



— FANNIN COUNTY —
family connection™

AGENDA- EXECUTIVE BOARD MEETING

Friday, January 17, 2024 8:30am

Attendance: Quorum Present

Members Present: Theresa (TC) Dillard, Sherry Echelberger, Robert Gleadall, Kim Gutierrez, Brian Higgins, Becky Huffman, Tom Niswander, Amanda Russell, Mark Snoddy, Bonnie Villeneuve, Heather Wysocki.

Members Absent: Ryan Beadnell, Jim Brumbelow, Jane Kimzey, Gordon Riddoch, Karen Walton.

Staff Present: Jacqueline McKee, ED; Victoria Walker, Marketing & Event Specialist

- I. **CALL TO ORDER** -- Chair, Sherry Echelberger, called the meeting to order at 8:32 a.m.
- II. **CONSENT AGENDA** (grouped and approved through one action)
Minutes from November meeting and Operations Summary Report -- **Motion to accept unanimously made by Mark Snoddy, seconded, and unanimously approved. See attachments.**
- III. **FUNDRAISING**
 - a. Christmas Tour of Homes Summary & Feedback—Victoria Walker – **See attachments summarizing event. Expenses were less than budgeted along with income being less than budgeted with our outcome being \$6,000 less than last year. Discussion regarding: increase online ticket sales and possible ticket pickup; rethinking Silent Auction and maybe even replacing with another avenue; if van transportation needed, improve route and usage; increase promotion via possible banners in town. See Victoria with additional suggestions.**
 - b. Blue Ridge Soap Box Derby – Brian Higgins -- **Derby is scheduled for May 3, 2025, with promotion of event starting on February 1. Discussion on how to promote the event as well as capping the number of drivers at 60. Discussion on how to distribute proceeds (last year all proceeds were donated to the Fannin County Children's Fund in the Fannin County School System). Motion made by Robert G to split proceeds 50/50 with Fannin Children's Fund and the FCFC Kinship Care Program. Further discussion led to the motion being amended to indicate that proceeds will be split 50/50 with Fannin Children's Fund and kids of Fannin County via FCFC which will give FCFC more flexibility in the use of the funds. Motion seconded by Bonnie and approved unanimously.**
- IV. **FEED FANNIN** - No meeting this month – **Annual meeting will be held next month.**
- V. **COMMITTEE REPORTS**
 - A. **Finance** – Tom Niswander – **See financial attachments.**
 - a. Monthly Financial Report -- **FCFC continues to be in good financial shape as we received a \$25,000 anonymous donation via a trust. Feed Fannin continues to be a valuable supporter and covers many expenses.**
 - b. Audit & Tax Filing Update – **Tax report will be shared electronically to the Board for review prior to filing. Audit cost is annually \$4,000 which is very reasonable and efficient. There were four to five findings which the finance committee will review and then make suggestions. None of these findings were surprising. Also, Amanda Russell is assisting Mandi Hyde in the FCFC transition to an updated version of Quick Books.**
 - c. Fiscal Agent Resolution (2025-1) – **Reviewed Resolution 2025-1. Motion to approve Resolution as presented made by Tom Niswander; seconded and unanimously approved.**
 - B. **Strategy Team Reports**
 - a. Family Care (Kinship)
 1. Support Group – Bonnie Villeneuve – **The next meeting is next week with Curly hopefully back at work soon.**

2. Family Care Holidays– Jacqueline McKee -- **New families attended events; program continuing to expand. Holiday events were successful and enjoyed.**

C. Strategic Planning Team – Sherry Echelberger

- a. Purpose of this team – **Implement a Strategic Plan (SP) by using a SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis. This will be the first SP created in this method.**
- b. Team members – **See attachment for designated SP Team members and the projected timeline.**

D. Board Recruitment – Robert Gleadall – There are at least four board member openings. Our projected needs of board members are: legal, health care, downtown business person, social services and/or a faith based member. Thus far we have two individuals who have requested consideration. There are other individuals who are being pursued. If you know of a good candidate, please let Robert know. Tentatively, candidates will be finalized by the February meeting so Board members can review applications and then voting will occur at the March meeting.

VI. Directors Report

- a. Round up program updates – **Programs very successful with money being placed in “unrestricted funds” account.**
- b. Holiday programming
- c. Chattanooga Grant – **Sherry M worked diligently to submit grant and is working on other grants.**
- d. Other Updates -- **A cleaning person has been secured for the FCFC facility; FCFC is not asking for identification anymore; Sherry Morris’ retirement reception is tomorrow (Jan 18); Reality Day is March 28 at Fannin County High School.**

VII. Board Open Forum -- On March 14 there will be a Pickle Ball Tournament at the Fannin County Rec Center with part of the the proceeds being donated to FCFC; discussion on possible way to recognize Feed Fannin for their support (possibly at their Annual meeting).

VIII. ADJOURN – motion to adjourn made by Theresa (TC) Dillard; seconded and passed unanimously.

Upcoming Events:

Jan 18	Sherry Morris Retirement Reception
Jan 21	Peer to Peer
Jan 28	Presentation for Impact100
Jan 30	Happy Birthday Victoria!
Jan 30	Leadership Fannin
Jan 31	Happy Birthday Curly!
Feb 11	KW Elevate Gran Opening – Proceeds come to FCFC
Feb 13	Family Care Support Group; Early Literacy Program
Feb 14	Collaborative Meeting
Feb 18	Peer to Peer
Feb 18	Young Professionals
Feb 21	Executive Board Meeting

Respectfully submitted by:

Theresa Dillard, Secretary

Date _____