**RIVERSTAGE/SRYT COVID OPERATIONAL PLAN 2020**

1. **Riverstage/SRYT will conduct staff training online, when possible, at the season orientation meeting and will update staff on the basic principles of emergency first aid, blood borne pathogens, infection control, hand washing practices, personal protective equipment (PPE) and COVID-19 signs and symptoms.**
2. **Observation -**

**Staff or Campers who have a fever of 100.4° or above or other signs of COVID-19 illness will not be admitted to the camp. We will encourage parents to be on high alert for signs of illness in their children and to keep them home when they are sick. In order to effectuate this policy, RIVERSTAGE/SRYT has instituted the following protocols: A. At designated entry points, campers and staff will be screened for fever or signs of COVID-19 illness prior to being permitted to enter the facility or participate in camp programming. Symptoms related to COVID-19 include: • Fever or chills • Cough • Shortness of breath or difficulty breathing • Fatigue • Muscle or body aches Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea .Daily health surveillance screening for campers/staff will be conducted and results will be documented when signs and symptoms of illness are observed. Riverstage/SRYT will isolate and remove any campers or staff if symptoms are related to COVID-19. Follow current Communicable Disease Service guidance for illness reporting** [**https://www.nj.gov/health/cd/**](https://www.nj.gov/health/cd/)

1. **Face masks, Infection Control and Social distancing strategies**
2. **Face coverings and gloves: All Staff and campers shall, at minimum, wear cloth face coverings when social distancing 6 feet between individuals and/or assigned groups. Additionally, staff and campers are encouraged to wear their cloth face coverings unless (1) doing so would inhibit the individual’s health, or (2) the individual is in extreme heat outdoors. Staff will perform proper hand washing and will wear gloves when appropriate. Campers and Staff Members are encouraged**

**to supply their own masks and gloves, however RIVERSTAGE/SRYT will supply PPE (masks & gloves) for any staff member or camper who forgets to bring his/her PPE to camp on occasion.**

1. **B. Infection Control Strategies RIVERSTAGE/SRYT has implemented the following prevention and mitigation strategies to slow and limit COVID-19 exposure and spread: 1. We will communicate and educate staff, parents, and campers in COVID-19 safety measures including: • Staying home when ill • Proper hand hygiene and respiratory etiquette • Wearing face coverings • Avoiding touching one’s face as much as possible • Reporting illnesses and symptoms to a staff member immediately. 2. Face coverings are encouraged to be worn by campers and are most essential in times when physical distancing is difficult to maintain. It is understood that face coverings may be challenging to campers (especially younger campers) to wear in all-day settings such as camp. However, we ask that everyone does his/her best to wear face coverings as for the duration of their time at camp. 3. Hand sanitizers stations will be provided in numerous areas around the camp, and hand sanitizer should be provided to staff. 4. Implemented enhanced cleaning and disinfection procedures using EPA approved disinfectants and following CDC guidance. 5. Discourage sharing of items that are difficult to clean, sanitize, or disinfect including costumes, props and microphones. Parents/Guardians/Siblings will be asked not to enter the facility and to please use home restrooms.**

**There will be no more than 8 campers in one cast. Campers will not be allowed to intermingle with the other on-site cast members. In addition to the 8 campers there will be one assistant and one teacher for a total of 10 people in a group.**

**IV. In-Person live performances are cancelled until further notice. Workshop final productions will be videotaped and the video link will be made available for rental at the end of the workshop.**

1. **If RIVERSTAGE/SRYT becomes aware that an individual tests positive for COVID-19, we will immediately notify the Department of Health-Youth Camp Project, local health officials, staff, and families of a confirmed case while *maintaining confidentiality*. RIVERSTAGE/SRYT has implemented a policy to prepare for a positive test result for COVID-19 that includes:**
2. **Our protocol for detailing a COVID-related response for symptomatic staff and campers includes: a. Establishment of an isolation space b. Adequate amount of personal protective equipment (PPE) available, accessible, and provided for use in the event that campers or staff members arrive unprepared. c. Methods to assist in contact tracing including records of groups/cohorts, assigned staff and daily attendance d. Surveillance e. Immediate notification to the Department of Health-Youth Camp Project and the Local Health Department (LHD) of those who test positive 2. Written protocols to address a positive case a. Readmittance policies follow CDS guidance.**
3. **b. When an individual tests positive for COVID-19, RIVERSTAGE/SRYT will immediately notify local health officials and individuals can return when they clear isolation. 3. Actions to take in response to individuals exhibiting signs and symptoms of COVID-19 (e.g. fever, cough, shortness of breath) while on-site a. Immediately separate the ill person from everyone until the ill person can leave the camp. The caregiver attending the ill camper, as well as the camper will wear a face covering and try to maintain social distancing within the care area. b. Staff members will be sent home and advised to follow, What to Do If You Are Sick c. Follow additional Guidance for Camps issued by the DOH’s Communicable Disease Service (CDS) and the CDC. 3. Actions to take in response to notification that a staff or camper has tested positive for COVID-19 a. The camp health director shall contact their LHD, State Health Department for guidance. Local health officials in consultation with CDS recommendations, will provide direction if a camp closure is warranted, following the identification of positive case(s) at the youth camp. The duration of the closure may be dependent upon staffing levels, outbreak levels in the community, and the number of close contacts the ill camper had.**
4. **Staff should help camp administration in identifying close contacts of positive COVID-19 cases. This should be done in conjunction with the LHD . a. We will close off areas used by a sick person and will not use these areas until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable). b. To reduce the risk of exposure, we will wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. C. Ensure safe and correct use and storage of cleaning and disinfection products, including storing them securely away from children. d. Actions to take on returning a staff or camper after COVID-19 Diagnosis or Exposure a. Close contacts and/or sick staff members or campers should not return to camp until they have met CDC’s criteria to discontinue home isolation.**
5. **Protocols for Facility Management –**

**Ventilation: RIVERSTAGE/SRYT will ensure that our indoor facilities have adequate ventilation, including operational heating, ventilation and air conditioning (“HVAC”) systems where appropriate. Recirculated air will have a fresh air component so: Windows and doors will remain open. Filter(s) for A/C units will be maintained and changed according to manufacturer recommendations. We will install Floor Signs delineating 6 feet for social distancing, frequent handwashing etc. and a policy and procedures for cleaning and disinfection.**

**RIVERSTAGE/SRYT will be the only group allowed to use the top floor of the theatre. Staff and campers are no longer allowed to use the downstairs areas or restrooms. Routine daily cleaning of common araes will be done as much as possible. Cleaning of shared objects iv. RIVERSTAGE/SRYT plans to ensure that an adequate supply of cleaning supplies is maintained. And, we will follow the procedure for deep cleaning that follow CDC guidelines for reopening a camp closed due to the identification of positive case(s) as recommended by CDS D.**

**Post signage. RIVERSTAGE/SRYT will post picture flyers to show social distancing, handwashing, face coverings, and other prevention methods as recommended. When campers need to be evacuated, social distancing should be maintained as much as possible.**

**Attendance: The CDC guidance recommends restrictions on mixing of groups within the camp setting to reduce potential transmission and facilitate a simplified method of contact tracing. The RIVERSTAGE/SRYT summer workshops will be a mixture of indoor/outdoor workshop. We will ensure, to the maximum extent possible, that casts include the same group of children each day and that the same staff members remain with the same group of children each day. Ideally, we will try to keep groupings developed on the first day intact throughout the duration of the camp session or season, whichever is longer. RIVERSTAGE/SRYT will minimize camper movement between groups. Groups shall stay together and if interactions with other groups occur, social distancing will be maintained between groups.**

**Staff and campers must social distance and wear face covering especially when social distancing cannot be maintained.**

**B. Indoor camp requirements. Staff to camper ratios 1 adult:1 counselor:10 campers (ages 5-17) 1. RIVERSTAGE/SRYT will not allow intermingling between groups. Designated groups of campers will remain unchanged day to day and will not be allowed to intermingle between assigned groups. 2. Our Indoor designated camps will not allow intermixing of groups while children are outside. 3. We will follow DCF guidance for childcare centers licensed as both a youth camp and childcare center where appropriate and are not contrary to the Youth Camp Safety Standards.**

**C. Outdoor camp requirements. Staff to camper ratios 1 adult:1 counselor:20 campers (ages 5-17) Outside canopy/tenting/cover accessibility will be made available. RIVERSTAGE/SRYT will ensure that precautions are taken in consideration of inclement weather and emergencies: 1. Our outdoor designated skills area may elect to occasionally move indoors due to inclement weather or similar event, as opposed to cancelling the session. We will ensure that proper indoor space will contain campers while following social distancing protocols. (One cast on stage and the other cast in the riser area.)**

**Activities**

1. **RIVERSTAGE/SRYT policy and procedure regarding permitted and prohibited We will stagger the times when an outside skills session is moved to an inside skills session and vice versa. (ie: a cast moving from vocal lessons to dance lessons) We will educate campers and staff members on camp activity etiquette regarding social distancing and hygiene (i.e., no hugging, piggybacking, high-fives, handshakes, etc.)**

**Avoid use of items that are not easily cleaned, sanitized, or disinfected (i.e., soft or plush toys) ix. Clean, disinfect and air-dry equipment after use.**

**IX. Questions or Concerns A. Questions or concerns on the content, interpretation or application of this guidance can be directed to the Department of Health – Youth Camp Safety Project at 609- 913-5115 or email at youthcamps@doh.nj.gov**