MYTODO COMMUNITY GUIDELINES

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Version: 1.0

Welcome to the **MyTodo Community Center**.

MyTodo's Community Center is designed to give users a place to share information, ask questions, communicate, exchange ideas, and connect with other members of the MyTodo community.

These Community Guidelines ("Guidelines") apply to everyone participating in the Community Center, including individual users, businesses, Professional Advisors, Affiliates, Associates, and other authorized MyTodo participants.

MyTodo is operated by **NSASSA LLC** ("MyTodo," "we," "us," or "our").

By participating in the Community Center, you agree to follow these Guidelines, the MyTodo Terms of Service, and other applicable MyTodo policies.

1. Be Respectful

Users may disagree with one another, but discussions should remain respectful.

Do not:

- threaten another person;
- harass or repeatedly target another user;
- bully or intimidate others;
- use hateful or degrading language directed at protected characteristics;
- encourage violence or physical harm;
- deliberately interfere with another person's ability to participate in the Community Center; or
- repeatedly contact someone after they have clearly indicated that they do not want further communication.

Disagreement, criticism, and different opinions are permitted when expressed without violating these Guidelines.

2. Posts and Comments

Users may create posts and comments using Community Center features made available to them.

You are responsible for the content you submit.

When posting or commenting:

- provide information you reasonably believe to be accurate;
- avoid deliberately misleading other users;
- respect other people's privacy;
- respect intellectual property rights;
- avoid unnecessary disclosure of sensitive personal information; and
- keep content reasonably relevant to the purpose of the Community Center.

MyTodo does not necessarily review or approve posts before they appear.

Publication of a post or comment does not mean that MyTodo agrees with, verifies, recommends, or endorses its content.

Community Post Availability and Expiration

Community Center posts are intended to provide timely and relevant information to the MyTodo community rather than permanent content storage.

Community posts and comments are currently subject to manual administrative cleanup rather than automatic expiration after a fixed period. MyTodo may remove older content when it is no longer needed, when the related post is removed, or as part of moderation or routine platform maintenance. MyTodo may introduce a defined or automated retention period in the future.

Comments and other content associated with an expired post may also be removed or deleted when the related post expires.

Users should save any information they wish to retain before a post expires.

MyTodo may remove a post earlier if it violates the MyTodo Terms of Service, these Community Guidelines, or other applicable policies.

MyTodo may preserve a post, comment, or related information for longer than the normal retention period when reasonably necessary to investigate reported abuse or fraud, protect users, enforce MyTodo policies, resolve disputes, comply with legal obligations, or for another purpose permitted by law.

3. Private Information

Do not publicly post another person's private or sensitive information without authorization.

This may include:

- private phone numbers;
- private email addresses;
- home addresses;
- account credentials;
- financial information;
- identification numbers;
- private communications;
- sensitive records; or
- other information that a reasonable person would expect to remain private.

You should also carefully consider what personal information you choose to disclose about yourself.

4. No Private User-to-User Messaging

MyTodo does not currently provide private or direct user-to-user messaging through the Community Center. Users may interact through available Community features such as posts and comments. Users should not use posts or comments to harass, threaten, spam, impersonate, defraud, or attempt to obtain another person’s private account information.

5. Protecting Contact Information

MyTodo does not require users to publicly display their private email address, phone number, or other private account contact information in order to participate in Community posts and comments.

Do not attempt to obtain another user's private email address, phone number, or other private account information through unauthorized technical means.

Users may voluntarily exchange contact information when they choose to do so.

MyTodo encourages users to exercise reasonable caution before moving a conversation outside the platform or sharing personal contact information with someone they do not know.

6. Businesses and Professional Advisors

Businesses and Professional Advisors participating in the Village Marketplace may participate in the Community Center subject to these same Guidelines.

Business and professional participants should accurately represent who they are and should not:

- impersonate another business or professional;
- materially misrepresent their qualifications;
- make deceptive claims about their services;
- falsely claim that MyTodo endorses them;
- use Community Center participation primarily to spam users; or
- mislead users about their relationship with MyTodo.

Professional Advisors remain responsible for complying with professional, licensing, ethical, advertising, and other requirements applicable to their services.

7. Advertising and Promotion

Reasonable references to a business, service, event, or opportunity may be permitted when relevant to the Community Center and consistent with available MyTodo features.

However, users may not:

- repeatedly post the same advertisement;
- flood discussions with promotional material;
- send unsolicited promotional messages to multiple users;
- use misleading offers;
- operate fraudulent promotions; or
- manipulate Community Center features to artificially increase visibility.

MyTodo may establish additional Marketplace or promotional rules as the platform develops.

8. Fraud, Scams and Deceptive Activity

MyTodo does not permit the Community Center to be used for fraud or deceptive schemes.

Prohibited conduct includes:

- phishing;
- impersonation;
- fraudulent payment requests;
- fake business opportunities;
- intentionally deceptive listings;
- attempts to obtain account credentials;
- knowingly distributing fraudulent links; or
- intentionally misrepresenting material facts for financial gain.

Users should report suspected fraudulent activity.

9. Illegal or Dangerous Activity

Do not use MyTodo to organize, promote, facilitate, solicit, or conduct unlawful activity.

Content that presents a credible threat to another person's safety may be removed and may result in account restrictions.

Where appropriate or legally required, MyTodo may preserve or disclose relevant information to law enforcement or other authorities in accordance with applicable law.

10. Intellectual Property

Only post content that you have the right to use.

Do not knowingly upload or distribute copyrighted images, text, trademarks, videos, or other protected materials without authorization or another lawful basis for using them.

Businesses and Professional Advisors are responsible for ensuring they have appropriate rights to logos, photographs, descriptions, and other materials they submit.

10.A Child Sexual Abuse and Exploitation

MyTodo has zero tolerance for the use of the Community Center or other MyTodo features to facilitate child sexual abuse or exploitation.

Users must not post, upload, send, request, distribute, link to, solicit, create, or facilitate access to:

- child sexual abuse material (CSAM);
- content depicting or facilitating the sexual abuse or exploitation of minors;
- sexual solicitation, grooming, or enticement of minors;
- sextortion involving minors;
- child sex trafficking; or
- attempts to obtain, exchange, distribute, or facilitate access to such material or activity.

These restrictions apply to Community posts, comments, images, comments, external links, and other content or interactions made available through MyTodo.

Suspected violations may result in immediate content removal, restriction of access, suspension, or termination without a prior warning.

MyTodo may preserve relevant information and report suspected child sexual exploitation to NCMEC, law enforcement, or other appropriate authorities when required or permitted by applicable law.

11. Images and Other Media

Images uploaded to the Community Center must comply with these Guidelines.

Users may not upload content that:

- unlawfully violates another person's privacy;
- depicts or facilitates illegal activity;
- infringes intellectual property rights;
- contains malicious or deceptive material; or
- otherwise violates the MyTodo Terms of Service.

MyTodo may restrict particular categories of media as the Community Center develops.

12. User-to-User Transactions

Users should exercise reasonable judgment before purchasing products or services, sending money, meeting someone in person, or entering into an agreement based on a Community Center interaction.

Unless MyTodo expressly states otherwise, MyTodo is not a party to private transactions arranged independently between Community Center users.

Transactions involving Village Marketplace businesses or Professional Advisors may also be governed by the Village Marketplace terms.

13. Meeting Other Users

If users choose to meet in person after connecting through MyTodo, they do so based on their own decision.

Users should consider reasonable personal-safety precautions, particularly when meeting someone for the first time.

MyTodo does not supervise private meetings arranged between users.

By meeting with someone, you assume the risk of that interaction. You may want to consider a public place.

14. Reporting Content or Users

Users may report content, accounts, or conduct they reasonably believe violates these Guidelines.

Reports should be made through available MyTodo reporting or support mechanisms.

When submitting a report, users should provide enough information for MyTodo to reasonably understand and investigate the issue.

Submitting knowingly false reports or repeatedly abusing the reporting system may itself violate these Guidelines.

15. Unwanted Conduct and Reporting

Users are not required to respond to unwanted requests, comments, or attempts to move a conversation outside MyTodo.

If a user encounters content or conduct they believe is inappropriate, threatening, fraudulent, harassing, or otherwise violates these Guidelines, they may use available MyTodo reporting or support mechanisms.

Users must respect requests to stop unwanted contact. Repeated attempts to contact another user after being asked to stop may result in restrictions on Community Center or messaging privileges or other account action.

MyTodo may introduce additional controls, including blocking or other messaging-management features, as the platform develops.

16. Moderation

MyTodo may review reported content or activity when reasonably necessary to:

- enforce these Guidelines;
- investigate suspected abuse;
- protect users;
- prevent fraud;
- maintain platform security;
- comply with applicable law; or
- enforce the MyTodo Terms of Service.

Depending on the circumstances, MyTodo may:

- take no action;
- issue a warning;
- remove or restrict content;
- limit Community Center functionality;
- restrict messaging;
- temporarily suspend an account; or
- terminate an account.

The action taken may depend on the seriousness, frequency, context, and history of the conduct.

17. Emergency Situations

The Community Center and MyTodo messaging system are **not emergency services**.

If you or another person is facing an immediate threat to life or safety, contact the appropriate local emergency service.

Do not rely on a Community Center post, comment, report, or MyTodo support request as a substitute for emergency assistance.

18. User Content and MyTodo

Users retain ownership rights they may have in content they create.

By posting content to the Community Center, users give MyTodo the permissions reasonably necessary to host, display, transmit, moderate, and operate that content as described in the MyTodo Terms of Service.

MyTodo does not become the author of user-generated posts merely because they appear on the platform.

19. Removal of Content

MyTodo may remove or restrict content that violates these Guidelines, the Terms of Service, applicable law, or other MyTodo policies.

MyTodo may also remove content when reasonably necessary to protect platform security, users, or the operation of the Services.

Removal of one item does not obligate MyTodo to remove every similar item, and failure to immediately remove reported content does not constitute endorsement of that content.

20. Repeated or Serious Violations

Repeated violations may result in increasing restrictions.

A serious violation may result in immediate suspension or termination without prior warning when reasonably necessary to protect users, MyTodo, or others.

Additional procedures may be described in the MyTodo Account Suspension and Termination Policy.

21. Changes to These Guidelines

MyTodo may update these Community Guidelines as the Community Center develops.

Material changes will be communicated when required by applicable law or the MyTodo Terms of Service.

The “Last Updated” date identifies the most recent version.

22. Contact and Reporting

Questions or reports concerning the Community Center may be submitted to:

NSASSA LLC

MyTodo – Community Center

Contact Email: services@nsassa.com

Phone: 425-274-5253

Company Website: nsassa.com

MyTodo Website: mytodo.nsassa.com

For immediate emergencies, contact the appropriate local emergency service rather than MyTodo.