
**NOTICE TO TENANT
OF TERMINATION OF TENANCY FOR NONPAYMENT OF RENT**

To: _____
(Tenant)

_____ (Date)

Re: _____
(Address of rental unit)

(City, State, Zip)

You are notified that you owe rent in the amount of \$ _____. If you do not pay this rent within **SEVEN BUSINESS DAYS** of the day you receive this notice, your tenancy is terminated and you must move.

If you have not paid your rent or moved out of the dwelling by the _____ day of _____, 20____, at _____ o'clock, a lawsuit will be filed to evict you.

If you deliver your rent to me, in full, on or before the end of the SEVEN-DAY period, you may stay and the tenancy will not be terminated. Partial payments will not be accepted without a written agreement between you and your Landlord.

Signed: _____
(Landlord/Property Manager)

Landlord's Record of Service

Instructions: Serve a copy of this notice on the tenant. Immediately fill out this section to describe how service was accomplished. Complete all statements that apply. Keep the completed original.

Tenant acknowledges receipt of this notice on the _____ day of _____. _____
(Tenant's Signature)

This notice was personally served on _____ by the undersigned on _____.
(Name) (Date)

I attempted to make personal service on the tenant. I knocked on the door, but no one answered. I believed the tenant was absent, so I securely affixed the notice to the entry door of the premises.

This was done on the _____ day of _____, 20____ at _____ a.m./p.m.

Tenant was served by registered or certified mail, or I have mailed today a copy via first class mail to the Tenant at the address of the premises.

Date: _____ Signature: _____ Print Name: _____

Keep a copy of this notice.