

SCHOOL BOARD MEETING for HOLY SPIRIT CATHOLIC SCHOOL  
July 9th, 2024  
6:00 pm

**Our Mission**

*To inspire students to academic excellence, foster creativity and ignite our hearts with love for God and neighbor.*

Present: Fr. Emil, Margie, Caroline, Peggy, Rita, Tenille, Norma, Candy, Faith

Absent: Ric, Luis

Opening prayer by Caroline

School Report by Margie Gabiola

1. School enrollment: 55 up from 46 at end of last school year, gaining several Blackfoot families
2. Summer program enrollment is going well—won grand prize for 4th of July parade float
3. School upgrades being performed by Dave Barry—primarily painting
4. Accreditation happening March 12<sup>th</sup>—Margie and Grace working on this during the summer

HSCS Strategic plan reviewed by Bruce Olenick

1. History section discussed
2. Vision statement finalized by Board
3. Enrollment goal target date was changed to August 2025
4. Board needs to discuss differences between maintenance and janitorial services in “Facilities” section

Budget

1. No vote occurred for the budget at the April meeting, but the budget needs to be approved before it is forwarded to finance council

**\*\*Current budget passes vote by school board. The budget will be forwarded to Fr. Emil and parish Finance Council for final approval and execution**

2. Current budget is based on projected enrollment of 48 students in K-5 and 42 students in Pre-K, however, current enrollment is 43 students in K-5 and 16 in pre-K
3. We have \$70,000 budgeted to cover teacher tuition waivers, 2nd child discounts, and financial scholarships
4. \$30,685 has been given in scholarships, with all Kremer funds used
5. We need to know: number and amount of scholarships allocated, staff tuition waivers, and multiple student discounts to include in budget
6. Angel fund income is ear-marked in the budget that historically has been \$35,000 on average, but we hope to increase it to \$45,000 to help with budget deficit and to assist with scholarship application

#### New business by Caroline

1. 365–postcards signed, ready to be mailed
  - a. Stop 365 fundraising for now, and resume for 2025 in November 2024
2. By-Laws from St. Ignatius briefly reviewed
  - a. Margie, Sarah, Bruce and Caroline will write rough draft of by-laws using St. Ignatius’ as template, and will have it ready by next meeting
  - b. Fr. suggests that PTC can have individual by-laws or School Board by-laws can include a paragraph as to functions of PTC board and which representatives will be board members
  - c. Faith and Kandy will join by-law writing group
3. Auction–need an auction fundraising chairperson
  - a. Suggestion made to offer full tuition to parent who would take on this job
  - b. Fr. suggests that it would be best if figure-head for the auction would be a person who is well-established in the parish and in the community for the fundraising to be successful
  - c. Board agrees, but best chairperson may be another individual with fundraising and event planning experience

#### PTC report by Kandy

1. PTC to be added to budget to ensure they get needed funds
  - a. Profits from wreath sales can go to funding PTC

- b. Other profits from PTC fundraising efforts can go to general school budget

2. Kandy suggests that PTC get a section of the school newsletter

- a. Section of school newsletter could also be dedicated to highlight a family to help build community in the school
- b. School inclusions in church bulletin: special events at which the community is invited, especially auction

3. PTC requests access to chrome book and email account

- a. Margie agrees to this and suggests PTC using Chromebook available in the classroom where PTC meets and will have Sarah Kate create email account

Closing prayer by Margie

Next meeting: August 13th at 6:00