

WOMEN IN LONGVIEW DAY

Vendor Application

Infinity Center - Holiday Inn • 200 Tuttle Circle • Longview, TX

March 27, 2025

www.womeninlongview.org

Name of Business: _____

Contact Person: _____

Address: _____ Phone/Cell: _____

Email (print clearly): _____

Products: _____

General Guidelines:

1. Display and merchandise may be offered for sale.
2. Vendors must be set up and open from 9:00 a.m. until 1:00 p.m.
3. Hall opens at 8:00 a.m. for set up.
4. Vendors have the option to remain open or closed during the luncheon. (No breakdown of booths allowed during lunch.)
5. Each vendor's table space is 6' x 3' and includes one (1) table and two (2) chairs. (Due to space limitations, no additional tables will be permitted. No exceptions!)
6. The tables will be covered with black tablecloths.
7. Backdrops/drapes are acceptable only on a stand. **Hanging objects on the wall is not permitted.**

Vendor fee of \$100 must accompany your application in order to secure your space.

Would you like to donate a door prize? ☐Yes ☐No

Would you like to purchase a luncheon ticket at \$30.00 each? ☐Yes ☐No How many? _____

(Vendor space assignments will be made by WILD on a FIRST COME/FIRST SERVED basis.)

\$100.00 vendor space + luncheon \$30.00 per person = Total enclosed \$ _____

Vendor Signature

Date

RETURN TO: Women in Longview, PO Box 161, Longview, TX 75606

Deadline for submission of vendor application and payment: February 28, 2025