DBID: 333475 and Audit ld: 162517 Audit Type: Full Audit Audit Date: 16/09/2019



Auditee :	ALFRESCO MANUFACTURING LTD
Audit Date From :	16/09/2019
Audit Date To :	16/09/2019
Expiry Date of the Audit :	Please refer to the producer profile in the amfori BSCI platform
Auditing Company :	TUEV Rheinland
Auditor's Name(s):	Sun Sun(Lead)
Auditing Branch (if applicable):	TUV Rheinland China



This is an extract of the on line Audit Report. The complete report is available in the amfori BSCI Platform.

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DBID: 333475 and Audit ld: 162517 Audit Type: Full Audit Audit Date : 16/09/2019



#### **Rating Definitions** A combination of ratings per Rating Consequence Performance Area where: Minimum 7 Performance Areas rated A The auditee has the level of maturity . No Performance Areas rated C. D or E. to maintain its These are three examples: improvement process A A A A A A A A A A A A without the need for a Very Good AAAAAAAABBBB follow-up audit. AAAAAABBBBBB . Maximum 3 Performance Areas rated C The auditee has the level of maturity . No Performance Areas rated D or E to maintain its В These are three examples: improvement process A A A A A B B B B B B without the need for a Good follow-up audit. AAAABBBBBBC B B B B B B B B C C C The auditee needs · Maximum 2 Performance Areas rated D follow up to support its No Performance Areas rated E progress. Following the These are three examples: C completion of the audit, AA the auditee develops Acceptable a Remediation Plan A B B В BCCC within 60 days. C C C C C C C C C C D D . Maximum 6 Performance Areas rated E. The auditee needs follow up to support its These are three examples: D progress, Following the AAAAAA completion of the audit, BBBC Insufficient the auditee develops a Remediation Plan DDDDDDDEEEE within 60 days. amfori BSCI · Minimum 7 Performance Areas rated E Participants shall These are three examples closely oversee the Е auditee's progress as the producer may Unacceptable represent a higher risk than other business partners. A Zero Tolerance issue was identified (see Immediate actions are amfori BSCI System Manual Part V — Annex required. The amfori 5: amfori BSCI Zero Tolerance Protocol) **BSCI Zero Tolerance** Zero Tolerance Protocol is to be followed.



DBID: 333475 and Audit ld: 162517 Audit Type: Full Audit Audit Date : 16/09/2019



# **Main Auditee Information**



Name of producer :	ALFRESCO MANUFACTURING LTD	ALFRESCO MANUFACTURING LTD										
DBID number :	333475	33475										
Audit ID :	162517											
Address :	NO.289 QIANJIANG SOUTH ROAD, DAYA	O.289 QIANJIANG SOUTH ROAD, DAYANG INDUSTRY AREA, LINHAI Taizhou										
Province :	Zhejiang	Zhejiang Country: China										
Management Representative :	Yangguang Lu											
Contact person:	Fei Chen	Sector:	Non-Food									
Industry Type :	Construction	Product group :	Furnitures									
Product Type :	Indoor and outdoor leisure products											



DBID: 333475 and Audit Id: 162517 Audit Type: Full Audit Audit Date: 16/09/2019



Audit Details								
Audit Range :	⊠ Full Audit	Follow-up Audit						
Audit Scope :		Main Auditee						
Audit Environment :	☐ Industrial	☐ Agricultural	Small Producer					
Audit Announcement :		☐ Fully-Unannounced	Semi-Announced					
Random Unannounced Check (RUC) :	No							
Audit extent (if applicable) :	none							
Audit interferences or contingencies (if applicable):	none							
Overall rating :	С							
Need of follow-up :	Yes	If YES, by :	16/09/2020					
Rating per Performance Area (PA)								
PA 1 PA 2 PA 3 PA 4 PA 5	PA 6 PA 7 I	PA 8 PA 9 PA 10	PA 11 PA 12 PA 13					
D B A A B	D A	A A	A A A					

## **Executive summary of audit report**

ALFRESCO MANUFACTURING LTD(台州市海暄工艺品股份有限公司) was located at NO.289 QIANJIANG SOUTH ROAD, DAYANG INDUSTRY AREA, LINHAI, TAIZHOU, ZHEJIANG(浙江省台州市临海大洋前江南路289号).

There were two 2-storey buildings and one 1-storey building in the factory boundary. The factory only rent one 2-storey building and one 1-storey building from landlord(A) about 10555m2 as office and production area. The other one 2-storey building was used by landlord as warehouse. No production area and workers shared with other factories. No business was cooperated with other factories. No process was subcontracted to other factories outside. September to January was regarded as peak season. February to August was regarded as off season. No young worker and child labor was employed by the factory. No forced labor and discrimination was observed in the factory. All employees were employed directly by the factory and signed labor contract with the factory. The factory respected workers' right on freedom of association. No unethical behavior was observed in the factory. Remark:

- 1. No agency labor and no contractor workers were used by the factory. No collective bargaining occurred in the factory. No wavier was obtained by the factory from local government. So these relevant documents were not applicable to attach to the report.
- 2. Lead auditor(Sun Sun) was APSCA registered auditor. The APSCA Membership Number was 21701729.
- 3. The audit started at about 08:00 am. The auditors spent 1 hour during lunch break to review documents without management.
- 4. The spraying plastics process was not arranged on production during audit due to no relevant order.



DBID: 333475 and Audit ld: 162517 Audit Type: Full Audit Audit Date : 16/09/2019



# **Ratings Summary**



Auditee's background information										
Auditee's name :	ALFRESCO MANUFACTURING LTD	Legal status :	Limited Company							
Local Name :	台州市海暄工艺品股份有限公司 (91331082689147917K)	Year in which the auditee was founded :	2009							
Address :	NO.289 QIANJIANG SOUTH ROAD, DAYANG INDUSTRY AREA, LINHAI	Contact person (please select) :	Fei Chen							
Province :	Zhejiang	Contact's Email :	563524165@qq.com							
City:	Taizhou	Auditee's official language(s) for written communications :	Chinese							
Region :	North East Asia	Other relevant languages for the auditee :	NONE							
Country:	China	Website of auditee (if applicable):	www.bestalfresco.com							
GPS coordinates :	N28°52'50"E121°11'42"	Total turnover (in Euros) :	4500000.00							
Sector :	Non-Food	Of which exports % :	100.00							
Industry :	Construction	Of which domestic market % :	0.00							
If other, please specify :		Production volume :	100000 sets per year							
Product Group :	Furnitures	Production cost calculation :	Yes							
If other, please specify :		Lost time injury calculation cost :	Yes							
Product Type :	Indoor and outdoor leisure products									

Auditee's employment structure at the time of the audit									
Total number of workers : 49	Total number of workers in the production unit to be monitored (if applicable) :								
		MALE WORKERS	FEMALE WORKERS						
Permanent workers		23	26						
Temporary workers		0	0						
In management positions		2	1						
Apprentices		0	0						
On probation		0	0						
With disabilities		0	0						
Migrants (national citizens)		7	3						
Migrants (foreign citizens)		0	0						
Workers on the permanent payroll		23	26						
Production based workers		0	0						
With shifts at night		0	0						
Unionised		23	26						
Pregnant		-	0						
On maternity leave		-	0						



DBID: 333475 and Audit Id: 162517

Audit Date: 16/09/2019



#### **Finding Report**

Audit Type: Full Audit



## Performance Area 1 : Social Management System and Cascade Effect

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: D

Deadline date: 15/12/2019

#### **GOOD PRACTICES:**

NONE

#### **AREAS OF IMPROVEMENT:**

The auditee had established social compliance management system according to local law requirement and amfori BSCI code. The management would review relevant policies and procedures regular. Mr. Yangguang Lu/Vice General Manage was designated as management representative to implement amfori BSCI code. They reviewed the internal implementation condition of amfori BSCI code per year by internal audit. The factory established suppliers management policy. They communicated amfori BSCI code and ToI to their important suppliers. Identified suppliers also signed letter of commitment on social compliance.

被审核方有根据当地法规要求及amfori BSCI准则建立社会责任管理系统。管理层会定期评审相关政策及程序。卢阳光/副总经理被指定为实施amfori BSCI准则的管理者代表。他们有通过内审每年对内部amfori BSCI准则实施情况进行评审。工厂有建立供应商管理政策。他们将amfori BSCI准则及实施条款传达给他们的重要供应商。识别的供应商也有签署社会责任承诺书。

- 1.1 The auditee had established management system to implement amfori BSCI code. Policies and procedures on social compliance were also established and implemented. But the factory did not fully comply with amfori BSCI code in all performance area and monitor the effectiveness of management system, such as they didn't ensure workers' overtime and social insurance comply with local law requirement, etc. The management stated that social insurance was provided according to workers' willingness. Overtime was arranged mainly according to production demand. The management stated that they should be improved step by step. But they didn't establish improvement goals. 被审核方有建立管理系统来实施amfori BSCI准则。社会责任政策及程序也有建立并实施。但是工厂没有在所有的执行领域符合amfori BSCI准则及监控管理系统的有效性,如他们未确保工人的加班时间及社保符合当地法规要求等。管理层表示社保的提供基于工人的意愿,加班的安排主要根据生产需要。管理层表示它们需要被逐步改善,但是他们没有建立改善目标。
- 1.4 The auditee had set up production capacity planning and cost calculation procedure. Based on management interview, production capacity was assessed mainly by experience. They didn't conduct good production capacity planning. So workers' overtime didn't comply with local law requirement.

被审核方有建立产能规划及成本核算程序。基于管理层访谈,产能主要根据经验来评估。他们没有进行有效的产能规划。因此工人的加班时间不符合当地法规要求。

### Remarks from Auditee:

NONE

### Performance Area 2: Workers Involvement and Protection

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: B

Deadline date:15/11/2019

#### **GOOD PRACTICES:**

NONE

#### **AREAS OF IMPROVEMENT:**

The management had posted amfori BSCI Code onsite. They communicated employee manual, amfori BSCI code, factory rule, etc. to workers by training. Two worker representatives were elected by workers freely in 2019 year. The management organized regular communication meeting with worker representatives. The auditee also established different grievance channels for workers, such as suggestion box, worker representatives, management, etc. Grievance procedure was communicated to workers.

管理层有在现场张贴amfori BSCI准则。他们将员工手册,amfori BSCI准则,工厂规定等通过培训传达给员工。2名员工代表由员工在2019年自由选举。管理层有组织定期与员工代表的定期会议。被审核方也有为工厂建立不同的申诉渠道,如意见箱,员工代表,管理层等。申诉程序有传达给员工。

2.2 - The auditee didn't establish long-term goal for protecting workers, such as compliance on overtime, etc. 被审核方没有建立保护工人的长期目标, 如加班时间的符合等。

#### Remarks from Auditee:

NONE

### Performance Area 3: The rights of Freedom of Association and Collective Bargaining

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:

## **GOOD PRACTICES:**

### AREAS OF IMPROVEMENT:

#### Remarks from Auditee:



DBID: 333475 and Audit Id: 162517

Audit Date: 16/09/2019



Performance Area 4: No Discrimination

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A Deadline date

GOOD PRACTICES:

Audit Type: Full Audit

**AREAS OF IMPROVEMENT:** 

Remarks from Auditee:

## Performance Area 5: Fair Remuneration

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: B

Deadline date:15/12/2019

**GOOD PRACTICES:** 

NONE

#### AREAS OF IMPROVEMENT:

Based on workers interview, management interview and document review, wage was issued to workers on 15th of next month by cash. The wage of August 2019 was issued on September 12, 2019. So the factory provided payroll from September 2018 to August 2019 for review. The minimum wage paid for workers was at least RMB13 per hour which was more than the local law requirement (RMB 10.34 per hour since December 1, 2017). Workers signed on payroll when they got the wage. Workers were paid by hourly rate. The factory calculated fair remuneration. No illegal deduction was made from wage. The factory provided legal welfare for workers. 基于员工访谈,管理层访谈及文件查看,工资是在下个月15号以现金发放。2019年8月的工资是在2019年9月12日发放。因此工厂提供了2018年9月至

基于员工访谈,管理层访谈及文件查看,工资是在下个月15号以现金发放。2019年8月的工资是在2019年9月12日发放。因此工厂提供了2018年9月至 2019年8月的工资供查看。支付给工人的最低工资为每小时RMB13高于当地法规要求(2017年12月1日开始每小时RMB10.34)。工人在拿到工资后在 工资表上签字。工人以时薪支付。工厂计算了公平报酬。工资没有发生不合法扣款。工厂提供了法定福利给员工。

5.5 - Insufficient social insurance was provided for workers. The management stated that social insurance was provided voluntarily. The management communicated social insurance policy to workers. Some workers still didn't want to took part in social insurance because they bought more cheaper rural insurance at home. There were 49 employees with 5 retired workers and 2 new workers within one month in the factory. So 42 employees should enjoy social insurance. Based on social insurance payment voucher from September 2018 to August 2019, 22 out of 42 employees didn't enjoy retired, unemployment, medical, maternity and injury insurance. (Reference Law and Regulation: Labor Law of the People's Republic of China, Article 72 and 73)

提供给工人的社保不足。管理层表示社保的提供是自愿的。管理层有将社保政策传达给员工。部分工人仍然不想参加社保、因为他们已经在家里买了较便宜的农保。工厂有49名员工,包括5名退休员工及2名一个月内新员工。因此42名员工需享有社保。基于2018年9月至2019年8月的社保支付凭证,42名员工中有22名员工没有享受养老,失业,医疗,生育及工伤保险。(参考法律法规:《中华人民共和国劳动法》,第72条及73条)

## Remarks from Auditee:

NONE

## Performance Area 6: Decent Working Hours

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: D

Deadline date:15/12/2019

## **GOOD PRACTICES:**

NONE

#### **AREAS OF IMPROVEMENT:**

The factory used electronic card to record workers' attendance. Based on attendance records from September 2018 to the audit day, all production workers worked in one shift from 07:30 to 17:00. 1.5 hours from 11:30 to 13:00 was arranged as meal rest. If busy in peak season, workers would overtime work on weekdays from 18:00 to 21:00 and 8 hours on Saturday. Workers had one day off per week on Sunday. Overtime wage was provided for workers. The maximum monthly overtime was 79 hours in December 2018. The maximum weekly working time was 57 hours.

工厂使用电子卡来记录工人的出勤时间。基于2018年9月至审核当日的考勤记录,所有生产员工工作一班制从07:30至17:00。11:30至13:00有1.5小时安排为午餐休息时间。如果旺季忙,工人会在工作日18:00至21:00及周六8小时加班工作。工人能在周日享受7休1。加班费有提供给员工。最大月加班为79小时发生在2018年12月。最大周工时为57小时。

6.2 - The factory didn't ensure workers' overtime comply with local law requirement. The management stated that overtime was arranged mainly according to production demand. They didn't control and monitor workers' overtime according to limit of overtime required by local law. Some workers stated that overtime was voluntary. They preferred to overtime to earn more money. 3 months' attendance records were sampled for review. In December 2018, 10 out of 10 random selected workers' monthly overtime exceeded 36 hours. The maximum monthly overtime was 79 hours; In March 2019, 10 out of 10 random selected workers' monthly overtime exceeded 36 hours. The maximum monthly overtime was 40 hours; In August 2019, 10 out of 10 random selected workers' monthly overtime didn't exceed 36 hours. The maximum monthly overtime was 0 hour. (Reference Law and Regulation: Labor Law of the People's Republic of China, Article 41). Remark: In September 2019 (from September 1, 2019 to the audit day), all sampled workers' daily and monthly overtime didn't exceed local law requirement. The maximum daily and monthly overtime were 0 hour and 0 hour respectively.

公时间间 Wife To Hour and Orlour Respectivery.

工厂未确保工人的加班时间符合当地法规要求。管理层表示加班主要是根据生产需要安排。他们没有根据法规要求的加班限制来控制及监控工人的加班时间。都分工人表示加班是自愿的,他们更愿意加班来赚更多的钱。3个月的考勤记录有抽样查看。2018年12月,10名员工中有10名员工的月加班超出36小时,最大月加班为79小时;2019年3月,10名员工中有10名员工的月加班超出36小时,最大月加班为40小时;2019年8月,10名员工中有10名员工的月加班均未超出36小时,最大月加班为0小时。(参考法律法规:《中华人民共和国劳动法》,第41条)备注:所有抽样员工在2019年9月(从2019年9月1日至审核当日)的日加班及月加班时间均未超出法规要求,最大日加班及月加班对月加班分别为0小时及0小时。

## Remarks from Auditee:

NONE



DBID: 333475 and Audit Id: 162517 Audit Type: Full Audit Audit Date: 16/09/2019



## Performance Area 7 : Occupational Health and Safety

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A Deadline date:15/12/2019

#### **GOOD PRACTICES:**

NONE

#### **AREAS OF IMPROVEMENT:**

The factory appointed Mr. Yangguang Lu/Vice general Manager as health and safety representative. They provided occupational health examination for relevant workers in hazardous post, such as welding worker, etc. No serious injury occurred in the factory. Fire drill was conducted twice per year. The factory provided free PPE for relevant workers. Warning sign was posted onsite. The management communicated health and safety procedures to workers by training. They obtained fire safety license and building safety certificate of all used buildings. Sufficient fire facilities were installed on each floor and inspected per month, such as emergency lights, fire hydrants, fire extinguishers, etc. The factory used one forklift with valid inspection report and one qualified forklift operator. Qualified electrician and first aider was also equipped in the factory. Clean drinking water and toilet was provided for workers. No transportation, dormitory and canteen was provided for workers. Thus 7.21, 7.23 and 7.24 was rated as N/A.

工厂任命卢阳光/副总经理为健康安全代表。他们提供了职业病体检给在危害岗位的相关员工,如焊接工等。工厂没有发生严重工伤。消防演习每年进行两次。工厂提供了免费的劳保用品给相关员工。警示标识有张贴在现场。管理层将健康安全程序通过培训传达给员工。他们获取了所有使用建筑的消防安全证明及竣工验收报告。充足的消防设施有设置在每一层并每月检查,如应急灯,消防栓,灭火器等。工厂使用了一台叉车有有效的检查报告并有资质的叉车工。工厂配备了有资质的电工及急救员。干净的饮用水及厕所有提供给员工。没有提供交通工具,宿舍及餐厅给员工,因此7.21,7.23及7.24不适用。

- 7.1 1. The factory didn't update collected laws in time, such as Fire Control Law of the People's Republic of China, etc. They collected version 2009 instead of version 2019. 2.The factory did not provide air quality, noise test or assessment report of hazardous workshops, such as spraying plastics area, welding area, polishing area (producing noise and dust), etc. (Reference Law and Regulation: Provisions on the Supervision and Administration of Occupational Health at Work Sites (2012), Article 20).
  1.工厂没有及时更新收集的法规,如中华人民共和国消防法等。他们收集了2009版本而不是2019版本。2.工厂未提供危害因素年间的空气质量,噪声
- 监测及评价报告, 如喷塑区域, 焊接区域, 打磨区域等(产生噪声及粉尘)等。(参考法律法规:《工作场所职业卫生监督管理规定》(2012), 第20条)

  7.2 The factory did not provide injury insurance for all workers. There were 49 workers in the factory with 5 retired workers and 2 new workers within
  - one month. But 29 out of 49 employees didn't enjoy commercial accident insurance or injury insurance. (Reference Law and Regulation: Social Insurance Law of the People's Republic of China, Article 33)
    工厂没有提供工伤险给所有工人。工厂有49名员工,其中5名退休工人及2名一个月内新进员工,但是49名员工中有29名员工没有享有商业险或工伤险。(参考法律法规:《中华人民共和国社会保险法》第33条)
- 7.3 The factory had conducted risk assessment on health and safety, but they didn't consider vulnerable groups except young worker, such as older workers, the disabled, etc. during risk assessment. No severity and possibility was assessed for identified risk. 工厂有进行健康安全方面的风险评估,但是他们在风险评估时也没有考虑除未成年外的弱势群体,如年老员工,残疾人等。针对识别的风险没有评估严重性及可能性。
- 7.13 Based on onsite observation, sampled 2 electric brakes were not locked without inner cap. (Reference Law and Regulation: Law of the PRC on Work Safety, Article 32)
  基于现场查看, 抽样2个电闸没有上锁且无内盖。(参考法律法规:《中华人民共和国安全生产法》,第32条)
- 7.17 1. The factory didn't obtain any register records or annual inspection report of one used cargo lift. (Reference Law and Regulation: Special Equipment Safety Law of the People's Republic of China, Article 33 and 40) 2. Based on onsite observation, all sewing machines were not installed with finger protector. (Reference Law and Regulation: General rules for designing the production facilities in accordance with safety and health requirements.) Article 6.1.2)
  - health requirements), Article 6.1.2)
    1.工厂没有获取使用一台升降机的任何登记记录及年检报告。(参考法律法规:《中华人民共和国特种设备安全法》第33条及40条) 2.基于现场查看, 所有的车缝机没有安装护指器。(参考法律法规:《生产设备安全卫生设计总则》,第6.1.2条)

#### Remarks from Auditee:

NONE

## Performance Area 8 : No Child Labour

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date

## **GOOD PRACTICES:**

#### **AREAS OF IMPROVEMENT:**

Remarks from Auditee:

## Performance Area 9 : Special protection for young workers

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:

#### **GOOD PRACTICES:**

#### AREAS OF IMPROVEMENT:

## Remarks from Auditee:



DBID: 333475 and Audit Id: 162517

Audit Date: 16/09/2019



Per	formance	Area	10	: No	Precarious	Emp	loyme	nt
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Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:

**GOOD PRACTICES:** 

Audit Type : Full Audit

**AREAS OF IMPROVEMENT:** 

Remarks from Auditee:

## Performance Area 11: No Bonded Labour

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:

**GOOD PRACTICES:** 

**AREAS OF IMPROVEMENT:** 

Remarks from Auditee:

#### Performance Area 12: Protection of the Environment

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:15/12/2019

#### **GOOD PRACTICES:**

NONE

## **AREAS OF IMPROVEMENT:**

The factory had conducted EIA and obtained EIA approval, Environmental facilities inspection and acceptance certificate. They also obtained waste discharge permit (No.: Zhe JE 2017A0162 which was valid to December 31, 2020). The management identified major environmental factors. Training on environmental protection was provided for workers. No production waster water was produced by the factory. 工厂有进行环评并获取了环评批复及三同时验收报告。他们也获取了排汽中可证(号码: 浙JE2017A0162,有效期至2020年12月31日)。管理层识别了重大环境因素。环境保护方面的培训有提供给员工。工厂没有产生生产废水。

12.4 - The factory didn't monitor boundary noise and waste gas according to EIA approval. (Reference Law and Regulation: Measures for the Administration of Environmental Surveillance, Article 21)

工厂未根据环评批复监测厂界噪声及废气排放。(参考法律法规:环境监测管理办法,第21条)

## Remarks from Auditee:

NONE

## Performance Area 13: Ethical Business Behaviour

Full Audit [Audit Id - 162517] Audit Date: 16/09/2019 PA Score: A

Deadline date:

## **GOOD PRACTICES:**

## AREAS OF IMPROVEMENT:

Remarks from Auditee:



DBID: 333475 and Audit ld: 162517 Audit Type: Full Audit Audit Date : 16/09/2019



# Summary



Audit Type	Date	Audit Id	PA1	PA2	PA3	PA4	PA5	PA6	PA7	PA8	PA9	PA10	PA11	PA12	PA13	Overall Rating
Full Audit	16/09/2019	162517	D	В	A	A	В	D	A	A	A	A	Α	A	A	С



DBID: 333475 and Audit Id: 162517 Audit Type: Full Audit Audit Date : 16/09/2019



# **Producer Photos**







Photo of the inside of the main production hall Finished goods warehouse.JPG

























DBID: 333475 and Audit Id: 162517 Audit Type: Full Audit Audit Date : 16/09/2019

































DBID: 333475 and Audit Id: 162517 Audit Type: Full Audit Audit Date : 16/09/2019









