

Minutes

Hadley Park Line Dancers (HPLD) Board **Call Meeting** held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: January 4, 2024

Convened: 5:00PM

Adjourned: 5:52PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Edna Grove – Secretary
Linda Porter – Treasurer
Paulette Brown – Board Member

Via Phone: Debra Alexander – Board Member
Ella Ford – Sargent at Arms

MEETING CALLED TO ORDER BY: Sharon Jarrett.

OLD BUSINESS

Revisit the Bylaws to add Codes of conduct and include the Vice President and the duties.

NEW BUSINESS

Ms. Jarrett stated that we will be courteous and professional to one another. We must respect others' opinions and we should be able to discuss events and situations without attitude. There is no "I" in Team. If you are sending out information to the Board, make sure you have all members email address.

Ms. Porter sent an email on Saturday night, 12/30/23, asking members to take a first look at the completed HPLDs Website and give opinions before it is released to the public. The following questions and concerns were presented about the Website.

- Does HPLDs teach Ballet, jazz, hip hop, contemporary, and more" and are we a school?" Ms. Porter stated she will remove those from the website.
- Are we open from 9:00am-7:00pm? Ms. Porter explained the 9:00am-7:00pm time is referring to the times emails can be sent.
- Who is the "my" in the "Welcome to my line dance Blog." Ms. Porter will look at the Blog tab concerning the word "my" in the "Welcome to my line dance Blog."
- Do the minutes have to be on the website; if so, will they be restricted to the public? The minutes need to be on the website to show the public we have regular meetings as a 501c3 non-profit business, and the minutes will not be restricted.
- Why use the HPLDs group photo in the rain on the home page? Ms. Porter explain that the photo was chosen showing that we are ready and available rain or sunshine also, it includes HPLDs holding the HPLD banner.
- Is HPLDs expanding beyond line dancing offering consultations and private line dancing? Yes, Ms. Jarrett does do private dance lessons and consultations.

- It was asked that all board members bios and photos be included on the website before it is open to the public. The board members that have not had their photo taken, will send their photo to Ms. Porter.
- It was asked who will monitor the website. Ms. Porter will monitor the website.

It was asked could we have a certain day set when the board will have meetings. It was voted 7-0 that the board will have monthly meetings on the first Wednesday of every month at 5:00pm.

INFORMATION/ANNOUNCEMENTS

- We will revisit the Bylaws at our next scheduled meeting on February 7th. Ms. Grove will send out a copy of the Bylaws and the items that need to be added. This will allow members to be prepared before the meeting.

NEXT MEETING

The next meeting will be held on February 7, 2024.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: APRIL 3, 2024

Convened: 5:05PM

Adjourned: 6:50PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Edna Grove – Secretary
Linda Porter – Treasurer
Debra Alexander – Board Member
Paulette Brown – Board Member - via phone
Ella Ford – Sergeant at Arms – via phone

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from March 6, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

- Ms. Grove will type a draft of all the Codes of Conduct presented for review and finalizing at the May 1st meeting. She will type the Vice President duties and Sergeant at Arms positions and duties agreed on by the Board in preparation for adding to current Bylaws.
- Ms. Alexander volunteered to be the backup Sergeant at Arms for investigations and/or inquiries involving any acts of non-violent and violent behavior during HPLDs events.
- The Terms of Office will remain as written in the current approved Bylaws.

NEW BUSINESS

- No new business.

INFORMATION/ANNOUNCEMENTS

- Ms. Jarrett informed members that the 2nd annual HPLD Picnic will be held on July 20th at the Scottsboro Community Club 5102, Old Hydes Ferry Pike. The tickets for this year increased from \$15.00 to \$20.00 per person due to the cost of food.
- The 2nd annual HPLD Fashion show will be held in August.
- Ms. Brown is looking at having the All-White Awards Banquet event in November or December. She will have a date for us as soon as she has a venue.
- Ms. Jarrett reported that we received a \$200.00 donation from the Red Hatters. The check was given to Ms. Porter for deposit.

NEXT MEETING

The next meeting will be held on May 1, 2024.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: May 1, 2024

Convened: 5:00PM

Adjourned: 6:00PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Debra Alexander – Board Member
Paulette Brown – Board Member - via phone
Ella Ford – Sergeant at Arms

Absent: Edna Grove – Secretary

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from April 3, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

- Ms. Jarrett briefly went over the Codes of Conduct. She will distribute a copy to all HPLDs.
- The Vice President duties and Sergeant at Arms positions and duties will be kept on file until added to current Bylaws.
- Mrs. Ford will provide forms to filled out for investigating and/or inquiries involving any acts of a non-violent and/or violent behavior during HPLD events. She will be the point of contact for the day class and Ms. Alexander will be the point of contact for the night class.
- At the February meeting it was asked if HPLDs were going to volunteer at the Titans stadium again. HPLD Board had been informed by Tina Poole that HPLDs would need liability insurance. Ms. Evans presented a quote to the Board on April 5th via email. The quote was for a minimum of \$2M at \$341.00 annually and \$28.42 monthly. After discussion, the Board voted 5-0 to acquire liability insurance for a yearly premium in the amount of \$341.00. Ms. Jarrett stated she would like to ask new HPLDs to volunteer and be more involved in working at the stadium. Ms. Jarrett will talk to Mrs. Poole concerning who is the point of contact at Nissan for volunteering.

NEW BUSINESS

- Ms. Porter distributed the attached 2023 annual report and the 1st thru 4th quarters financial statements. She also included the 2024 1st quarter financial statement. She explained that the 2023 balance of \$4826.02 includes \$1400.00 in scholarship funds, which decreases the assets total to \$3426.02.
- Ms. Porter informed the Board that she is working on trying to get startup grants for HPLDs. She will keep us updated.
- Ms. Alexander was asked if any book scholarships has been distributed from last year's Fashion Show donations and ticket sells. She stated no funds have been distributed due to non-receipt of applications. After further discussion, the Board voted 4-2 to hold the 2023 book scholarship funds donated for another year. If the funds still has not been distributed, then the funds will remain in HPLDs account.

INFORMATION/ANNOUNCEMENTS

- The 2nd annual HPLD Fashion show will be held in August 2024. Ms. Alexander will let us know the date at the next meeting.

NEXT MEETING

The next meeting will be held on June 5, 2024.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: June 5, 2024

Convened: 4:58PM

Adjourned: 6:05PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary
Paulette Brown – Board Member - via phone
Ella Ford – Sergeant at Arms

Absent: Debra Alexander – Board Member

Guest: Phronda Buckley

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.
Ms. Jarrett introduced Phronda Buckley as a potential board member.

APPROVAL OF MINUTES

The minutes from May 1, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

- Ms. Jarrett stated that she is waiting on a response from the new point of contact (POC) at Nissan stadium for HPLD volunteering. She informed the members that it takes a minimum of Ten (10) volunteers to run a booth. Ms. Jarrett will find out what is the maximum number of volunteers that can be in a booth.
- Ms. Jarrett shared information that she received from Ms. Alexander concerning the Fashion show. The Scholarship Fashion Show will be held on August 24, 2024, at the Elks Lodge on Jefferson St. It was suggested that the scholarship information be given to high schools, colleges, churches, and community centers for awareness. The 2024 Fashion Show will be all black or all white. More information is forthcoming.
- Ms. Brown reported that the tentative date for the All-White Awards Banquet is Saturday, December 14, 2024. She is in the process of securing a venue. The monies will mostly come from ticket sells and the possible cost per ticket is \$50.00. Ms. Brown wants to keep cost reasonable. Lamont Frierson has been contacted to DJ, there will be a full dinner and the awards will be trophies. It is a work in progress. She gave the below examples for types of awards:
 - Best Dancer
 - Showmanship
 - Most Energetic
 - Best Style
 - Most helpful
 - Best Participant
 - Most Attentive
 - Best Rhythm
 - Most Productive

- The Liability insurance has been paid for the year. A question was asked if the insurance covers anywhere HPLDs volunteer. Ms. Evans emailed the agent and will send us his response once it is received.

NEW BUSINESS

- Ms. Jarrett shared with the board that she had spoken with Ms. Porter concerning issues with the website. Mrs. Buckley recommended several changes to improve HPLD's website. She mentioned a few of the suggestions below and asked Ms. Porter if they could meet concerning some edits to the website.
 - Update hierarchy of the officers
 - Shorten the bios
 - Format of content – left justify OR center content; structure needs to be consistent

INFORMATION/ANNOUNCEMENTS

- Ms. Jarrett suggested we look at projects for fund raising such as line dancing competition and getting back into volunteering at the stadium.
- Ms. Jarrett suggested an ad booklet for the different HPLDs events/fundraising projects.

NEXT MEETING

The next meeting will be held on July 3, 2024, 5:00pm at Hadley Park Community Center.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: July 3, 2024

Convened: 5:00PM

Adjourned: 7:13PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary
Paulette Brown – Board Member
Ella Ford – Sergeant at Arms – via phone
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from June 5, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

- Ms. Jarrett reported that some of the HPLDs volunteered at the Nissan Stadium working with the Family Forever Group (Sandra Cooper family). It was asked was it profitable? Ms. Jarrett responded she has not received a total of what was made or a check yet. She also informed the board that she is still trying to contact the Nissan point of contact (POC) for setting up HPLD with a booth and volunteering at Bridgestone too. Working with the Forever Group depends on how many volunteers are needed.
- Ms. Alexander stated the 2024 Fashion Show will be held on August 24th. Rehearsal for the models will start the 2nd week of July. An invite has been extended to the Steppers for modeling. Everything is black and white. The categories are the same as last year. Everyone including the models MUST purchase a ticket. The HPLDs day class will be asked if they want to model and if so, they will need to provide their email address and phone number to Shelia Cook. Ms. Alexander stated they are working on a flyer and will distribute to stores and other businesses. The ticket price is \$20.00 and will be available at the picnic. The committee will choose music for category and will use QR Code for submitting information. Ms. Alexander shared that she has a good committee. Angela Anderson has secured a DJ and we will need a play list from Sharon. Ms. Alexander stated anyone doing anything for the Fashion Show it is pro bono. She is working on Ads and programs. Tickets and donations are the only funds and ads covering the venue. The \$1400.00 from last year is still being held. This year we will give more money for each book scholarship to fewer recipients. The monies are allocated for book scholarships ONLY. It was suggested if HPLD financially assist with funds that some of the revenue received be donated to HPLDs. It was asked will the ticket sells cover everything needed for this year and how can HPLD assist financially. Ms. Alexander will meet with committee concerning suggestions and recommendations. There will be 150 to 200 tickets. There was \$100.00 donated to HPLD from last year's Fashion Show.

- Ms. Brown reported that she had to cancel the meeting from last Wednesday due to the weather. The meeting has not been rescheduled yet, but we will try to meet on July 10th. The committee is working on securing a venue. Each committee member is asked to submit a venue that will be discussed at the upcoming meeting. Ms. Brown would like the banquet to be something elite and have the food catered. We will decide on buffet or plated meals. Buffet is less expensive. Ms. Brown asked is there a criteria for posting on Facebook.
- Ms. Jarrett informed members that she is moving forward and only has five (5) tickets left. The food is based on the number of tickets, which is 110. We will have a patron list and an ad booklet. Donations and ticket sell covers everything including DJ and will have a profit. Questions asked: Do we need to present our ticket at the picnic. Ms. Jarrett responded no. We will have wristbands and Ms. Alexander and Ms. Paulette will make the announcement on HPLD Group Me and Facebook.
- **The menu is as follows:**
 - Whiting Fish
 - Winglets (chicken)
 - Spaghetti
 - Cole Slaw
 - Water
 - Gatorade
 - Pizza Rolls
- **The Picnic committee are as follows:**
 - Debra Alexander
 - Denise Evans
 - Edna Grove
 - Sharon Jarrett
 - Joyce Steele
- Ms. Evans called the agent while at the meeting and he informed us that the insurance does cover HPLD volunteering anywhere we have Certificate of Insurance (COI).
- Ms. Porter shared that the suggested edits were made to the website, but the 501c3 and minutes will remain on the website. She stated a pop-up box was added and some bios shortened.

NEW BUSINESS

- Ms. Jarrett informed members that all videos and photos MUST be approved by HPLD Facebook Administrators. The videos and/or photos MUST involve HPLDs, not just anyone or some random person.
- Ms. Porter distributed the quarterly HPLD Financial report for April/May/June 2024. She gave a summary of the report, which includes beginning balance, expenses and ending balance - Report attached to printed minutes on file.

INFORMATION/ANNOUNCEMENTS

- Ms. Channoty Robinson, Director/Facility Coordinator of the Hadley Park Community Center and Kenneth Beard, Hadley Park Program Coordinator spoke to the board before the meeting convened. She reminded the board that HPLDs line dance classes are held on Mondays and Wednesdays from 5:30p-6:30p. The instructor/s can go in the gym 15 mins early to prepare and set up for class. HPLDs are not allowed in the gym or pool when children are in there and/or before our scheduled time.
- Ms. Porter stated that the HPLDs board should be notified before guests are invited to the meeting.
- Ms. Porter reminded the board that the Vice President is to assist with ideas and help the event person.
- Ms. Jarrett shared that HPLD is scheduled at Nissan for August. HPLDs will be working with Family Forever until HPLD set up their own booth to work.

NEXT MEETING

The next meeting will be held on August 7, 2024, 5:00pm at Hadley Park Community Center.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: August 7, 2024

Convened: 5:05PM

Adjourned: 7:00PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary
Paulette Brown – Board Member
Ella Ford – Sergeant at Arms – via phone
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from July 3, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

- Ms. Jarrett gave the following closeout report for the HPLD annual picnic. Receipts are attached.
 - Ticket Sells - \$2800.00
 - Ads - \$1500.00
 - Donations - \$500.00
 - Expenses:
 - DJ \$300
 - Park \$200
 - Food donated
 - Total Deposited in Bank - \$4300.00
 - A link was put on HPLD Group Me for feedback about the picnic. Overall, the feedback was good with the exception of no start/stop times was given for when food will be served.
- Ms. Alexander reported that the Fashion Show is on track. She stated finger foods and champagne will be served and we will have silent auctions. Rehearsal for the models is ongoing. The goal for the number of tickets to be sold is 205. The money received this year will determine the number of scholarships and the amount. This will be discussed with the committee along with decreasing the number of scholarships and increasing the amount.
- Ms. Jarrett reported that \$700.00 was received from HPLD volunteering at Nissan during the Monster Truck event.

- Ms. Brown gave the following update on the All-white Awards Banquet.
 - The date for the banquet is December 13, 2024, from 6:00P-11:00P.
 - Venue secured; the venue will be announced once the contract is signed.
 - DJ secured.
 - Committee has been meeting via zoom and everything is moving along nicely.
 - No ticket price yet.
 - We will be sending Save the Date cards.

NEW BUSINESS

- Ms. Brown will check on PO Box for HPLD.
- Ms. Porter filed a grant with Nissan for \$25,000.00 and is waiting to hear from them.
- Ms. Porter will check on setting up cash app for HPLD. HPLD does have a bank Debit card.
- Ms. Brown asked if financial advisor, Aaron Carrey from Fifth Third Bank be invited to our Board meeting. Ms. Porter stated she did speak with Mr. Carrey and he was offering the same type of business and benefits we have with Regions Bank. After the board discussed, it was decided that we would ask Mr. Carrey to come to our next Board meeting on September 4th to hear what he has to offer.

INFORMATION/ANNOUNCEMENTS

- Ms. Grove reported that the HPLD Letterhead is a work in progress.
- Ms. Alexander informed members that anyone can go on Grants.gov to apply for grants or look at different grants.
- The HPLD Board members will be introduced at the HPLD Fashion Show.
- Ms. Jarrett stated more volunteers are needed to work at Nissan.
- HPLD uses calendar year (Jan thru Dec), not fiscal year.
- The election of officers will be held on January 8, 2025.
- The questions presented to the Board by Ms. Grove from some HPLDs is tabled until the next meeting.

NEXT MEETING

The next meeting will be held on September 4, 2024, 5:00pm at Hadley Park Community Center.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: September 4, 2024

Convened: 5:00PM

Adjourned: 7:10PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary – via phone
Paulette Brown – Board Member
Ella Ford – Sergeant at Arms
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, who then turned it over to Ms. Brown to introduce guest, Terence Powell. Mr. Powell is a Personal Banker II Officer from Fifth Third Bank located at the Rosa Park Branch. He shared how Fifth Third Bank offers benefits such as outreach programs and partnership. Mr. Powell shared how they help non-profits grow and asked that we allow them to be an option for HPLD non-profit organization. He explained how they will setup their booth at our events. Ms. Jarrett asked how does HPLDs benefit from them setting up a booth at our events. Mr. Powell replied that money is allocated the first of the year for the upcoming year; and a request would need to be submitted two-weeks in advance. He does not know how much money is allocated for the setup. Mr. Powell was thanked for coming and we proceeded with the meeting after his exit.

APPROVAL OF MINUTES

The minutes from September 4, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

Ms. Alexander reported that a total of \$3341.00 is the amount of money she has received. She stated that all the money from Ads and ticket sells has not been received. Ms. Evans gave \$140.00 cash to Ms. Alexander for Ads and two tickets. This brings the total to \$3481.00 received thus far for the Fashion Show. Ms. Alexander was asked to have all money turned over to the treasurer by Wednesday, September 11, 2024. Ms. Alexander stated she has expenses that needs to be reimbursed to her. Ms. Porter stated receipts must be turned in for expenses before any reimbursements will be paid. Ms. Jarrett stated if the expenses were Pro Bono, then it needs to be Pro Bono for everyone that had expenses. Ms. Alexander stated the venue was not Pro Bono. Ms. Jarrett stated receipts need to be presented. She also stated people that paid for Ads want a paper booklet, not a QR Code. Ms. Alexander stated the auction items will be passed to the Christmas Party committee. Ms. Jarrett had distributed Fashion Show surveys and received the following feedback.

- Fashion Show did not start on time
- There was no opportunity to take pictures
- There was not an auction

- Give-aways was not good
 - There was food that was not served
 - The models did not eat
 - No plates to put food cups on
 - No cups for drinks (lemonade & tea)
 - Not enough water
 - The models did not have air in the dressing rooms
 - There was not enough time given to eat
 - The Fashion Show committee was not allowed to do what they were delegated to do
 - No communication between Ms. Alexander and the committee members
- Ms. Brown informed members that she resigned from the committee, and there will not be an All-White Awards Banquet due to lack of dedication in her opinion. She will need more time to work with people. Ms. Jarrett informed members that she had met with the committee, and they want to still have the party; but changed the name to an annual Christmas party to be held on the same date, December 13, 2024, 6:00pm-11:00pm at Rock the Beltz. Ms. Jarrett will follow-up with the committee.
 - Ms. Porter will follow up with the grant filed with Nissan.
 - Ms. Brown went to the Church St. Post Office and reported to purchase a PO Box is \$91.00 semi-annual for a 4"x6". The price increases for larger boxes. The UPS Store PO Box for a small is \$40.00 month with no setup fee. The members decided to not invest in a PO Box right now because we are receiving very little (junk) mail at this time.
 - The questions presented to the Board by Ms. Grove from some of the HPLDs was answered and will be distributed to those individuals. The questions and answers are attached to these minutes.

NEW BUSINESS

- Ms. Brown stated that she would like to have an All-White party for next year around March or April.
- Ms. Porter suggested to cancel the Fashion Show for 2025 or allow the Board to be responsible. This is tabled until the Events meeting.

INFORMATION/ANNOUNCEMENTS

- Ms. Grove stated anything that happened before HPLDs Board was established is null & void.

NEXT MEETING

The next meeting will be held on October 2, 2024, 5:00pm at Hadley Park Community Center.

Questions Presented to the Board & the Board Answers

Is there a criteria to be a HPLD or how do you become a HPLD?

- Attend class periodically, follow HPLD Codes of Conduct/rules, wear HPLD attire and know dances at performances

Can the criteria to become a HPLD be put on the website?

- Yes

What are the financial donations received from volunteering (i.e. Nissan) used for?

- Financial Responsibilities (i.e. Refreshments/snacks and annual insurance premium). We are working on involving more HPLDs with volunteering. Only the volunteers that work receive the benefits of free HPLD attire and other incentives.

Is there or can there be an annual budget allocated for HPLD annual events (i.e. Fashion Show, All White Party, Picnic)?

- Once HPLD becomes more financially able & stable, an annual budget will be allocated.

Can HPLD financially assist with annual events if needed? If so, can/will the money from ticket sells and/or financial donations from events go into HPLD bank account.

- Yes, upfront monies can be given for the event. Money from ticket sells and/or financial donations from the event will go back into the HPLD bank account.

The members of the HPLD need to know the board and what the plans are for the future.

- The HPLD Board members were introduced at the Fashion Show held on August 24th. HPLD have the following plans:
 - ❖ Receiving grant money
 - ❖ Charity events (i.e. Angel Tree for seniors, school supplies, Pink Christmas)
 - ❖ Teaching classes
 - ❖ Travel for physical health and fitness
 - ❖ Network with other line dancers

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: October 2, 2024

Convened: 5:06PM

Adjourned: 7:03PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary
Paulette Brown – Board Member – via phone
Ella Ford – Sergeant at Arms
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from September 4, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

Closing out the Fashion Show is tabled until the November meeting.

Ms. Porter reported that HPLD was not approved for the Nissan grant because we did not meet the criteria (i.e. only had 501c3 for a short period and no matching funding). She is working on another grant and the letter of intent is due in November.

The following 2025 Annual Events will be discussed at the November 6th meeting.

- Fashion Show
- Picnic
- Christmas Party
- Senior's Angel Tree
- Back to School Supplies

NEW BUSINESS

- Ms. Brown's request for an All-White Christmas party to be held in March or April 2025 was approved by a vote of 5-2.
- Ms. Jarrett presented to the Board a Christmas Senior Angel Tree as a Charity event for HPLD. The Board was onboard with a Senior's Christmas Angel Tree. Ms. Jarrett has spoken with the Hadley Towers Director, and she presented Ms. Jarrett with a list of Hadley Park Tower seniors and their Christmas wish list (see attached). By a vote of 4-3, the money will come from the HPLD Bank Account.
- It was approved by a vote of 7-0 that Event committees have a chair and co-chair.

INFORMATION/ANNOUNCEMENTS

The following are suggestions for a set of guidelines/criteria for annual events that will be discussed at the November 6th meeting.

- Expenses that can be reimbursed are products/material items
- If HPLD purchases the item, it remains with HPLD
- What finances can and cannot be reimbursed – limit of how much
- Financial donations/money should be turned in by the next meeting
- Must have a receipt to be reimbursed relating to event expense
- Any amount over \$100.00 spent need to be pre-approval
- Up-front money for venue, food, DJ

NEXT MEETING

The next meeting will be held on November 6, 2024, 5:00pm at Hadley Park Community Center.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: October 2, 2024

Convened: 5:02PM

Adjourned: 7:27PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President
Linda Porter – Treasurer
Edna Grove – Secretary
Paulette Brown – Board Member
Ella Ford – Sergeant at Arms
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.
Ms. Jarrett introduced Mr. Earin Rose, President, 615 Soul Line Dancers.

Mr. Rose stated he is the president and treasurer of 615 Soul Line Dancers, an official 501c3 organization. He shared that him and his mother had an accounting business but due to his focus and time with 615 Soul Line Dancers, his mother moved forward in the business without him. Mr. Rose stated he has an accounting background in the county and wants to help other line dance groups setup a 501c3 nonprofit. The following six documents are needed for a 501c3.

1. Articles of Incorporation
2. Tax Exempt
3. 990 IRS Form – complete yearly (only fill out postcard). If more than \$50,000, then get an accountant
4. Financial Statements
5. Annual Report
6. Set up a Budget – at the beginning or end of year

Mr. Rose stated be transparent with the public about what your organization is doing and your goals. He briefly mentioned one-time and recurring donors, general expenses and events, P&L, cash flow and balance sheets as part of recordkeeping. One of Mr. Rose's goals for 615 Soul Line Dancers is for it not to cease existing because he or his wife are not around. He shared how they have four other line dance classes under the umbrella of 615 Soul Line Dancers – R&R at Antioch Southeast Community Center, Lady T at St. Claire Street Senior Center & Patterson Park Community Center in Murfreesboro, Step Lyte w/Bryce at Hartman Park Community Center, and Move w/Coop at Cane Ridge Event Center. Mr. Rose answered questions and ended his presentation. HPLD Board thanked Mr. Rose for coming and he left the room. HPLD Board proceeded with the meeting.

APPROVAL OF MINUTES

The minutes from October 2, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

Ms. Alexander reported that there are three candidates that have met the criteria for receiving the Book Scholarship: two college students (Usher and Gaines) and one high school student (Alonzo Rhodes). There is one student that will be added once the paperwork has been received. The \$1400.00 scholarship funds from 2023 will be distributed and divided among the four students no later than December 15, 2024. Once expenses are deducted from the scholarship funds raised this year (2024), we will know the total amount of scholarship funds available for distribution. Ms. Alexander will give her 2024 expense receipts to Ms. Porter. Ms. Porter will report at the next meeting. It was suggested moving forward to change the name from "Book Scholarship" to "Scholarships". This will allow financial assistance with other school requirements such as "kits for cosmetology" to be considered for a financial scholarship. This will be further discussed at the next meeting.

The following 2025 Annual Events will be held except the All-white party. Ms. Brown stated she cannot do the event. The dates for the event will be discussed at the December 4th meeting.

- All-White Party - No
- Fashion Show - Yes
- Picnic - July - Yes
- Christmas Party - Yes
- Senior's Angel Tree for Hadley Towers - Yes
- Back to School Supplies - Yes

The following set of guidelines for annual events were discussed and approved.

1. The venue, catered food and the DJ will need to be approved by the board no matter of the amount.
2. Any expense over \$250.00 need to be preapproved for products and materials items (i.e. cups, paper goods, decorations)
3. When HPLD purchase items, the items remain with HPLD.
4. Money for gas, lunch meetings, food cannot be reimbursed; and up to \$200.00 for honorarium will be reimbursed.
5. Financial donations will be turned over to the treasurer no later than two weeks from the date of the event. This was approved by a vote of 6-1.
6. The individual wanting expense reimbursement MUST present the original (store or online) receipt.

If a HPLDs want to donate money to the Senior's Christmas Angel Tree for Hadley Park Towers, they should give the money to one of the Board members who will give to the treasurer. Ms. Jarrett will talk with the Director at Hadley Park Towers to see what date is good for giving the gifts. There are 33 names on the list and up to \$50.00 per person will be spent. The individual may or may not get everything they listed. Ms. Jarrett, Mrs. Ford, Ms. Evans, and Ms. Brown will be responsible for going and purchasing the items on the list and will give to Ms. Grove for storing at her home until ready to be gifted to the individuals.

NEW BUSINESS

- The incentives for HPLDs volunteering are free HPLD T-shirts, hats, and caps.

INFORMATION/ANNOUNCEMENTS

None

NEXT MEETING

The next meeting will be held on December 4, 2024, 5:00pm at Hadley Park Community Center.

Minutes

Hadley Park Line Dancers (HPLD) Board Monthly Meeting held at
Hadley Park Community Center, 1037 28th Ave N, Nashville, TN
37208

DATE: December 4, 2024

Convened: 5:08PM

Adjourned: 5:32PM

In Attendance: Sharon Jarrett – President
Denise Evans – Vice President - via phone
Linda Porter – Treasurer – via phone
Edna Grove – Secretary
Paulette Brown – Board Member – via phone
Ella Ford – Sergeant at Arms
Debra Alexander – Board Member

MEETING CALLED TO ORDER BY: Sharon Jarrett, followed with prayer by Mrs. Ford.

APPROVAL OF MINUTES

The minutes from November 6, 2024, were put forth for adoption. The minutes were approved as distributed.

OLD BUSINESS

Ms. Alexander reported students, Ms. Gaines, Tennessee State University (TSU) and Elijah Usher, Campbellsville University in Kentucky are the recipients of the 2023 Book Scholarship. Ms. Porter will be given the information for mailing a check to the two universities to put on the student's account. Each recipient will receive \$455.00. Ms. Alexander is still working on the 2024 Book Scholarship recipients and will update us at the next meeting. Ms. Porter reported that Ms. Alexander was given a check in the amount of \$750.00 for Fashion Show expenses based on the receipts given to her from Ms. Alexander. The balance after the check is \$3600.00.

The HPLDs Christmas party is sold out. It will be held on Friday, December 13, 2024, 6:00p-11:00p at Rock Tha Bellz Event Center in Madison.

Ms. Jarrett reported that the Seniors Angel Tree gift giving will be on December 6, 2024, 12:00p at the Hadley Park Towers, 2901 John Merritt Blvd, Nashville, Tennessee 37209. We will wear any color HPLD shirt with black bottoms. Ms. Jarrett stated she only needs to purchase a couple more gifts to complete the list. She will bring cake, cookies, drinks, napkins, plates, and cups. Ms. Grove will bring a cheese & meat tray. Ms. Jarrett asked that we think of another Senior Home for the 2025 Angel Tree. Ms. Brown reported that she and her daughter, Pamela Hammond, donated 25 large blankets to be given away. She also reported receiving hats, gloves, and children's jackets from Keller Swans Attorney At Law, (Blake Swan) on White Bridge Rd. that will be given away.

NEW BUSINESS

None

INFORMATION/ANNOUNCEMENTS

None

NEXT MEETING

The next meeting will be held on January 8, 2025, 5:00pm at Hadley Park Community Center.