**Fannin County Family Connection**

**Board Minutes**

**January 13, 2022**

In Attendance

Present: Jim Yacavone, Tom Niswander, Sherry Echelberger, Michael Kilpatrick, Robert Gleadal, Chris Martinez, Theresa Dillard, Cindy Trimble, James Brumbelow, Anna Speesen.

Absent: Mauren Escott, Jane Kimzey, Renee Lunney, Gordon Riddoch, Candice Youngberg,

Staff present: Mandi Hyde, Kristi Lindstrom

Call to order and Approval of Minutes

The meeting was called to order by Jim Yacavone.

The minutes from November were reviewed with one correction (Jim Yacavone was Present). The minutes from the December meeting were reviewed with no corrections. Motion made and seconded to approve both sets of minutes. Unanimously approved.

Annual Meeting: Sherry Echelberger

Nominating Chairperson presented the proposed officers for the 2022 year: Chair—Jim Yacavone; Vice-Chair—Sherry Echelberger; Treasurer—Tom Niswander; Secretary—Theresa (TC) Dillard; Assistant Secretary—Gordon Riddoch. Motion to accept officers presented for the 2022 year made by Robert Gleadal; seconded by Chris Martinez; unanimously approved

Finance Committee Report: Tom Niswander

Audit: Audit conducted on January 5 with auditors seeing action having been taken from recommendations of last year. The expectation is that there will be minimal findings when final report is received in one to two months.

Investment Report: Investment policy was approved last November with investment advisors interviewed in December. Due to current market conditions and fees of advisors, the finance committee decided to not move forward at this time. Committee will revisit quarterly and provide updates as to any future action.

Mid-year Financial Report: FCFC is half way through the fiscal year with all reports being attached. FCFC continues to have a strong income with expenses being in line. Very good position in which to be.

Budget Revisions: At creation of budget there were two major uncertainties: will donors continue to give and how much will food costs rise. What we have seen: donations have continued to be received and Tour of Homes Fund Raiser brought in over $41,000; and food expenses have been greater than expected with staples being close to target but holiday meals given out being very expensive. Feed Fannin continues to support FCFC for which we are very grateful (assisted greatly with holiday meals).

There are other areas in which expenses have exceeded the projected budget.

The Profit and Loss Budget sheet (blue sheet) outlines the original 2021-22 budget in the first column, the recommended budget changes in the second column, and the New Proposed Revised 2021-22 Budget in the fourth column. Treasurer, Tom Niswander, made the motion to adopt the Revised Budget as presented by the Finance Committee. Motion seconded by Robert Gleadal and unanimously approved.

Capital Revisions: Finance Committee currently seeking information regarding the purchasing of a back-up generator so the FCFC facility could be utilized by local Emergency Management personnel in the event of an emergency. FCFC board members and staff working with county officials. More information will be provided in the coming months.

Special thanks to Tom and the finance committee for their work on the mid-year budget review.

Strategy Team Update: Anna Speessen

Mental Health: The last ETC TVshow was in December with these shows being archived. Now information will be shared monthly, via print in the News observer. Look for articles typically during the last week of the month.

Adult Education: New initiative is adult education. Chairperson thanked Anna and the team for the successes thus far.

Committees and Task Forces: Jim Yacavone

There are four standing committees: Nominating/Governance; Fundraising; Finance and Investment; and Strategic Planning. Chairperson made motion to accept the standing committees as listed on the handout; Chris Martinez seconded; and unanimously approved.

There are five new task forces being recommended: Volunteer Relations; Donor Relations; Collaborative; Community Room; and Advisory Board. These are all areas that have been of concern for a while. If we are to continue to meet the needs of children and families, we need to grow in these areas. Task forces can seek volunteer members from the community. Task forces will discuss issues and provide information to the board in approximately 90 days. The FCFC Board will collectively review information and then make recommendations on action to be taken. Motion made, seconded, and unanimously approved to implement task forces and begin gathering input.

Feed Fannin Report:

Not available at this time.

Directors Report:

 November and December very busy months. All reports attached. One report not attached: Toys for Tots. There were 6,000 toys for the 1,000 children who requested.

Adjournment

Jim Yacavone adjourned the meeting at 3:15.

Minutes submitted by Theresa TC Dillard

Next Board meeting – February 10, at 2:00 p.m.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_