TEAM LEADER

The innovative new training programme for team leaders and supervisors



Exciting

Engaging

Entertaining

The Centre for Professional Development

Team Leader

Team Leader is for busy people who want clear and simple instructions and 'best practice' on a number of key team leadership topics. Each workbook is based on the most current management knowledge and written in a down-toearth relaxed style. It concentrates on real issues that team leaders face every day.

Titles in the series



- Negotiate
- Handle the Hard Cases
- Feel the Quality
- Work it Out Make it Work
- Projects Forward
- Changes
- The Bottom Line
- Work Safe
- Recruit and Retain
- On the Front Line
- Manage Call Centres
- Leader and Manager
- Writing effectively



For further information please contact:

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