**Fannin County Family Connection**

**Board Minutes**

**June 16, 2022**

ATTENDANCE

Present: Jim Brumbelow, Theresa Dillard, Sherry Echelberger, Robert Gleadall, Michael Kilpatrick, Jane Kimzey, Renee Lunney, Chris Martinez, Tom Niswander, Gordon Riddoch, Anna Speesen, Cindy Trimble, Jim Yacavone.

Absent: Candace Youngberg

Staff present: Sherry Morris

CALL TO ORDER & APPROVAL OF MINUTES

The meeting was called to order by Jim Yacavone.

Motion made by Robert Gleadall and seconded by Chris Martinez to accept minutes as presented. Unanimously approved.

COMMITTEE REPORTS – Finance: Tom Niswander

1. Reviewed the Balance Sheet dated May 31 and the Profit & Loss (P & L) sheet dated June 15, 2022 (documents attached). Tom reported there are no surprises with donations continuing and our balance being in good shape. Assets far out weight liabilities.
2. Capital Projects – Servers have been updated and working well with cost being above estimate. Received donation for generator from Tri-State Round-up Grant in amount of $7,500. With FCFC donation of $20,000 getting closer to down payment. Looking for additional donors. Talks with vendors continue.
3. Review of FY23 Budget & Capital Projects—(documents attached—blue sheets) Tom reviewed contents. Finance committee scrutinized expenses and income. Last year’s budget had low net income, too, and it appears we will exceed. Hopefully same will occur with next year’s budget. Capital projects—Items Prioritized with a 1, 2 or 3. Focusing on Priority 1 and 2 items. We did just receive a grant that will reduce our cost for the pantry produce cooler.
4. Budget Approval -- Motion to approve the FY 2022-23 Budget made by Tom Niswander and seconded by Robert Gleadall. Unanimously approved.

COMMITTEE REPORTS -- Fundraising

1. Christmas Tour of Homes – Five homes confirmed with one as a backup if needed. Goal is to have six. Several members stated possible sixth home. Committee to work on Tour of Homes—Renee Lunney, Robert Gleadall, Michael Kilpatrick, Chris Martinez, TC Dillard. Date of event is December 4, 2022.
2. Clay Shoot – Some work already completed as we had plans for this event prior to covid. Will be held at Noontootla Creek Farms; preferably on Oct 1 or 15. Will start seeking sponsors. Committee to coordinate—Jim Brumbelow, Gordon Riddoch, Jim Yacavone.
3. Last minute opportunity – Serenberry Vineyards called ED yesterday with possible fundraiser. They offered to provide food if FCFC would take food orders, cook and serve patrons at their site on July 3 from 1 to 5 p.m. Several confirmed they would be willing to assist in this event. Decision made to provide info on FCFC to patrons and ask for donation for food instead of setting prices for food.
4. Party With A Purpose—Back after two year absence—Hosted by Maureen Escot. All invitees know they are expected to make donation to FCFC. Board members invited to attend and bring covered dish. Event is July 4 at home on Heritage Point to eat and watch fireworks.

COMMITTEE REPORTS -- Strategy Team: Anna Speesen

1. Mental Health—Articles in newspaper are continuing on last Wednesday of each month. Putting NAMI (National Alliance on Mental Illness) certification on hold to see how meetings go first.
2. Poverty Awareness—Ambassador Connection Team (ACT) budget has been submitted. Currently 12 people signed up to be trained on the resources available and estimated to start providing services in January 2023. All welcome to participate and can start training at any time.

COMMITTEE REPORTS – Affordable Housing—Sherry Morris & Jim Y.

1. Searles Foundation Contract—FCFC asked to be “Community Quarterback” for project. Discussion on role and responsibilities. Consulting agreement signed (copy attached). If Searles Foundation is approved for project, groundbreaking estimated in July 2023.

Feed Fannin Report: Sherry Echelberger

FCFC and FF relationship continuing to grow together in order to benefit those in need. FF is concerned about revenue as they have not met their budget for last three months and food costs continue to rise. Sherry E shared copies of a letter from FF that they are going to be distributing to community. FCFC can share letter as well. FF will have Online Auction in August to raise funds, as well. It was suggested that FCFC place an ad in newspaper to thank FF for their support and to also remind people of how to donate to FF.

Executive Board Meetings—Sherry Morris

1. Discussion of Options—After short discussion, decision made to move meeting time from 2:00 p.m. to 8:30 a.m. on third Thursday of the month. This will be more convenient for board members who have businesses and/or work.
2. ED—Sherry will be on vacation during the third week of September so the monthly meeting will be moved to the second Thursday (this change to the second Thursday is for September only.)

Directors Report: Sherry Morris

1. Sherry reviewed handouts of monthly statistics. (See attachments). May was as busy as holiday month. Compared this May to the last two years and the increase is eye-opening. Likely that number of clients to be served will only continue to increase.
2. Staff Update – manager of food pantry—Greg will be leaving to pursue new career. Projected last day at FCFC is July 8 (but could be earlier). ED will update job description, advertise position, interview and hire as soon as possible. Motion to hire new food pantry director, with pay to be based on experience made by Jim Y., seconded by Jim B., and approved unanimously

Plans being made to give Greg a proper farewell as he has been with FCFC for five years and we want to wish him the best.

Staff update—Communication & Community Outreach Director—Job description being developed by ED. This position will not be a supervisory position but the position will call for staff member to lead committees. This position will be effective July 1 with a 60 day probationary period. Kristi Lindstrom will be in this new position. Motion to amend the title of the position to “Communication & Community Outreach Director” made by Jim. Y., seconded by Tom and approved unanimously.

1. Upcoming events—see agenda for dates and information. Information shared that the Master Gardeners used FCFC Community room for their most recent training. To say thank you, the Master Gardeners will be working on the landscape of the front of our community room.

Adjournment

Jim Yacavone adjourned the meeting at 3:55.

Minutes submitted by Theresa TC Dillard

Next Board meeting – July 21 at 8:30 a.m.

Signed: Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_