

Tours & Travel is a one-of-a-kind family-owned tour business aimed at giving you an absolutely amazing vacation at affordable prices. Each tour is specifically designed and customized by Patty Chmielewski and Michael Bell who personally host and manage every tour together. They are committed to providing their guests all the cultural elements and "must-sees" of each region and destination they travel, to instill memories for years to come.

## **Terms and Conditions**

<u>Guest Reservations:</u> Receipt of deposit by ChmieBell Tours and/or final tour payment signifies that the Tour Guest understands and agrees to ChmieBell Tour Terms and Conditions, Cancellation Policy and Exclusions.

<u>Deposits:</u> A deposit of \$100 is required per person on Coach Tours up to \$1,000 and a deposit of \$200 is required per person on any Coach Tour over \$1,000 (unless indicated otherwise). All deposits for Cruises or Fly Tours are different and listed separately on each individual tour.

<u>Payments:</u> All deposits and final payments may be made by cash, check or credit card. A 3% upcharge will be applied to all credit card payments. We accept the following credit cards: Visa, Mastercard, Discover and American Express.

<u>Final Payment:</u> Final Payments on any tour are due 60 days prior to departure of that specific tour (unless otherwise indicated).

<u>Travel Protection:</u> Travel protection plans are available through ChmieBell Tours and provided by Travelex Insurance Services. We advise all travelers to consider this option and to request a description of coverage from us that lists applicable benefits, coverages, limitations, and exclusions.

Reservation Cancellation: If you purchased a travel protection plan offered by ChmieBell Tours and provided through Travelex Insurance Services, you may cancel for any reason and receive a full refund of tour payments as long as you notify ChmieBell Tours 24 hours before your tour departs. If you did not purchase a travel protection plan, the following per person cancellation policy will apply. Receive 100% refund 60 days or longer prior to departure. Receive 75% refund 45 -59 days from departure. Receive 50% refund 31-44 days from departure. Tour cost is non-refundable 30 business days prior to departure. For your protection and to avoid any possible cancellation fees we encourage our guests to purchase the optional Travel Protection Plan offered through Travel Insurance Services beforehand.

<u>Tour Inclusions:</u> Please review individual tour itineraries to learn what is included in our tour package price. Services not explicitly mentioned in the itineraries are not included. Additional costs not included in the tour package price are fees associated with air carriers such as seat upgrades or changes, checked luggage fees and airline fuel surcharges.

<u>Changes to Itinerary:</u> ChmieBell Tours will make every effort to operate tours as advertised. Under special circumstances, ChmieBell Tours reserves the right to make changes to the itinerary to ensure proper handling of the tour. These changes can include, but are not limited to, schedule changes, hotels, and attractions. Any additional expense as a result will be paid by ChmieBell Tours and any savings due to changes will be refunded to Tour Guests.

Airline Services & Responsibility: All airfare included in a ChmieBell Tour package or purchased by ChmieBell Tours is subject to the Terms & Conditions of each individual airline. By reserving airfare through ChmieBell Tours, each Tour Guest understands that ChmieBell Tours is acting as an agent and is not liable for injury, accident, death, sickness, damage or loss of property, flight delay, cancellation or extra expenses related to an airline carrier. All airline carriers are independent contractors and are not affiliated with ChmieBell Tours, even if ChmieBell Tours has purchased or arranged the airfare. The passenger contract used by the air carriers is the only contract between airlines and Tour Guest. If a cancellation should occur, the individual airline used may issue a flight credit at their discretion instead of a cash refund.

Included Hotels, Restaurants & Attractions: ChmieBell Tours acts only as an agent for third parties providing services for a tour. ChmieBell Tours is not liable for any injury, damage, loss or accident, delay or irregularity, or failure to carry such arrangement as mentioned.

Luggage Requirements & Allowance: Due to space limitations on motorcoach tours, we allow one suitcase for each Tour Guest. We also allow one carry-on (smaller duffle bag type luggage) that can be easily stored in the overhead compartments. For fly or cruise tours, most airlines require that checked luggage not exceed 50 lbs per suitcase. Heavier luggage will result in additional airline fees and paid for by that Tour Guest.

Government-Issued ID/Passport: It is the responsibility of each Tour Guest to provide a copy of their government-issued photo ID (or passport) to ChmieBell Tours at time of registration when travelling to Alaska or outside of the U.S. for a tour.

Tour Photography: ChmieBell Tours utilizes videos and/or photographs taken by or from a Tour Guest for promotional materials, including, but not limited to internet and print. Please notify ChmieBell Tours if you do not want your image in any promotional materials.

Tour Cancellation: Tour Guests understand that ChmieBell Tours reserves the right to cancel a tour for any reason. The resulting liability of ChmieBell Tours is limited to a refund of the money that has been received from the Tour Guest with the exception of any tour that includes air travel. Each individual airline will have different terms and conditions and may issue flight credits in lieu of a cash refund. These flight credits will be issued in the name of the Tour Guest and may be used for any future flight plans when used before expiration date. If a Tour Guest has purchased airfare through a different source, or arranged it on their own, ChmieBell Tours is not responsible for a refund of these expenses. Prior to booking air individually outside of a ChmieBell Tour package, it is required that each Tour Guest discuss flight plans with ChmieBell Tours before booking. If a Tour Guest's air itinerary does not align with the group's itinerary, it is the Tour Guest's responsibility to make arrangements to join the group.

Guests with Special Needs: You must advise ChmieBell Tours at the time of reservation is made of any disability requiring special attention. If a Tour Guest requires assistance, we require that he/she be accompanied by a companion who is capable of and totally responsible for providing the assistance needed. The Americans with Disabilities Act is applicable only within the United States and accommodations for disabled travelers outside of the United States may be more limited. Additionally, most hotels have a limited number of accessible rooms and/or may not have accessible rooms available with two beds.

**Tour Pace:** Walking is required in addition to consistently exiting and boarding the motorcoach. Some attractions will require additional walking as there can be limited bus access. Here are the general guidelines.

- 1) If you are unable to keep pace with the other travelers in your group, the Tour Manager may request that you stay near the motorcoach and forgo sightseeing that entails additional walking. If you are separated from the group during this time, it is the individual responsibility of the traveler to arrive at the pre-designated departure point at the agreed time. If third party transportation is required (i.e. a taxi or uber), it will be at the traveler's personal expense.
- 2) There will be occasions when staying on the motorcoach during stops is not allowed. During these times, all passengers must exit the motorcoach to allow the driver to lock the doors and take a break.