

Dear Parents,

Clifton Christian Academy guidelines for reopening school on August 17, 2020.

All students will be receiving instructions four and a half days per week. Monday through Friday and end at 12:00 noon on Friday. Monday and Tuesday Group 1: Grades 1 & 2 , 4 & 5, 7 & 8. Wednesday and Thursday Group 2: single Grades K, 3rd, and 6th. All students will experience remote learning with teacher contact on off days. CCA starts at 9:00 a.m. Ends at 3:30 p.m. Monday through Thursday. Students will use Fridays to complete unfinished assignments from 9:00 – 12:00. Fridays will allow teachers to work with students on an individual basis as needed.

Based on CDC, Ohio Conference of Education, and Ohio Governor's recommendations. Along with many meetings including our health care persons, and sanitation companies. The Governor has given many recommendations, he also stated that local schools need to use them as guidelines rather than mandates. This advice we have taken in keeping our building, students, staff, classrooms, buses and our severing communities in mind. We have been encouraged to have a school year that is nimble, flexible, and responsive to ensure the health and safety of all students and staff. However, guidelines may change as circumstances change, which will lead to corrections through the school year, or even weeks before school starts. Again, you will be informed if there are changes.

We have faith that these guidelines will keep our students and staff safe while teaching and learning face-to-face . Below are guidelines on how we plan, and how you can help us implement the process going forward. Please read the guidelines carefully, to understand CCA expectations in keeping everyone safe in the school environment.

Daily Health Assessment:

- * Parents will assess their children for symptoms daily. Students with an oral temperature of 100 degrees or active cough should not come to school.
- * School staff will use the same criteria for daily self-assessment.
- * sick students and staff members will not return to school until they are symptoms free for 24 hours(unmedicated) or have a documented negative Covid-19 test.
- * Upon return to school recovered staff and students will undergo a health assessment

with the school nurse.

Safe Facility:

- * Outside Visitors
- * Parent visitation in the building will be limited to quick drop-off of forgotten items or pick-up a child for medical appointments, etc. Other visits should be made by appointment with the classroom teacher or administrator.
- * No more two people will be admitted to the secretary area at a time
- * Visitors will always wear face covering in the building
- * No outside visitors to the classrooms
- * Signage to establish traffic patterns and social distancing will be provided through the building.
- * Enhance cleaning procedures will be implemented in consultation with Trinity Janitorial Services Professionals. This will include electrostatic Clorox disinfection of all high-touch surfaces.

Interior space ventilation

- * Windows and doors will be used as appropriate for building ventilation.
- * Students will use personal water bottles to fill at filling station, in place of drinking directly from water fountain in the hallway.
- * All classroom desks are placed in six-foot spacing.
- * Students will use their own supplies (no sharing of pencils, crayons, pens, etc.)

Safe Practice:

- * **Hand Hygiene**
- * **Hand sanitizing stations will be used by students and staff whenever entering the building, classrooms, and cafeteria.**
- * **Teachers will emphasize the importance of thorough hand washing every time**

students enter/leave the restrooms.

- * Teachers will limit the number of students in restroom at a time
- * All teachers and staff will wear a face covering (mask or shield) for the duration of the school day while indoors.
- * Students in grades K-8, who are in self-contained classroom, are asked to wear a face covering while indoors. CCA will provide a face shield for each student. These will be left in the school building.

Students will disinfect their shield daily.
- * All students grades K-8, will need to have two masks in their possession for hallway transitions and entering and exiting the building at the beginning and end of day.

Face covering will always be worn while indoors except when eating or drinking.

Safe Common Spaces:

- * Face covering should be worn to and from bathroom, office, gym and when entering or leaving the building.
- * Food will not be served in the cafeteria
- * On good weather days, grades 3- 8 will eat outside
- * K - 8 will eat in classrooms, observing Social distancing
- * Playground equipment will be closed until further notice

Worship and Performing

- * There will be No chapels or assemblies in the gym or the church
- * Chapel will be delivered virtually

Gymnasium:

- * Gym space will be used as a study hall four days per week
- * P E will be held outdoors on all good weather days with activities for social distancing (i.e. Individual skills or fitness drills) or in place in classroom. Teachers

will make the transition in and out of the classroom for PE. Not students!

Safe Pick up and Drop Off:

- * All students will proceed directly to classroom upon arrival in the morning to avoid large groups congregation in the hallway.**
- * Afternoon Pick up:
Teachers will allow students to leave the classroom when parents arrive. Again this will prevent large groups congregation in the hallway.**
- * All staff will use walkie talkie to communicate incoming and outgoing students.**

Transportation:

- * Students who ride to and from school on buses will be required to wear a face mask at all times .
All students will sit in assigned seats that will facilitate loading from back to front.
Temperature will be taken by bus driver before student gets on the bus, any student with a temperature of 100 degrees will not be allowed to ride the bus and parents must be prepared to take the child. We encourage parents to address the temperature issue each day at home before sending your child to the bus.
CCA bus will be disinfected after each pick up and drop Off.**

Health Services:

- * Sick area Protocol:
Students with symptoms will be asked to put on mask and will be isolated from other students.
Teachers will notify the nurse, or the school office staff to assess the student to determine the course of action.**
- * The sick area will be reserved for students with symptoms that are waiting to be pick up by a parents or responsible adult.**
- * Students with minor injuries will be triaged and treated at the office door as much as possible.**
- * Medications will be dispensed at the office area.**

- * All fevers of 100 or greater and any persistent cough will be sent home. Student will need to stay home until the cough is gone, or documentation of a negative Covid-19 test is provided to the school office.
- * As usual, the return rule for other ailments is 24 hours symptoms free unmedicated.

Point of Contact:

Nurse Elizabeth Pyles R.N., M.P.H will be the one to call with any questions or concerns to report positive Covid-19 results, or unsuspected symptoms.

- * The school phone number is (513 751 1255) email is elizabeth-pyles @yahoo.com
- * If the nurse is not available, you can contact school office for further direction
- * Monitoring of student's absenteeism (will not be penalized during their recovery time)
- * Students that are expose to a positive case of Covid- 19 should self-isolate (quarantine for 14 days, this includes siblings, parent/caregiver, or anyone living in the household . This should also be reported to the school office.
- * The school will work with students and their families to keep up to date with coursework. Please contact the school to plan as soon as possible.