

August 12, 2008

JoAnne M. Carson  
Testing Supervisor  
MegaTrends Component Corporation  
1234 Meltrane Lane  
Cheyenne, WY 67023

Dear Ms. Carson:

Thank you for taking time out of your busy schedule today to speak with me regarding the Test Coordinator position with MegaTrends Component Corporation. I truly appreciate the consideration you have shown in sharing with me what you are looking for in the ideal candidate.

After speaking with you and your group, I firmly believe I am the perfect candidate for this position based squarely on the fact that I have been involved with projects almost identical to the ones you've presented and that I learn quickly and am very adaptable to changing circumstances, which you have identified as a need for this position.

In addition to my enthusiasm for performing well, I bring the technical, analytical, and communication skills necessary to get the job done.

I am very interested and excited at the prospect of working for you and look forward to hearing from you in the near future once final decisions are made regarding this position. Please feel welcome to contact me at anytime if further information is needed. My cell phone number is (555) 882-6575.

Thank you again for your time and consideration.

Sincerely,

Jameel J. Washington  
123 Golling Circle  
Cheyenne, WY 67023