

FRIENDS OF HISTORIC BRECKENRIDGE, INC. | BRECKENRIDGE, TEXAS
NATIONAL THEATRE RENTAL CONTRACT

This rental contract is requesting use of The National Theatre, located at 116 East Walker Street, Breckenridge, Stephens County, Texas, on the date(s) of _____ by and between the Friends of Historic Breckenridge, known herein as the Lesser, acting through the undersigned and duly authorized agent, Erin Griffith, and _____, herein known as Renter. WITNESSETH, that said Lesser does by these presents permit said Renter to enter and use the property upon the following conditions:

- 1) A **Signed Contract and Refundable Deposit** is required upfront to secure the event date. This money shall be returned to the Renter provided that no loss or damage to the property has occurred during the event activities and that the facility is restored to its original condition prior to their arrival. The Theatre will make arrangements for the facility to be cleaned if the party prefers, for an additional fee.
- 2) A **Rental Fee** must be paid prior to obtaining entrance to the facility. The rental fee must be paid at least one week prior to the event. A few days before the event is scheduled to begin, upon successful payment of the Rental Fee, a Key Code will be presented to the renter.
- 3) The Renter agrees to oversee the preparation of the premises during their tenancy. He/she will be responsible for removing trash or debris caused by the event's activities. He/she will also be responsible for any damage to fixtures, furnishing, stage equipment, stage draperies, stage flooring, hardware, plumbing, technical equipment, or any other item that becomes damaged during the rental period.
- 4) The Renter agrees to hold Friends of Historic Breckenridge harmless in all instances for legal liability and damage to Renter's property, whether insured or not, and any injury to Renter, his/her agent, employees, or invitees, along with any members of the public while on the premises.
- 5) The Renter indemnifies Friends of Historic Breckenridge, any officer or director of Friends of Historic Breckenridge, any employee, representatives, or agents of Friends of Historic Breckenridge against any claim, loss, damages, liability, or expense (including attorneys' fees, court cost, and related expenses suffered or incurred by any use of the National Theatre).

RENTER'S SIGNATURE

MOBILE PHONE

PRINTED NAME AND ORGANIZATION NAME (IF ANY)

MAILING ADDRESS INCLUDING CITY, STATE, AND ZIP

EMAIL ADDRESS

DATE CONTRACT SIGNED

THE REFUNDABLE DEPOSIT MUST BE PAID BY CASH OR CHECK ONLY. MAKE CHECKS PAYABLE TO FOHB. YOUR DEPOSIT AND SIGNED CONTRACT ARE REQUIRED TO SECURE YOUR EVENT'S DATE. THE RENTAL FEE CAN BE PAID BY CASH, CHECK, OR DEBIT/CREDIT AND IS REQUIRED AT LEAST ONE (1) WEEK PRIOR TO YOUR EVENT. RENTAL FEES PAID BY CARD WILL INCUR A 4% CARD CONVENIENCE FEE.

Please mail your signed contract and deposit to:
FRIENDS OF HISTORIC BRECKENRIDGE, PO BOX 1721, BRECKENRIDGE, TX 76424

FOHB RENTAL COORDINATOR: Erin Griffith friendsofhistoricbreckenridge@gmail.com (254) 433-8299

**FRIENDS OF HISTORIC BRECKENRIDGE, INC. | BRECKENRIDGE, TEXAS
NATIONAL THEATRE RENTAL FEE SCHEDULE**

YOU MUST INITIAL NEXT TO EACH ITEM TO INDICATE YOU UNDERSTAND THESE RENTAL STIPULATIONS:

- _____ Members of Friends of Historic Breckenridge and verified non-profit 501(c)3 organizations will receive a discounted rate for rentals.
- _____ The cleaning fee below is optional, however if it is not paid, and the theatre is not returned to the condition in which it was prior to the rental, you will forfeit your entire deposit.
- _____ We have security cameras in both Mike’s Bar and our auditorium. If you have not rented these areas and attempt to access them, you will immediately forfeit your entire deposit.
- _____ Audio/video technicians are not guaranteed and are available based on their availability. Only Friends of Historic Breckenridge technicians are allowed in the AV booth, no exceptions whatsoever. Attempting to access the AV booth will result in a forfeit of your deposit and you will be barred from renting our facility again.

	MEMBERS & NON-PROFITS	ALL OTHERS	USE THIS COLUMN TO DETERMINE YOUR COST
DEPOSIT			
<input type="radio"/> Non-alcoholic event	\$100	\$150	
<input type="radio"/> Alcoholic event	\$200	\$250	
TOTAL DEPOSIT DUE:			

	MEMBERS & NON-PROFITS	ALL OTHERS	USE THIS COLUMN TO DETERMINE YOUR COST
RENTAL SPACE(S)			
<input type="radio"/> Reception Area Only - 4 hours (half day)	\$125	\$150	
<input type="radio"/> Reception Area Only - 8 hours (full day)	\$200	\$250	
<input type="radio"/> Reception Area Only – Additional Days: _____	\$100 per day	\$125 per day	
<input type="radio"/> Reception Area + Auditorium - 4 hours (half day)	\$200	\$250	
<input type="radio"/> Reception Area + Auditorium - 8 hours (full day)	\$250	\$325	
<input type="radio"/> Reception/Auditorium – Additional Days: _____	\$125 per day	\$150 per day	
USE OF MIKE’S BAR AREA	NO COST	NOT AVAILABLE	
CLEANING (OPTIONAL)			
<input type="radio"/> Reception Area Only	\$50	\$50	
<input type="radio"/> Reception Area + Auditorium	\$100	\$100	
AUDIO/VIDEO TECH (BASED ON AVAILABILITY)			
<input type="radio"/> Start/Stop Movie only	\$50	\$50	
<input type="radio"/> Needed on-site for full event	PRICING IS AVAILABLE BY QUOTE ONLY		
TOTAL RENTAL FEE DUE:			

DEPOSITS MUST BE PAID BY CASH OR CHECK. RENTAL FEES CAN BE PAID BY CASH, CHECK, OR DEBIT/CREDIT CARD. ANY RENTAL FEES PAID BY CARD WILL HAVE A 4% CARD CONVENIENCE FEE ADDED TO THE ENTIRE RENTAL FEE TOTAL.