

River Run Homeowners Association

Architectural Approval Request Form

Please read the guidelines before completing this form. Please complete 1-6. Please print.

1. Name: _____ Phone: _____

2. Address: _____ City: _____ Zip: _____

3. Lot Number: _____ Lake Lot: Yes _____ No _____ Email address: _____

4. Briefly Describe the proposed change:

A. Out-building: (Must match existing home, see guidelines.)

Size: (w) _____ (L) _____ (h) _____ (10' max.) Siding: Wood _____ Vinyl _____ (no aluminum)

B. Deck:

Size: (w) _____ (L) _____

C. Fence (Note: See guidelines, privacy fences are not allowed on lake lots.)

a. 6' Privacy _____ b. Picket (h)4' _____ 5' _____ c. Vinyl Coated Chain Link _____

Wood type: _____ Wood type: _____ Black _____ Green _____

Style of fence: _____ Style of fence: _____ (h)4' _____ 5' _____ 6' _____

D. Other (Please explain in detail.)

5. Project schedule:

A. The project will be done by: _____ Homeowner Contractor Name: _____

B. Please indicate the approximate time needed to complete the project,
subsequent to the Board's approval.

C. Please indicate any building permits that will be required. (Please check with the City Ordinance.)

6. Please attach the following information:

A. A plot plan indicating the location and dimensions of the project to scale.

B. Professional blueprints or working drawings indicating all necessary dimensions and
elevations to scale.

C. If available, a photograph of a similar completed project.

I understand that under the Declaration and the rules and regulations, the Board will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the Association.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workman-like manner by myself and/or a licensed and insured contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to other unit owners.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state and local laws, codes, the community governing documents, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Association, its Board of Directors, its Agent and/or the Committee have no responsibility with respect to such compliance and that the Board of Director's and/or its designated Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, covenant, regulation and/or requirement.

NOTE: All submitted materials shall remain the property of the Association. You may wish to make a copy for your personal records.

I hereby acknowledge that I have read, understand and will comply with the **ARCHITECTURAL CHANGE STANDARDS** set forth by the Board, as well as the Declaration of Covenants and Restrictions.

Homeowner's Signature: _____ Date: _____

****DO NOT WRITE BELOW THIS LINE****

Committee Action: Approved as Submitted Deferred (stated in comments)
 Approved with conditions (stated in comments) Denied (stated in comments)

Comments: _____

Signed: _____ Date: _____