



December 16, 2025

TO: Each Board Member of the Illinois Forage and Grassland Council and Membership

Attached as Tabs 1-3 there are three (3) proposals for amending IFGC's Bylaws that will be considered by the membership at the 2025 Annual Meeting. These proposed amendments were received by me, as Secretary, at least 40 days before the Annual Meeting.

These proposals will be listed for consideration on the agenda for the Annual Meeting in the order received by me, as follows:

Proposed Amendment No. 1: Amending Article V (Officers) - Section 2

(Tab 1) Submitted by: Board of Directors

Proposed Amendment No. 2: Amendment Article VI (Duties of Officers)-Section 4

(Tab 2) Submitted by: Board of Directors

Proposed Amendment No. 3: Amendment Article VI (Duties of Officers)-Section 8

(Tab 3) Submitted by: Board of Directors

Also attached as **Exhibit A** immediately following the proposals is a letter from the IFGC Secretary explaining the voting process for delegate action on these proposals.

Please share this packet with any and all members in advance of the annual meeting.

Sincerely,
Illinois Forage and Grassland Council

Keely Wilcoxon
Secretary

Tab 1

PROPOSED AMENDMENT NO. 1 TO THE BYLAWS AND STANDING POLICY RESOLUTIONS OF THE ILLINOIS FORAGE AND GRASSLAND COUNCIL

The Board of Directors of the Illinois Grassland Council has proposed that the delegate body of the 2025 IFGC Annual Meeting approve amending the IFGC Bylaws and Standing Policy Resolutions as follows:

That under ARTICLE V (Officers) of the IFGC Bylaws, the following-

ARTICLE V Officers

Section 2. Officers

The officers will consist of a President, Vice President, **and Secretary-Treasurer. The Secretary-Treasurer office may be held by one person.** Officers will be elected for a two (2) year term by a majority of the membership present at the annual meeting. **Board of Directors members or past officers that are not currently on the board of Directors shall be the only eligible** persons eligible for nomination for officers.

Effective Date:

This amendment shall take effect February 1st 2026

The following is a redlined version of proposed Amendment No. 1 as compared to the existing text of Article V, Section 2 of the IFGC Bylaws.

Article V Officers

Section 2. Officers

The officers will consist of a president, vice president, and **Co-Secretary/Treasurer. (Two persons sharing positions)** Officers will be elevated for a two (2) year term by a majority of the membership present at the annual meeting. **Board of Directors members are the only persons eligible for nominations for officers.**

Tab 2

PROPOSED AMENDMENT NO. 2 TO THE BYLAWS AND STANDING POLICY RESOLUTIONS OF THE ILLINOIS FORAGE AND GRASSLAND COUNCIL

The Board of Directors of the Illinois Grassland Council has proposed that the delegate body of the 2025 IFGC Annual Meeting approve amending the IFGC Bylaws and Standing Policy Resolutions as follows:

That under ARTICLE VI (Duties of the Officials) of the IFGC Bylaws, the following-

ARTICLE VI – DUTIES OF THE OFFICIALS

Section 4. a. The Secretary-Treasurer shall be responsible for: (1) all records, minutes, and actions of the Board of Directors, Executive Committee, and membership meetings; and (2) all collections and disbursements of Council funds, including dues collection and payment of the AFGC assessment as set by the Board. The Secretary-Treasurer will coordinate dues collection with affiliate councils.

Section 5. Roberts Rules of Order will be followed in conducting all meetings. Rerun number subsequent sections as needed.

The following is a redlined version of proposed Amendment No. 2 as compared to the existing text of Article VI, Section4 of the IFGC Bylaws.

ARTICLE VI DUTIES OF OFFICIALS

ARTICLE VI – DUTIES OF THE OFFICIALS

Section 4. a. The Secretary shall be responsible for all records, minutes and actions of the board, executive committee and the membership meetings.

Section 5. a. The Treasurer shall be responsible for all collections and disbursements of funds for the Council including Dues collection and payment of AFGC assessment as set by the board. The Treasurer will coordinate dues collection with affiliate councils.

Tab 3

PROPOSED AMENDMENT NO. 3 TO THE BYLAWS AND STANDING POLICY RESOLUTIONS OF THE ILLINOIS FORAGE AND GRASSLAND COUNCIL

The Board of Directors of the Illinois Grassland Council has proposed that the delegate body of the 2025 IFGC Annual Meeting approve amending the IFGC Bylaws and Standing Policy Resolutions as follows:

That under ARTICLE VI (Duties of the Officials) of the IFGC Bylaws, the following-

ARTICLE VI Duties of Officials

Section 4. (Secretary-Treasurer duties – see Tab 1)

Add the following subsection:

Field Day Spending Authority for Grant-Supported Events

b. Field Day Spending Authority (Grant-Supported Events). For IFGC field days supported by an approved grant or sponsorship budget, the Secretary-Treasurer is authorized to pay direct field day expenses up to \$800 per field day without prior Board approval, provided that: (1) the expense is consistent with the approved grant/sponsorship budget; (2) receipts and documentation are maintained; and (3) a summary of expenses is reported to the Board of Directors at the next Board meeting. Expenditures above \$800 per field day require prior Board approval.

Exhibit A

December 16, 2025

Memorandum To: Delegates to the 2025 Annual Meeting of the Illinois Forage and Grassland Council

Re: 2025 Annual Meeting – Proposals to Amend the IFGC Bylaws and Standing Policy Resolutions The delegates to the 2025 Annual Meeting will consider three (3) proposals to amend the IFGC Bylaws and Standing Policy Resolutions. The proposals will not be read aloud by me, as Secretary, at the Annual Meeting since the complete text of the proposals has been provided in advance to each delegate. The proposed amendments to the IFGC Bylaws and Standing Policy Resolutions will be presented for consideration in the following order as received by me as IFGC Secretary:

Proposed Amendment No. 1: Amending Article V (Officers) - Section 2
(Tab 1) Submitted by: Board of Directors

Proposed Amendment No. 2: Amendment Article VI (Duties of Officers)-Section 4

(Tab 2) Submitted by: Board of Directors

Proposed Amendment No. 3: Amendment Article VI (Duties of Officers)-Section 8

(Tab 3) Submitted by: Board of Directors

Longstanding parliamentary rules of the IFGC Annual Meeting provide that each proposed amendment is presented, debated, and acted upon before the next proposal is considered.

Before each proposal is considered, the delegates will choose how voting will proceed on that proposal (e.g. by voice vote, by standing vote, by paper ballot). Each submittal will be subjected to a single up-or-down vote, and a favorable two-thirds (2/3rds) vote of voting members as represented by delegates present at the meeting is required to adopt a proposal. A motion to reconsider a vote will not be allowed, and no amendments to a proposal (other than technical/grammatical/conforming changes) are permitted.

Please email me at ifgcforage@gmail.com if you have any questions.

Sincerely,
Illinois Grassland and Forage Council

Keely Wilcoxen
Secretary

CC: IFGC Board of Directors
Membership