses and our governing document view our About page, scroll to the bottom and check The Blue Hand Group Consitution 2022:
<https://thebluehandgroup.com/about>

Concrete Plans to Operate in the Foreseeable Future

The individual in need of benevolent support gets a representative from a registered organisation to complete our application form.

<https://forms.gle/nAfVj5EqKb44jyRa9>

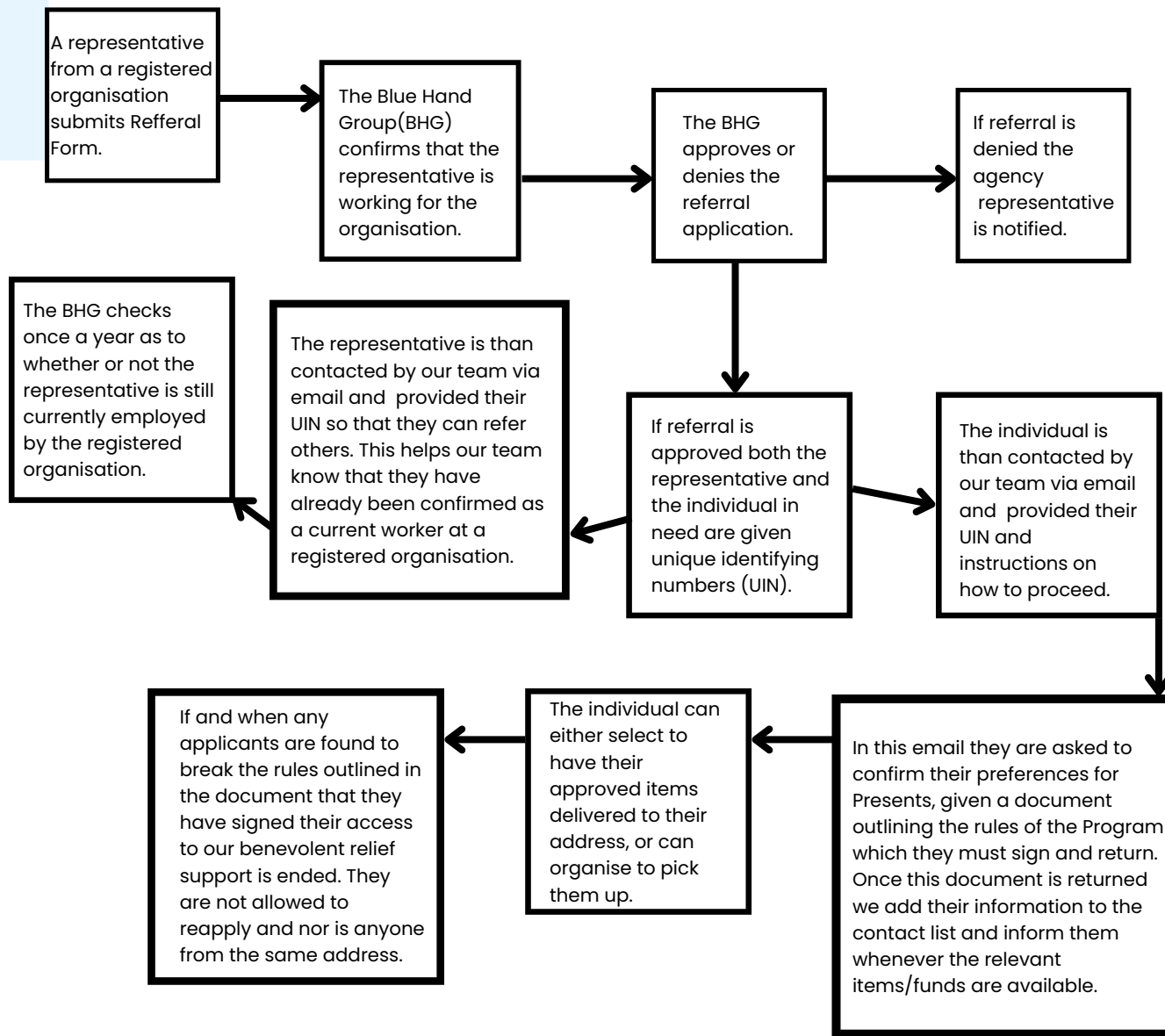
The above form requires that the representative select from various categories that are relevant to the applicant, including but not limited to refugee, domestic violence and homelessness The representative must have an official email (for example samantha.goodwomen@charity.org) and be either a social/support worker, counsellor, psychologist, hospital or shelter attended etc. This is to ensure that the support we provide is going to persons who are in genuine and immediate need of relief. Once the form has been approved by our team we provide the individual/receipient with a unique identifying number and contact them via email to inform them of the next steps.

Our team adds their preferences/contact information to our contact list. We then contact each person when we have supplies/funding to offer support. Whilst each person is only eligible to access \$100 AUD per year, they are granted access to brand new and gently used items donated by companies and the general public up to ten times per year. Additionally, to ensure that the monetary donation of \$100 applied to items that are truly necesitous the recipient sends our team links to the items that they require, whether that is school supplies etc. Postage, GST and other thirdparty costs that are involved, and out of our control, are to be included in the \$100 total.

Our team then purchases those items directly and gets them delivered to the applicants nominated address. We also have a Privacy Decleration, Management and Agreement Plan document to ensure that the private information of the applicants is secure in accordance with current state and national law:
<https://thebluehandgroup.com/about> (scroll to the bottom of the page).

Alternatively, if the applicant wishes to select from physical donations gifted by generous locals for The Presents Program they are able to organise a pick-up date and time with the team.

View: <https://thebluehandgroup.com/what-we-do> for further information about our Presents Program and to view that our primary purpose is to provide benevolent support to persons seeking relief from poverty, sickness, disability, destitution, suffering, misfortune, or helplessness.



To view the document successful applicants/individuals are required to read, and sign please check our Important Documents section at the bottom of our About page via our website: <https://thebluehandgroup.com/about>

This document was made in accordance with guidelines outlined in the ACNC Commissioner’s Interpretation Statement: Public Benevolent Institutions - CIS 2016/03.