**ASHFORD INTERNATIONAL MODEL RAILWAY**

**EDUCATION CENTRE**

A PROJECT BY ASHFORD MODEL RAILWAY MUSEUM

REGISTERED CHARITY 1168774

POLICY STATEMENT AND PROCEDURE FOR PREVENT

Document Reference AIMREC/P08

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**AIMREC Prevent Policy Statement**

The purpose of this policy statement is:

* To set out the principles and framework for the identification and management of the risk of radicalisation and terrorism.
* This Policy will help ensure information sharing is appropriate for the purpose of preventing an individual from being drawn into terrorism

Prevent is part of the Government’s counter-terrorism strategy, Contest. Its aim is to stop people becoming terrorists or supporting terrorism.

This Policy applies to all area and activities of the Centre and to all individuals involved with the Centre including volunteers, Trustees, suppliers, and regular visitors.

The Prevent strategy focuses on the prevention of people entering into or supporting terrorism and is designed to support and protect people who may be susceptible to radicalisation, diverting them before a crime is committed. It also provides the escalation process for raising concerns and referrals to outside agencies to reduce the risk of any volunteer or Trustee becoming drawn into terrorism.

Information sharing will be carried out in compliance with other appropriate policies of AIMREC and in particular the GDPR regulations.

The Directors of AIMREC will be responsible for:

* Sending referrals to Channel (a multi-agency process to identify and provide support to individuals who are at risk of being drawn into terrorism).
* Ensuring reporting on Prevent referrals to the Trustees of AIMREC.
* Reporting to the Channel co-ordinator if a vulnerable individual is known to the Centre.
* Investigating incidents which fall under this Policy.

We are committed to reviewing our policy and good practice annually.

Signed by AIMREC Director/Trustee

………………………….

Date

………………………….

**AIMREC Prevent Procedure**

**1.0 Introduction**

1.1 This section describes the broad framework for the Prevent Policy. Detailed instructions are provided in the following procedures.

1.2 The Trustee for the Prevent Policy will approve all procedural documents associated with this policy, and any amendments to such documents, and is responsible for ensuring that such documents are compliant with this policy.

1.3 The Prevent Strategy focuses on the prevention of people entering into or supporting terrorism and is designed to support and protect people who may be susceptible to radicalisation, diverting them before a crime is committed. It also provides the escalation process for raising concerns and referrals to outside agencies to reduce the risk of any Trustee, member of staff, volunteer or visitor becoming drawn into terrorism.

**2.0 Definitions**

‘Channel’ Channel forms a key part of the national Prevent strategy. This is a multi-agency process to identify and provide support to individuals who are at risk of being drawn into Terrorism. The local Channel lead is located within the Police or Local Authority.

‘Channel Panel’ Channel Panels provide a mechanism for supporting individuals who may be vulnerable to terrorist related activity by assessing the nature and extent of the potential risk, agreeing, and providing an appropriate support package tailored to an individual’s needs.

‘Extremism’ Extremism is vocal or active opposition to fundamental values including democracy, the rule of law, individual beliefs, and faiths. This includes the definition of extremism calls for the death of members of our armed forces, either in this country or overseas.

‘People/Individual’ For the purpose of this procedure the terms ‘People’ and ‘Individual’ apply to children as well as adults whether they are Trustees, staff, volunteers, or visitors.

‘Prevent Concern’ A Prevent Concern does not have to be proven beyond reasonable doubt; however, it must be based on something that raises concern which is assessed by using existing professional judgement of a Trustee, member of staff or volunteer.

‘Radicalisation’ Radicalisation in this procedure refers to the process by which people come to support terrorism and forms of extremism leading to terrorism.

‘Terrorism/Terrorist’ Terrorism is defined in the *Terrorism Act (2000)* as an action that: endangers or causes serious violence to a person or people, causing serious damage to property or seriously interferes or disrupts an electronic system. The use of threat must be designed to influence the government or to intimidate the public and is made for the purpose of political, religious, or ideological gain.

‘Vulnerability’ Vulnerability in the context of Prevent is a person who is susceptible to extremist messages and is at risk of being drawn into terrorism or supporting terrorism at a point in time.

**3.0 Confidentiality, information sharing and disclosures**

3.1 AIMREC trustees, staff and volunteers must ensure they share information appropriately both professionally and legally when there is a safeguarding concern and in line with current data protection legislation: General Data Protection Regulation 2016 (GDPR), Data Protection Act 2018 (DPA); and AIMREC’s Code of Conduct, as well as relevant local information sharing protocols. Save for the exceptions outlined in 3.2 and 3.3 below, this would require the taking of consent from the person whose personal data will be shared.

3.2 In exceptional circumstances, where seeking consent prior to referral would cause immediate significant harm to the vulnerable individual and/or where the vulnerable individual lacks capacity to give consent, a referral may be made without consent in their best interests.

3.3 Where there is concern or evidence that an individual is actually engaged in the planning or undertaking of terrorist acts, or a Trustee, member of staff, volunteer or visitor is concerned for their safety or welfare, then consent is not required to share any information that may be required to assess and manage the risk of a serious criminal offence occurring. In these circumstances the individual must not be informed that information is being shared without multi-agency agreement of what is required, to ensure the safety of others. If AIMREC personnel or visitor are not sure on information sharing or consent issues, they must seek advice from the AIMREC’s Safeguarding Team or the multi-agency team.

**4.0 Duties**

4.1 Fred Garner is the lead person and is responsible for the development of the policy of Prevent and its implementation.

4.2 Fred Garner as the lead person is responsible for:

4.2.1 Sending referrals to Channel.

4.2.2 Ensuring reporting on Prevent referrals and training to the Trustees.

4.2.3 Reporting to the Channel co-ordinator if a vulnerable individual is known to AIMREC.

4.2.4 Assisting the Channel co-ordinator in developing a care package for the vulnerable individual where appropriate.

4.2.5 Investigating incidents which fall under this policy.

4.2.6 Managing the local database.

4.3 The AIMREC Safeguarding Team will ensure that the following takes pace:

4.3.1 It will discuss any concerns with the Prevent Lead who will then determine whether a case will need to be escalated to the Multi-agency Channel process for further consideration.

4.3.2 IT will be responsible for receiving referrals/concerns from AIMREC personnel or visitors, cascading to the Prevent Lead.

4.4 All AIMREC personnel must:

4.4.1 Complete the Prevent training.

4.4.2 Familiarise themselves with this policy and to adhere to its procedures.

4.4.3 Discuss any suspicions or concerns with a Trustee.

4.4.4 Raise any suspicions or concerns regarding AIMREC personnel or visitors that may be at risk/vulnerable to radicalisation with the Safeguarding Team.

4.4.5 Ensure full confidentiality and sensitivity is maintained during the reporting, investigation, and management of any Prevent related incidents.

**5.0 Implementation and Monitoring**

5.1 The policy will be available at AIMREC’s premises and will be disseminated through the management structure of AIMREC.

5.2 This policy will be monitored on an annual basis.

**6.0 References**

Crime and Disorder Act 1998

Counter Terrorism and Security Act 2015

Data Protection Act 2018

HM Government (2011) Prevent Strategy

HM Government (2010) Pursue Prevent Protect Prepare – The United Kingdom’s strategy for Countering International Terrorism Annual Report

Information Governance and GDPR Policy (AIMREC)

Terrorism Act 2006

Mental health Act 1983

Prevent Duty and Guidance for England and Wale 2015

Safeguarding Policy (AIMREC)

Whistleblowing Policy (AIMREC)