

WOMEN IN LONGVIEW DAY

WILD Marketplace – Vendor Application

Belcher Performing Arts Center – LETU Campus

March 24, 2022

www.womeninlongview.org

Name of Business: _____

Contact Person: _____

Address: _____

Telephone: _____ Cell: _____

Email: _____ (print clearly)

Vendor fee must accompany your application in order to secure your space.

Vendor Spaces: _____ Profit \$150 each _____ Non-Profit \$100 each

One six-foot table and 2 chairs will be provided. Due to space limitations, no additional tables will be permitted. **No exceptions!**

Would you like to donate a door prize? YES _____ NO _____

Would you like to purchase a ticket for the luncheon for \$25? YES _____ NO _____

Vendor space: \$150 or \$100 Ticket for Luncheon: \$25 (opt) Total enclosed: \$_____

(Vendor space assignments will be made by WILD on a FIRST COME / FIRST SERVED basis.)

Signed _____ Date _____

RETURN TO: Women in Longview, P. O. Box 161, Longview, Texas 75606

Deadline for submission of application and payment: March 4, 2022

General Guidelines

1. Display and merchandise may be offered for sale.
2. Vendors must be set up and open from 9:00 until 1:00
3. Hall opens at 8:00 for set up.
4. Vendors have the option to remain open or closed during the luncheon. ***No breakdown of booths is allowed during lunch.***
5. Each vendor table space is 6' x 3'. WIL will provide one (1) table and two (2) chairs.
6. Tables will be covered with black tablecloths.
7. Backdrops/drapes are acceptable only on a stand. **Hanging objects on the wall is not permitted.**