

The Giraffe Project Sponsorship Programme

Thank you for considering the sponsorship of a Kenyan child!

The Giraffe Project is a UK charitable company managed by a group of Trustee-Directors based in the UK, Belgium and Germany. Our projects in Kenya are managed by our Kenyan Executive Director, CEO, Sponsorship Manager and local partners, in regular communication with the European team.

Sponsorship levels

The Giraffe Project has 4 distinct sponsorship programmes: **Primary School** (ages 6 to 12), **Junior High School** (ages 13 to 15), **Secondary School** (16 to 18) and **Higher Education** (ages 18+). When we accept a student for sponsorship, we commit to see them to the end of that phase of their education. So when you take on a student, we understand that you are sponsoring a student in a specific programme.

At the end of a programme, students may reapply for sponsorship in the the next level. If they do, we inform the sponsor, but you are not obliged to continue with the child.

Sponsorship rates are established according to our best estimate of the costs involved as follows:

Sponsorship Programme	Monthly Cost			What does the Sponsorship Cover?
	Pounds Sterling	Euros	US Dollars	
Primary Day School (ages 6 to 12)	30	35	35	Tuition, school lunch, school uniform, books and supplies, participation in class trips and events, and an annual medical check-up.
Junior Secondary Day School (ages 13 to 15)	40	46	46	
Secondary Boarding School (ages 16 to 18)	70*	80*	80*	Same as for Primary plus full Boarding fees during term time and a small allowance for personal needs and bus fares to and from school.
Higher Education (College/University) (age 18+)	70*	80*	80*	Tuition and Exam Fees**, and an allowance for accommodation, food, transport, textbooks and other supplies (paid to the student monthly). A refurbished laptop computer, with training, from our partners: Computers For Schools Kenya 

*These sponsorships can be shared: two sponsors commit to half each.

** There are variations in course fees. If needed we make up any shortfall.

90% of the sponsor's monthly contribution goes directly to the education and welfare of the student.
10% covers administrative costs.

Payment methods

Please do **not** include the name of the sponsored child in any bank transfer communication!

Payments in GB pounds

Within the UK:

The Giraffe Project
HSBC account number 42240726
Sort Code: 40-24-17
Communication: Sponsorship

From elsewhere in Europe:

The Giraffe Project
IBAN: GB27HBUK40241742240726
BIC: HBUKGB4104S
Communication: Sponsorship

Gift Aid: If you pay **UK income tax**, please fill in a **Gift Aid form**. With this we are able to claim an extra 20% on your donation from the UK government.

Payments in Euros

If you are *not* seeking tax relief in a European country, please pay to HSBC (Euro):

The Giraffe Project
IBAN GB05HBUK40127670000077 BIC: HBUKGB4B
Communication: Sponsorship

Tax relief for European taxpayers

We are registered with **Transnational Giving Europe** (TGE), which transfers **tax-deductible gifts** across borders, through a specific organisation in each country. In Belgium this is the King Baudouin Foundation/Fondation Roi Baudouin/Koning Boudewijnstichting (KBF). In Germany it is Maecenata Stiftung. We also have TGE agreements with Switzerland, Italy, Spain and France. Please contact us for details.

Please note: **TGE takes 5%** of your gift in administration fees. Please consider adding 5% to the amount you intend The Giraffe Project to receive.

Belgian taxpayers please pay to

King Baudouin Foundation
IBAN: BE10 0000 0000 0404
BIC: BPOTBEB1
Communication: TGE Giraffe Project

German taxpayers please pay to

Maecenata Stiftung: Bankhaus Lobbecke
IBAN: DE89 1003 0500 1061 0007 01
BIC: CHDBDEHH.
Communication: TGE Giraffe Project and
your address for your tax receipt.

Email Contacts: KBF: info@kbs-frb.be

Maecenata: tg@maecenata.eu.

Maecenata also has an on-line donation option at www.maecenata.eu/internationales-spenden

Payments in US dollars

Please make your donation through the **Myriad USA**. Myriad USA is linked to KBF Belgium. Myriad USA is a public charity, within the meaning of Sections 501c(3) and 509(a)(1) of the Internal Revenue Service. Donors may claim the maximum tax benefits allowed by U.S. tax law for their contributions.

Follow this link [Myriad USA](#) and click on the Donate button. Full details as to how to donate can be found there. A summary of different payment methods is outlined below from the website:

- Gifts by check: Please make out your check to Myriad USA. **It is essential to add “The Giraffe Project” to the memo section** of the check or on a cover letter so that the money is credited to our “American Friends Fund” account with Myriad. Mail to: Myriad USA, 551 Fifth Avenue, Suite 2400, New York, NY 10176
- Gifts by credit card: Go to www.every.org/myriadusa and search for “The Giraffe Project” in the alphabetical list of Beneficiaries
- Gifts by wire transfer: Contact Brenda Orellana at (212) 713-7660 or brenda@myriadusa.org and provide: the donor name and address information for the mailed donation acknowledgment and receipt, the expected date of transfer, the amount, and the recommended fund or organization. Bank and routing info are on the Myriad website or can be obtained from Brenda.

Myriad will send each donor an immediate acknowledgement of their donation as required by U.S. tax law. Donors will be advised to keep this acknowledgement as their receipt for gift substantiation purposes.

Please note: **Myriad takes 5%** of your gift in administration fees. So please consider **adding 5%** to the amount you intend The Giraffe Project to receive.

You may also see **a further 3% processing fee** if you donate **online by credit card** through the every.org online platform.

Contact information

Questions about sponsorship or payment methods? Please contact us at: denise@giraffeproject.org

Further General Information

Selection procedures

Sponsorship is open to students of all ethnic and religious backgrounds and gender. In Primary sponsorship is offered on the basis of financial need and related circumstances and the availability of a place in a partner Primary School.

Since our foundation in 2005 we have developed strong relationships with the primary schools where we sponsor children. Each year the schools propose to The Giraffe Project for sponsorship children whose guardians are unable to pay the fees. The schools are themselves committed to make education available to all children, from whatever background, and it is they who determine who they believe most needs our assistance.

At the end of primary school, students go on to Junior Secondary School and can apply for further sponsorship. Their level of need is then reassessed by our team in Kenya. If the family situation has changed for the better, students are funded by their families or the wider communities, and the top students often receive scholarships from Kenyan companies. This allows us to focus on cases of greatest financial need.

We also work with several children's homes and youth organisations which recommend students for sponsorship. Inevitably we receive far more requests than we are able to take on.

At age 15 the students take exams and we have to consider academic performance to make sure that an appropriate partner Secondary School is available, alongside the financial situation of the family, and the motivation of the student.

Secondary education culminates in the Kenyan Certificate of Secondary Education (KCSE) exams in 7 or 8 subjects. Passes in an appropriate range of subjects enable a student to proceed to higher education. Our higher education sponsorship programme is limited to students who have completed secondary school with a Giraffe Project sponsorship. Selection and guidance is based on academic performance, motivation, and availability of suitable places.

Our administrative staff in Kenya offer guidance to all students and make regular visits to schools to ensure the well-being of sponsored children. They stay in regular contact with students at university and college by email and phone, organise gatherings with them, and generally monitor their needs and well-being.

Education in Kenya is in the process of change

The school year in Kenya begins in January and ends in November. The language of instruction is mainly English, which is usually the child's second or third language. Kiswahili, the other official language in Kenya, is also studied.

The educational system is currently in the process of major change. The government has introduced a new programme based more on skills development, including IT skills, and less on the memorisation of information. Upper Secondary schools will be encouraged to offer technically- or professionally-oriented programmes, as well as purely academic ones which will give more options for the students we work with.

Communication with your sponsored child

One of the benefits of sponsorship is that you have personal contact with the student you sponsor.

Two or three times a year you will receive letters and school reports from your sponsored child by email from letters@giraffeproject.org. Once a year you will receive a photograph.

Once a year, representatives from Europe visit the team and schools in Kenya, and may be able to take letters and *small* gifts to the children. We will notify you of this possibility at the appropriate time.

You can send a letter at any time by email to letters@giraffeproject.org and it will be passed on to the student.

It is important for your protection that all communication goes through the charity. Please do not send letters directly to the school, give out your email address or contact your student on social media, even if they send a 'friend request', having tracked you down. This is to protect your identity and prevent you receiving unwanted requests for help from others. Be careful to not give out any personal information which could enable a student or other people to find you.

Students are only told the name of their correspondent and a brief description (lady, child, family etc.) only. You are free to share more in your letters, but please take note of the precautions recommended above.

If your children write, please remind them of the difference in lifestyle and standard of living of their Kenyan friend, and help them to be sensitive to things they will not have (smartphone, new car etc.). Students are very excited when they receive a photo of their sponsor. However, please choose one with a fairly neutral background!

Gifts: When we visit Kenya we can take small gifts weighing up to 100g, and preferably flat for easy transporting. They should be in a wrapping or envelope, unsealed, and labelled with the child's **name** and **CODE**. Please be aware that Kenya is a conservative society, especially in the slums, and most children are from Christian or Muslim families. Some suggestions, depending on age and gender, are shown below.

Visits: if you are visiting Nairobi you are very welcome to meet your sponsored student at their school. Let us know your plans well in advance and we will arrange for you to be met and taken to the school (the slums are too dangerous for you to go without an escort). To comply with our Safeguarding Policy, adults over the age of 18 will need to obtain a police check before the visit.

Suggested gifts:

• a small game (which doesn't need batteries) • a T-shirt, socks • books, (non-culturally sensitive) • felt tips or pencils • writing paper and envelopes • football magazines • small craft set, but nothing which requires scissors, glue or paint unless these are included • small soft toy or doll	• stickers • hair ties • skipping rope • small kite • beanbag • necklace • perfume/hand cream • wind-up watch • small solar light
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Thank you for sponsoring a Kenyan student!

The small print! *The sponsorship rate for each of the four programmes is established according to our best estimate of the costs involved. Exchange rate fluctuations, exceptional additional costs or temporary discontinuation of tuition, as caused, for example, by the COVID-19 epidemic, may lead to overspending or underspending. Any excess is still reserved within our accounts for student education and used to level out deficits or finance projects that directly benefit the education and welfare of students in the sponsorship programme. If a student's education is interrupted for several months, the sponsors are informed and given the choice between continuing or suspending their regular payments.*