

GDBNC NEWSLETTER

August 2026

1 Saleyard Road, Gelantipy, Victoria, 3885 Phone: 5150 2410/Fax: 5155 0217

Email: gdbnc@gha.net.au/Website: gdbnc.com.au

NURSE MANAGER: SUSIE EDWARDS ADMIN: ANN-MARIE DAVIES/TRISTAN DOOLEY

PRESIDENT, COMMITTEE OF MANAGEMENT (COM): DANNY MITTON

CONSUMER REPRESENTATIVE FOR COM: ANNEMARIE HENDERSON

OPENING HOURS: 9AM TO 3PM MONDAY TO THURSDAY (CLOSED PUBLIC HOLIDAYS)

CHIROPRACTOR CLINIC

**Chiropractic
appointments available
at the GDBNC
Wednesday, August 26th**

\$85 for new patients

\$55 for regular appointments after that

**Contact Christina or the Centre
to book your appointment**

PATHOLOGY ...

Contact the Centre if you require Pathology



SHALL WE BE SOCIAL ...

Gelantipy Hall Dinner

☒ **Tuesday, August 11th**

LIBRARY BUS DATES ...

☒ **Tues, August 4th - 9 to 9.45am**

☒ **Tues, August 18th - 9 to 9.45am**

EAST GIPPSLAND
SHIRE COUNCIL

HELP AT HAND...



Ambulance 000

Poisons 13 11 26

Nurse-On-Call 1300 60 60 24

GP Helpline 1800 022 222



**Don't forget the
Victorian Virtual
Emergency Department**



**WE ARE HERE
FOR YOU 24/7**

visit vved.org.au



Victoria's Virtual Emergency Department has got



a new look ✨

(But still the
same free
service for
Victorians)



**Make sure you keep up with
us on Facebook!**



@Gelantipy
District
Bush Nursing
Centre



*The Gelantipy District Bush Nursing Centre
would like to acknowledge the Traditional
Owners of the land on which we gather, and
pay our respects to their Elders both past
and present*





WE ARE HIRING



ADMINISTRATION SUPPORT OFFICER (PART TIME) 15 HOURS/WEEK

The GDBNC is seeking a motivated and skilled individual to provide administrative support to our team. This role will assist the Administration Team in day-to-day tasks, including providing coverage in Admin Officer absences.

THE SUCCESSFUL APPLICANT WILL NEED:

- **Proven experience in providing administrative support in an office environment.**
- **Demonstrated proficiency in office management skills, including record-keeping, attention to detail, organisation and prioritisation.**
- **Excellent written and verbal communication skills, with the ability to interact professionally with diverse individuals.**
- **Strong computer and keyboard skills, including proficiency in relevant software applications.**
- **Knowledge of budget processes, financial recording, and reporting methods and principles.**
- **Ability to work independently and as part of a team.**
- **A positive attitude and strong work ethic.**
- **Understanding of and a commitment to maintaining confidentiality.**
- **Current Driver's Licence.**
- **Ability to obtain a satisfactory Police Check and Working With Children Check (WWC).**

Applications are to be submitted in writing to:

Administration Officer

Gelantipy District Bush Nursing Centre Inc.

1 Saleyard Road, Gelantipy, Vic, 3885

CLOSING DATE: 11TH SEPTEMBER 2026