



LAW OFFICE OF
KAYLA E.
HARRINGTON PLLC

DIVORCE | CUSTODY | MEDIATION | PARENT FACILITATION

Parent Facilitation Contract

Agreements and Expectations

As of today, I agree to the following Parent Facilitation program guidelines to supplement our stipulation or court order for the appointment of Parent Facilitator, Kayla E. Harrington, J.D.:

PARENT FACILITATION PROCESS OVERVIEW

1. I understand that Parent Facilitation is neither legal advice nor therapy. There is no facilitator-client privilege or third-party reimbursement that will be expected. Although Parent Facilitation is a type of dispute resolution intended for high conflict families and uses mediation skills, it is not considered mediation or practice of law. I understand that the process of Parent Facilitation is non-confidential as it relates to any required testimony, status memos, or consultations with my attorney, court personnel, or case experts. The Parent Facilitator works as a neutral and objective party to assist both parents in resolving conflict in the best interest of their child(ren).
2. I have reviewed and agree to the fee breakdown. I recognize that I will be financially responsible for any time invested by our Parent Facilitator that is associated with our case. If an item fee is not included on the fee sheets, the fee will be determined by the Parent Facilitator's typical hourly rate. The Parent Facilitator has the discretion to determine how to split email, document review, or professional calls unless set forth by an order of the court.
3. We will schedule joint sessions every other week unless the Parent Facilitator recommends a different schedule. As soon as we achieve our mutual goals, we

will be moved to an “as needed basis” so we will not be required to schedule appointments unless we reach an impasse.

4. I understand that the Parent Facilitator will document non-compliance with any court order, program agreements, and guidelines.
5. I agree that any documents or other material which one parent gives to the Parent Facilitator will have a fee associated with the time involved reading or viewing the material. Furthermore, any documents provided to the Parent Facilitator will be made available to the other parent. I acknowledge that no such communication is confidential. This includes e-mail communication and text messages.
6. I acknowledge that the Parent Facilitator is a mandated reporter. The Parent Facilitator must report concerns of abuse or neglect of children, elderly, or disabled persons to the appropriate authorities.
7. I understand that the Parent Facilitator may communicate with any professional involved with our case, including our attorneys, case experts, or court personnel. The Parent Facilitator’s fees apply to any communication that is completed.
8. I acknowledge that the Parent Facilitator has the ability to refer me to other resources, evaluations, and therapeutic interventions when needed in the best interest of the child(ren).
9. I agree that the Parent Facilitator may ask extended family, including stepparents, to attend any joint meeting if their attendance will help resolve the conflict in our case.
10. If I change attorneys for any reason, I will provide written notice to the parent facilitator.

Parent Facilitator Responsibilities include:

Parenting Facilitation is short-term solution-based coaching that finds solutions to the practical problems of Parenting.

- The Parenting Facilitator works as a neutral and objective party to assist both parents in resolving conflict in the best interest of their child(ren).
- The Parenting Facilitator coaches, arbitrates, and educates as needed.
- The Parenting Facilitator may be called upon as necessary to assist the family with any new conflicts until the child(ren) is(are) 18 years old.

- A Parenting Facilitator may also recommend resources and evaluations as he/she finds that action in the best interest of the child(ren).
- The Parenting Facilitator may communicate with any professional including the parents' attorneys.
- The Parenting Facilitator has the ability to refer to other sources and evaluations if needed.
- For the safety of both parties, Parent facilitator, and staff, firearms, knives, tasers, and pepper spray—concealed or openly carried are not permitted on the premises.

EXPECTED PARENT BEHAVIOR

1. I will **not discuss any information shared during the Parent Facilitation process with our child(ren)** or with any individual who may intentionally or unintentionally share this information with our child(ren). Exceptions may be requested by the Parent Facilitator.
2. I will be **responsible for my own behavior** and not focus on the behavior of my co-parent. I understand that I am expected to make changes that benefit our child(ren).
3. I will **encourage our child(ren) to respect** and love the other parent in both homes.
4. I recognize that I am expected to **work towards the future** rather than stay focused on the past or on blaming the other parent.
5. I will make child focused decisions and sacrifices as needed. I will stay solution **focused on our child rather than fight to “win.”**
6. I understand that I am expected to **demonstrate respectful interactions** in spite of how I may be feeling towards the other parent.
7. I will take **responsibility for planning two parenting issues for each session** regarding matters that need to be resolved or discussed.
8. I will **not contact our Parent Facilitator after hours** unless I am having an emergency that is “child focused”.

Parent facilitator will make all efforts to return calls within 24 hours unless it is a holiday or if Parent Facilitator is out of the office for professional reasons or if it is scheduled vacation.

If I need to reschedule, I can contact the office and leave a message. I will email and indicate the exact nature of the emergency.

9. I will **politely and appropriately greet my co-parent**, no matter how I feel about them every time I see them and even when my child is not present. (This includes the waiting room)
10. I **will not block my child's contact** with the other parent either by phone or visitation unless there is an order in place to the contrary. I will ensure that my child returns any calls the other parent places to the child the same day whenever a voice message or text has been left for them. I will keep child calls and parent calls separate.
11. Above all, I will **use impulse control** and shield our child from parental conflict and all negative comments.
12. I will allow the child(ren) to express love for both parents in both homes.
13. I will **"consult" with my co-parent on all major non-emergency parenting decisions** rather than simply "inform" them regarding a unilateral decision.
14. I will **not schedule activities or appointments on the other parent's time** without prior agreement, with the exception of regularly scheduled appointments or extra-curricular activities.
15. I will **honor the current order and all new agreements** made in our joint sessions. I will comply with recommendations made by our Parent Facilitator.
16. I understand that **communication with the Parent Facilitator** is very important. Telephone consultations and individual meetings will be made at the discretion of the Parent Facilitator. Email is only used for short responses, scheduling purposes, or as otherwise indicated in a court order or report.

Parent Signature

Date