

Holy Spirit PTC Meeting Minutes

January 4, 2023

The mission of the Holy Spirit Catholic School PTC is to support the school in providing a welcoming environment where students live the Gospel message, exhibit high academic achievement, and provide service to the community.

In attendance: Felicia Johnston, Brian Hinz, Holly Annen, Sarah Delilo, Angel Bertin, Leroy Serna, Kandy Whited, Tenille Miner (via phone), Kimberly Rendon, Karianne Earnest

1. Call to Order 6:37pm – Kimberly
2. Opening Prayer - The Board Room Prayer – Karianne
3. Treasurer's Report – Angel Bertin
 - a. No new reimbursements.
 - b. Budget Proposal by Mrs. Earnest
 - i. Proposed that the ongoing PTC budget be funded by proceeds from the annual HSCS auction. 10% of the proceeds from the auction with a minimum of \$5000 will be given to PTC to continue funding activities.
 1. After discussion, Moved to approve by Kimberly Rendon
 2. Seconded by Felicia Johnston, with agreement from all present
 - ii. Currently the PTC is spending close to \$6000 per year
 - iii. Restaurant fundraisers will continue to go to PTC to be put towards field trips and school wide activities
4. PTC Restaurant Fundraisers – Felicia Johnson
 - a. PANDA EXPRESS - January 6th
Nationwide order online or delivery
28% kickback No set time frame since it is online.
Flyers will go home in the Wednesday folder and a link will be sent to FB page.
 - a)PTC asked to "share" Facebook post from HSCS, and share with as many Individuals as possible.
 - b) ONLINE ordering Only - but Nationwide.
5. Upcoming Events
 - a. Panda Express Jan 6
 - b. Auction - February 11
6. HSCS Auction - Feb 11
 - a. Boots & Bowties
 - b. First Meeting - January 9, 6:30pm at the school
 - i. Pizza and childcare provided
 - ii. Presentation on Auction process & importance
 1. Mrs. Earnest will be recording a presentation explaining the importance and process, as well as what is needed to make a successful auction

2. She will post via social media and send emails to everyone - for those who are not able to attend the live meeting on Monday.
 3. Explanation of the Spreadsheet and how to update with businesses contacted
 - iii. Sign-up Sheets at the meeting to sign up for committees and volunteer opportunities
 1. Angel Bertin & Sarah Delilo have volunteered to head up the decorations committee.
 2. Possibility of Using the Knights of Columbus as bartenders for the evening
 - c. Band for after auction dancing
 - i. Mrs. Earnest will confirm the band (already booked)
 - d. Bottomless Bear mugs and wine glasses - Example brought
 - i. \$25 refillable commemorative glasses
 - e. Small HSCS stemless wine glasses found in storage.
 - i. We will sell them at the auction as a commemorative glass with wine, with a refill price
 - ii. Or we can sell as an auction item as a set with a bottle of wine
 - f. Heads or Tails Raffle -
 - i. PTC to purchase item
 - ii. Suggested we use bandanas instead of beads for playing.
 - g. Class basket themes:
 - i. PreSchool: Will be given on Friday 1/6/23
 - ii. Kindergarten: We All Scream for Ice Cream
 - iii. 1st Grade: One Stop Valentines Shop
 - iv. 2nd Grade: Kid's Science Experiment Basket
 - v. 3rd/4th Grade: BBQ/Cooler Themed basket
 - vi. 5th Grade: Family Time
 - vii. Middle School: Spa Day
 - h. Basket items due Jan 23
 - i. Ambassadors - when your basket is complete, turn in with description of items and price of items
7. Safe-Environment Training Reminder
 - a. Ambassadors, please make sure to ask your teacher about safe environment training for parents volunteering in the classroom. All parents participating in class parties must have all the required safe environment clearance.
8. Closing Prayer - Brian Hinz