

**POLK COUNTY
9-1-1 EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF DIRECTORS**

**MEETING MINUTES
June 11, 2025**

Pursuant to adequate public notice, the Board of Directors of the Polk County 911 Emergency Communications District met at 3:00 p.m. at the 911 Office Building, 2009 U.S. Hwy. 64, Ocoee, TN. Electronic participation is allowed. Board members present were Chairman Matt Green, vice-Chairman Aaron Hood, Secretary-Treasurer Rachel Roberts, Ryan Cooke, Teresa Stafford, Dale Ray, and Hannah Price (telephone). Matt Price and Ryan Qualls were excused. Also attending were 911 Director Wes Davis, 911 Manager Theda Bramlett, Communications Manager Richard Taylor, and Legal Counsel Mike Mahn. All exhibits are incorporated as referenced. Votes of Board members are noted in the minutes as unanimous when all members present agree on a motion. Members opposed to a motion, or abstaining, are noted by name.

2025-06-01. Call to Order, Roll Call, and Welcome

Chairman Matt Green called the meeting to order. A quorum was present. Those attended and absent are listed above.

2025-06-02. Agenda & Recognition of Visitors

The Board reviewed the proposed Agenda (Exhibit A). A motion was made by Aaron Hood to approve it. Ryan Cooke seconded the motion, which received unanimous approval (UA).

2025-06-03. Approval of Minutes

The Board received the draft minutes of April 9, 2025 (Ex. B). Ryan Cooke made a motion to approve. Aaron Hood seconded it, which was UA.

2025-06-04. Treasurer Report & Budget Amendments

Director Davis displayed the copies of the report from the SimplyBank and Peoples Bank, including Balance Sheet for the fiscal year to date, Profit & Loss Budget vs. Actual, Profit & Loss Detail, Reconciliation Summary (Cash in Peoples Bank), and Reconciliation Summary (Cash in SimplyBank) (Ex. C-1). Aaron Hood made a motion to accept the report. Dale Ray seconded it, which was UA by roll call vote (RCV).

The Director explained each item as budget amendment (Ex. C-2). Ryan Cooke made a motion to accept the amendments. Aaron Hood seconded it, which was UA-RCV.

2025-06-05. FY 2026 Budget: Public Hearing and Final Reading

The Chairman said a public hearing on the budget was on the agenda. No persons were there for it. Director Davis said the budget for the fiscal year 2026 (begins July 1), was not changed (Ex. D). Rachel Roberts made a motion to approve the FY2026 budget on final reading. Dale Ray seconded the motion, which was UA-RCV.

2025-06-06. Audit Renewal

Director presented a proposal for audit service to cover the year ending June 30, 2025 (Ex. E). It is by JHM, CPAs (\$10,500). Dale Ray made a motion to approve it. Ryan Cooke seconded it, which was UA-RCV.

2025-06-07. GeoConex Proposal

Director Davis presented a proposal from GeoConex (Ex. F) to implement the IAMResponding program at the initial payment and subsequent (\$4,762.50) annual costs. Dale Ray made a motion to accept it, which was seconded by Ryan Cooke, and was UA-RCV.

2025-06-08. Dispatcher Training

Director Davis said the 40 hours training had been completed by eight (8) persons. The board provided \$500/person for completed the training during the past year. Aaron Hood made a motion to again renew the training compensation. Ryan Cooke seconded it, which was UA-RCV.

2025-06-09. Communications Manager Report

Richard Taylor gave a report (Ex. G) that Ocoee Ridge site had received updated repairs. He also discussed the filter that the Sheriff net is keeping to improve communication.

2025-06-10. Legal Counsel Report

Legal Counsel provided reports for two months. He offered that the TECB had the authority to adjust fees.

2025-06-11. Next Meeting

The next meeting will be held at the 911 Office, October 8, at 3:00 p.m.

2025-06-12. Adjournment

A motion was made to adjourn the meeting, by Dale Ray, and seconded by Ryan Cooke. It was UA.

Certification:

These are the true, accurate, and complete minutes of the meeting above described, and will be submitted for approval by the Board of Directors at its next regular scheduled meeting.

Approved:

Date:

CHAIRMAN OF THE BOARD

Approved:

Date:

MEMBER OF THE BOARD