

## **Minutes from December 3, 2024**

### **Holy Spirit PTC Meeting Agenda**

*The mission of the Holy Spirit Catholic School PTC is to support the school in providing a welcoming environment where students live the Gospel message, exhibit high academic achievement, and provide service to the community.*

Attendees: Kandy Whited, Janae Mitchell, Faith Wilhelmi, Jessica Gaylor, Margie Gabiola, Darlene Alvarez, Norma, Sarah Hughes, Autumn Mondragon, Katie Staudohar, Kerry Clark, Heidi DesRoiser.

1. Call to Order -PTC President, Kandy Whited 6:33pm
2. Principal's Report– Margie
  1. Festival of trees was a great turn out. There was a total of 100 Thanksgiving dinner served this year. Allison does a great job organizing this. Thank you all for your donations that made this all possible. Light up the Night Parade with the Knights of Columbus. December 9, 2024 Mass is at noon for K-5<sup>th</sup> graders. Preschool Christmas concert December 17, 2024 @5:30pm in the Chapel, refreshments to follow. K-5<sup>th</sup> grade Nativity Play December 19, 2024. Please have the kids in their classrooms by 5:30pm play starts @ 6:00pm, refreshments to follow. December 6, 2024 St. Nicholas will make a visit to the school. The school is working on accreditations, submitted on November 27, 2024 the last revision.
3. Vice-President Report - Faith/Jessica
  1. Update from school board meeting from November, looked over the last edits from the bylaws and they were approved and completed. Preschool playground subcommittee needs volunteers. Talk to Ms. Gabiola if you want to be on the committee. They are also looking for volunteers for the Handbook subcommittee. Marketing will be doing spotlights on the teachers so people can get to know all of them.
4. Treasurer Report - Jessica
  1. No change from last month in boxtop. Boxtop only pays out twice a year to the schools. All the wreaths' orders are put in still waiting on final invoice to see what the revenue was.
5. Auction updates-Heidi
  1. Donations for volunteer hours for items donated to the auction...\$30=1 hour of volunteer time up to \$60=2 hours, per child. The Gala is March 1, 2025 at the ISU Ballroom. There are perks for being a sponsor for the Gala. Look for upcoming info in the school newsletter. The end of January there will be lists of local companies that the school would like to get donations from, you can sign up to get donations for volunteer hours. In January a Gala subcommittee will need members so if interested contact Heidi. Tickets will be \$45 individual or \$80 a couple. Table price for a place of 6 will be \$225. Tickets can be purchased on the website through the PayPal link or a QR code that will be going out for you to scan the code and purchase tickets.
6. Boxtop update/reminders -Norma
  1. First grade is leading in boxtop. We need to make sure that when you scan pick a class and put kids names so the kids get credit. Boxtop doesn't recognize preschool so put in 7<sup>th</sup> or 8<sup>th</sup> grade and the child's name. Make sure you are doing the monthly challenges, there is an extra \$2 given when that is done. Please make sure to scan receipts to be entered into the sweepstakes.
7. Kandy...Ms. Ward has a volunteer opportunity for parents to help with gift boxes. Also, will need help to put out cookies after the Christmas plays on 12/17 & 12/19.
8. Upcoming Events-

- a. Pizza Pie PTC Fundraiser night(s) 12/2-12/5
  - . Can attend and eat there any of the days listed
  - i. Must mention you're attending for Holy Spirit Catholic School
- a. December 12th-FAITH Awards
- b. December 17th- Preschool Christmas concert 5:30 pm in Chapel
- c. December 19th-K-5 Nativity Play 6pm in Chapel.
  - 1. Student drop off in classrooms 5:30pm
- a. December 20th- Dollar Dress day
  - 1. Holiday sweater and class parties
- a. Coat drive.
  - 1. Please donate gently used coats.
- g. December 23- January 3: Christmas Break

Closing prayer –

- 0. Adjournment
  - 1. The meeting was adjourned at 7:06 by Kandy Whited

Next PTC meeting 1/7/25 6:30pm