

MASTER INSURANCE - REQUESTING CERTIFICATE OF INSURANCE

Please follow the instructions below on how to obtain proof of insurance

**Please email your request to [FLCondocertificates@MarshMMA.com](mailto:FLCondocertificates@MarshMMA.com) . Sending your request to the certificate department will take from 24-72 hours turn around for processing. Please make sure to have the following information on your request:**

- \* **Name of Condo or Association:**
- \* **Unit Owner or Full Buyers Name:**
- \* **Full Property Address:**
- \* **Name of Bank or Mortgage Company:**
- \* **Full address of Bank of Mortgage Company:**
- \* **Loan Number:**
- \* **Fax or Email address to send COI to:**