

<p style="text-align: center;"><b>POLK COUNTY</b> <b>9-1-1 EMERGENCY COMMUNICATIONS DISTRICT</b> <b>BOARD OF DIRECTORS</b></p>
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**MEETING MINUTES**  
**April 9, 2025**

Pursuant to adequate public notice, the Board of Directors of the Polk County 911 Emergency Communications District met at 3:00 p.m. at the 911 Office Building, 2009 U.S. Hwy. 64, Ocoee, TN. Electronic participation is allowed. Board members present were Chairman Matt Green (telephone), vice-Chairman Aaron Hood (telephone), Secretary-Treasurer Rachel Roberts (telephone), Matt Price, Ryan Cooke, Ryan Qualls, Teresa Stafford, Dale Ray, and Hannah Price. Also attending were 911 Director Wes Davis, 911 Manager Theda Bramlett, Communications Manager Richard Taylor, and Legal Counsel Mike Mahn. All exhibits are incorporated as referenced. Votes of Board members are noted in the minutes as unanimous when all members present agree on a motion. Members opposed to a motion, or abstaining, are noted by name.

2025-04-01. Call to Order, Roll Call, and Welcome

To facilitate the meeting, Chairman Matt Green asked Director Wes Davis to preside, and called the meeting to order. A quorum was present.

2025-04-02. Agenda & Recognition of Visitors

The Board reviewed the proposed Agenda (Exhibit A). A motion was made by Ryan Cooke to approve it. Matt Price seconded the motion, which received unanimous approval (UA).

2025-04-03. Approval of Minutes

The Board received the draft minutes of February 12, 2025 (Ex. B). Ryan Cooke made a motion to approve. Dale Ray seconded it, which was UA.

#### 2025-04-04. Treasurer Report

Director Davis displayed the copies of the report from the SimplyBank and Peoples Bank, including Balance Sheet for the fiscal year to date, Profit & Loss Budget vs. Actual, Profit & Loss Detail, Reconciliation Summary (Cash in Peoples Bank), and Reconciliation Summary (Cash in SimplyBank) (Ex. C). Matt Price made a motion to accept the report. Hannah Price seconded it, which was UA by roll call vote (RCV).

#### 2025-04-05. FY 2026 Budget: First Reading

Director Davis said the budget for the fiscal year 2026 (begins July 1), was not changed, at this time. The final budget will be presented at the next meeting.

#### 2025-04-06. Credit Card

Director said it is necessary for the district to have a credit card. Aaron Hood made a motion to authorize a credit card from SimplyBank for an amount not to exceed \$5,000. Ryan Cooke seconded it, which was approved UA-RCV.

#### 2025-04-07. Certificate of Deposit (CD)

Aaron Hood made a motion to make purchase of the CD between banks which have the best interest, with okay from the board. Ryan Cooke seconded it, which was UA-RCV.

The district has three (3) CDs. One (1) CD is now needed to meet cash flow requirements, said the Director. Ryan Qualls made a motion to allow the purchase of CD. Matt Price seconded it, which was UA-RCV.

#### 2025-04-08. Payment to Communication Manager

Matt Price made a motion to authorize \$1,000/month to be paid to Communications Manager Richard Taylor for his service. Dale Ray seconded it, which was UA-RCV.

#### 2025-04-09. Tabled Motions

Director Davis offered a motion to provide a contract with an Atlanta-based company for EMS-related assistance (\$8,245/up front; \$5,495/annual charge) (Ex. D-1). Ryan Cooke tabled his motion to approve the proposal. There was a proposal (Ex. D-2) from GeoConex (\$37,064.54) that was deferred,

#### 2025-04-10. Communications Manager Report

Richard Taylor gave a report (Ex. E) involving three (3) break-ins at the Chilhowee site. The assailant was captured. Another attempt was made at the Oswald site, and was captured, and is now in Polk County Jail. The third site was not noted due to the rat meshing of site wires. Locks and repairs have been completed. Wireless cameras have been completed and installed at the sites. Sheepto site has a broken antennae during the storm. It had no effect, due to redundancy.

#### 2025-04-11. Legal Counsel Report

Legal Counsel provided reports for two months. He also gave understanding on recent legislation, which appeared to have been stalled until next session.

#### 2025-04-12. Next Meeting

The next meeting will be held at the 911 Office, June 11, at 3:00 p.m.

#### 2025-04-13. Adjournment

A motion was made to adjourn the meeting, by Ryan Qualls, and seconded by Dale Ray. It was UA.

**Certification:**

*These are the true, accurate, and complete minutes of the meeting above described, and will be submitted for approval by the Board of Directors at its next regular scheduled meeting.*

**Approved:**

**Date:**

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CHAIRMAN OF THE BOARD

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**Approved:**

**Date:**

\_\_\_\_\_  
MEMBER OF THE BOARD

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