

**POLK COUNTY  
9-1-1 EMERGENCY COMMUNICATIONS DISTRICT  
BOARD OF DIRECTORS**

**MEETING MINUTES  
February 12, 2026**

Pursuant to adequate public notice, the Board of Directors of the Polk County 911 Emergency Communications District met at 5:00 p.m. at the 911 District Office 2009 Highway 64, Benton, TN 37307. Electronic participation is allowed. Board members present were Chairman Matt Green, Secretary-Treasurer Rachel Roberts (electronically), Ryan Cooke, Theresa Stafford, Matt Price, Aaron Hood, Dale Ray, and Hannah Price (electronically). Ryan Qualls was excused. Also attending were 911 Director Wes Davis, 911 Manager Theda Bramlett, and, which was Legal Counsel Mike Mahn. Guests were Tom Brown (cert), Alan Frosch (Martin Campbell airport), and Matt Deal (arrl). All exhibits are incorporated as referenced. Votes of Board members are noted in the minutes as unanimous when all members present agree on a motion. Members opposed to a motion, or abstaining, are noted by name.

2026-02-01. Call to Order, Roll Call, and Welcome

Chairman Matt Green called the meeting to order. A quorum was present. Those attended and absent are listed above.

2026-02-02. Agenda & Recognition of Visitors

The Board reviewed the proposed Agenda (Exhibit A). A motion was made by Dale Ray to approve it. Ryan Cooke seconded the motion, which received unanimous approval (UA).

2026-02-03. Election of Officers

Ryan Cook made the motion to keep the officers the same with Matt Green as Chairman, Aaron Hood as vice-Chairman, and Rachel Roberts as Secretary-Treasurer. Matt Price seconded the motion, UA by roll call vote (RCV).

#### 2026-02-04. Previous Minutes

The Board received the draft minutes of Dec 1, 2025 (Ex. B). Matt Price made a motion to approve. Dale Ray seconded it, which was UA-RCV.

#### 2026-02-05. Treasurer Report

Director Davis displayed the copies of the report from the First Financial, Builtwell Bank, and Peoples Bank, including Balance Sheet for the fiscal year to date, Profit & Loss Budget vs. Actual, Profit & Loss Detail, Reconciliation Summary (Cash in Peoples Bank), and Reconciliation Summary (Cash in First Financial) (Ex. C). Ryan Cooke made a motion to accept the report. Matt Price seconded it, which was UA-RCV.

#### 2026-02-06. Directors report/Communications report

Director Davis reported on a question that had been raised from the last meeting about the purchase and use of portable P25 radios for the board members and dispatchers. Director Davis and Legal Counsel Mike Mahn both spoke with TECB Executive Director Curtis Sutton who determined that since the radios are being used by the 911 ECD Board Members and Dispatchers, that the purchase was ok. The grey area would be if the radios were purchased for responders, since Polk County don't direct dispatch.

Director Davis also reported on the RapidSOS module that was voted on last meeting. RapidSOS is in the process of getting with Zetron and getting the module added on. Should be ready for that in a couple months.

In the absence of Richard Taylor Director Davis reported on the communications network. Some equipment had been purchased from e-Bay that will give us the ability to put a transmit site at the Ocoee Ridge site. Director Davis explained to the board how that will help. Director Davis also reported on the failure of a power divider at the Oswald site, and how Richard Taylor had took it out the equation. Right now the radios were working really well without it. Director Davis also reported on a generator failure at Oswald Dome, that him and Board Member Matt Price had worked on and figured out it was a fouled spark plug, but it was up and running now.

#### 2026-02-07. Legal Counsel Report

Legal Counsel Attorney Mike Mahn reported on the change of date of the 2026 Winter Workshop due to the snow/ice storm that occurred in January. The new dates are February 22-26 in Gatlinburg. Attorney Mahn also updated the board on Senate Joint Resolution SJR0048. The resolution had failed to get enough votes to get it passed through the Departments & Agencies subcommittee, but the bill was still alive. Director Davis commented to the board to reach out to Representative Dan Howell to try to get him to become a co-sponsor of this bill. Attorney Mahn gave a brief history of the funds had been done in the past for 911 and how this would really benefit especially the rural counties.

#### 2026-02-08. Visitors

Resident citizen Tom Brown from the Campbell Cove community of Polk County was recognized. Mr. Brown has met with County Executive Robby Hatcher and EMA Director Steve Lofty about a Community Emergency Response Team (CERT) that he is forming. Mr. Brown said right now there's 2 members which but he is expanding and wanted a way to communicate with emergency services. Chairman Matt Green suggested Mr. Brown work with Matt Deal with the ACS ARRL to do this through HAM radio operations.

Resident Alan Frosch was also recognized. He is the Manager of the Martin Campbell airport located at 971 Airport Road in Copperhill. Mr. Frosch was giving us an update of the operations at the airport and the possibility of setting up some type of radio relay at the airport. Mr. Frosch cited some old equipment that had been left there from previous US Forest Service Operations. Chairman Matt Green and Director Wes Davis will be working with Mr. Frosch to determine if the equipment and office could be of use to our operations.

#### 2026-02-09. Generator at old Ducktown PSAP

Ryan Cooke reported that the old Ducktown Courthouse which housed the old Ducktown 911 PSAP would be turned over to the Industrial Economic Development Board (IED) of Polk County at a meeting on 02/12/2026. The 911 Board still has a generator attached to the building. Director Davis and Board Member Matt Price commented that the generator would be of no benefit to the 911 board anymore due to the problems it had when the PSAP was in use. It would

also cost more than it was worth to have it removed from the site due to having to involve the power company and the removal of the transfer switch. Ryan Cooke made the motion to surplus the generator and ask the IED Board for reimbursement of \$1000 for the sale of the generator. Theresa Stafford seconded the motion and the motion passed with UA-RCV.

2026-02-10. Next Meeting

The next meeting will be held at the 911 Office, April 9, at 5:00 p.m. at which time the first reading of the 2027 budget will be presented.

2026-02-11. Adjournment

A motion was made to adjourn the meeting, by Aaron Hood, and seconded by Matt Price. It was UA.

**Certification:**

*These are the true, accurate, and complete minutes of the meeting above described, and will be submitted for approval by the Board of Directors at its next regular scheduled meeting.*

**Approved:**

**Date:**

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CHAIRMAN OF THE BOARD

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**Approved:**

**Date:**

\_\_\_\_\_  
MEMBER OF THE BOARD

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