

# Ashlyn Michelle Dunn

## PROFESSIONAL SKILLS

Adobe Products

- Illustrator, InDesign, Photoshop, Lightroom, Xd, and Premiere

Microsoft Products

- PowerPoint, Excel, Word

Websites

- Squarespace
- GoDaddy

Canva

Revit

3DS Max

Marketing

Photo Editing

Video Editing

Customer Service

## PERSONAL SKILLS

Innovative	Detail-Oriented
Proactive	Efficiency
Progressive	Delegation
Team Player	Fast learner
Reliable	Motivated
Professional	Multi-tasking

## EXTRACURRICULARS

Club Sports Council

- Member 2022-2023

Women's Club Soccer

- Member 2019-2020
- Treasurer 2020-2022
- President 2022-2023

Student Art League

- Graphic Design Officer 2022-2023

## EXHIBITIONS

48th ANNUAL JURIED UW STUDENT EXHIBITION

- February 25 – May 13, 2023

CLAUDETTE CARTER ARTMENTORS ANNUAL EXHIBITION

- May 11- May 30, 2018

## CONTACTS

Email: ashlyndunn@icloud.com

Website: beautifullydunnart.com

Art Instagram: @beautifullydunnart

## REFERENCES AVAILABLE UPON REQUEST

## WORK EXPERIENCE

BARTENDER, SERVER, CLOSING MANAGER

It's A Southern Thing | Durham, NC | October 2023 - Current

- Making cocktails and serving customers, closing the restaurant at night after MOD leaves, handling checkouts and tip money
- Continued development of hospitality, customer service, social interaction, and time management skills

FREELANCE JEWELRY PHOTO + WEBSITE EDITOR, SALES REPRESENTATIVE

Rachel Nathan Design | Remote, Austin, TX | February 2023 - Current

- Editing whitebox shots of all jewelry products to be uploaded to the website, updating the website as needed (Squarespace)
- Completing cold calls and emails to create wholesale partnerships with many boutiques all across the country

OUTREACH ASSISTANT

University of Wyoming School of Energy Resources | Laramie, WY | Jan 2020 - May 2023

- Assisted with social media accounts and posts
- Created outreach graphics
- Successful completion of inventory, office organization, and other office administration tasks

GRAPHIC DESIGN PAID INTERN

State Bank | Remote, Laramie, WY | May 2022 - Aug 2022

- Provided valuable feedback for logo and brand ideas
- Developed mockups of products with logos and ordered gear

GRAPHIC DESIGN & GALLERY INTERN

UW Visual Arts Facility | Laramie, WY | January 2022 - December 2022

- Acted as point person for art show daily opening and closing, and assisted with set up and tear down
- Worked to develop and provide graphics with visiting artists

## EDUCATION & HONORS

BACHELOR OF ARTS

University of Wyoming | 2019-2023

GPA 3.9

- Major in Art, Concentration in Graphic Design
- Minors in Marketing & Interior Design

HONOR SOCIETYS

- Mortar Board Member 2022-2023
- Tri-Alpha First Generation Member 2022-2023

HONOR ROLLS

- President's List GPA 4.0: Fall 2019, Spring 2020, Fall 2022, Spring 2023
- Dean's List GPA 3.4+: Fall 2020, Spring 2021, Fall 2021, Spring 2022