

Endeavor Gallery Gift Shop Inventory

Instructions:

- Enter each item on its own line.
- Do not use quantities (x2, x3, etc.). Each individual item must be listed separately.
- Each item must have a unique Item ID (or a unique one-of-a-kind description) that matches the tag attached to the item.
- Prices must be entered as whole dollar amounts only (no cents).
- Date In must include the month and year.
- All items must be tagged with the artist's name, price, and Item ID (or a unique one-of-a-kind description) that exactly matches the information listed on the inventory sheet.