

# WOMEN IN LONGVIEW DAY

## WILD Marketplace – Vendor Application

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Holiday Inn, 200 Tuttle Circle, Longview, TX

March 23, 2023

[www.womeninlongview.org](http://www.womeninlongview.org)

Name of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone/Cell: \_\_\_\_\_

Email: (print clearly) \_\_\_\_\_

***Vendor fee must accompany your application in order to secure your space.***

Vendor Spaces: \$100 Includes: One six-foot table and 2 chairs will be provided. Due to space limitations, no additional tables will be permitted. **No exceptions!**

- Would you like to donate a door prize? YES NO
- Would you like to purchase a luncheon ticket at \$27/each? YES NO How many? \_\_\_\_

**(Vendor space assignments will be made by WILD on a FIRST COME / FIRST SERVED basis.)**

**RETURN TO: Women in Longview, P. O. Box 161, Longview, Texas 75606**

**Deadline for submission of application and payment: March 3, 2023**

### General Guidelines

1. Display and merchandise may be offered for sale.
2. Vendors must be set up and open from 9:00 until 1:00
3. Hall opens at 8:00 for set up.
4. Vendors have the option to remain open or closed during the luncheon.  
***No breakdown of booths is allowed during lunch.***
5. Each vendor's table space is 6' x 3'. WIL will provide one (1) table and two (2) chairs.
6. The tables will be covered with black tablecloths.
7. Backdrops/drapes are acceptable only on a stand. **Hanging objects on the wall is not permitted.**

**Vendor space: \$100 Ticket for Luncheon: \$27 (opt) Total enclosed: \$\_\_\_\_\_**

\_\_\_\_\_  
**Vendor Signature**

\_\_\_\_\_  
**Date**