

*Date of Notice: Thursday, November 2, 2023*  
*Service: To all owners at their mailing address of record via regular mail*  
*Posted to each door at the Association on/before Saturday, November 4, 2023*

### **NEW PARKING ENFORCEMENT AND GUEST REGISTRATION SYSTEM**

**READ THIS ENTIRE DOCUMENT. WE DO NOT WANT YOUR VEHICLES TOWED!**

#### **IMPORTANT DATES**

- Monday, November 13, 2023 — Residents will receive an email from “ParkingPass” inviting you to set up your parking permit. If you had access to the old parking system, you will have access to this system via the same email address.
  - Landlords must have expired leases renewed and submitted to [info@AMP-Florida.com](mailto:info@AMP-Florida.com).
- Monday, November 27, 2023 — Enforcement begins. **RESIDENTS MUST HAVE CONFIRMED THEIR DATA IN PARKING PASS BY THIS DATE.**
  - Tenants must have uploaded their new lease information into the ParkingPass System.

**THERE WILL BE NO WARNINGS ISSUED FOR ANY VIOLATION(S) AFTER THIS NOTICE.**  
**VEHICLES WILL BE TOWED WITHOUT WARNING OR EXCEPTION.**

#### **WHAT'S NEW**

- All vehicle and user data from the old system has been transferred to ParkingPass.
- ParkingPass is a user-driven system.
  - You will no longer contact Management at all for any parking needs. You will update them in the system yourself. (Example: Your vehicle is in the shop and you have a loaner. You will login, suspend your registration for a period of time and register the loaned vehicle.)
- Enforcement will happen a *minimum* of four (4) times every single week.
- Every vehicle is checked by cameras on the tow trucks every single visit.
  - If there are a large number of violations, more tow trucks will come, so just about every violator will be towed four (4) times each week.
- It is the vehicle owner's responsibility to ensure there is nothing preventing the character recognition software from reading their license plate. If the system cannot read the license plate due to a cover, stickers, etc., the vehicle will be towed without warning.
  - If you have to ask whether a cover will impact the character recognition, you should just remove it.
  - Residents are responsible to communicate this to their visitors, guests and invitees.
- Tow trucks are equipped with a 360-degree video recording that is constantly on.
- Landlords are responsible to make sure that leases are renewed no less than 30 days before expiration.
- Tenants are responsible to upload a copy of the lease and confirm lease data.
  - Tenants must enter the new lease data no less than 15 days prior to lease expiration.
  - Parking permissions for tenants now expire the day a lease expires.
- If you leave your assigned space open, but have vehicles in spaces with yellow parking blocks more than four (4) times within any 60-day period, your vehicle will be towed.
- If you have both vehicles permitted to the unit in spaces with yellow parking blocks, one of the vehicles will be towed.

- Parking permission will require every resident to upload:
  - An image of your Driver's License;
  - An image of your Vehicle Registration(s);
  - An image of your Insurance Card for each vehicle you have registered or wish to register.
  - *(Tenants will upload lease information.)*
- **NO VEHICLE MAY PARK ON THE PROPERTY UNTIL PERMISSION HAS BEEN GRANTED BY THE SYSTEM.**
- **IF YOU TRY TO ENTER INFORMATION THAT IS NOT LEGIBLE OR IS ALTERED, YOUR ABILITY TO PARK ON THE PROPERTY MAY BE DELAYED BY AT LEAST TWO (2) WEEKS, REQUIRING YOU TO PARK OFF-PROPERTY.**
- **THERE ARE NO DECALS OR STICKERS.**
- **NO MORE WARNINGS. VEHICLES ARE TOWED WITHOUT FURTHER WARNING.**

#### REMINDERS

- The following types of vehicles are prohibited: boats, trailers, RV's, vessels, watercraft, portable storage of any kind, commercial vehicles, vehicles marked "For Sale", disabled/damaged vehicles, vehicles whose registration is out of date, vehicles without license plate, any unregistered and/or unpermitted vehicle.
- Only one (1) vehicle per space.
- Vehicles touching a parking line, curb or grass or hanging past the end of the parking lines or over the grass will be towed.
- Any vehicle outside a space will be towed.
- Any vehicle parked in such a manner that the license plate cannot be read by the cameras will be towed.
- Any vehicle whose license plate is not able to be read will be towed.
- Any vehicle permitted to someone with expired insurance, expired driver's license or expired registration is subject to towing without warning.
- Vehicles must be parked in a manner that allows reading of the license plate from the driveway.

#### ENFORCEMENT

- Parking rules are enforced 365 days a year from 6:00 pm – 6:00 am local time.
- There will be a minimum of four (4) patrols each week. Every vehicle will be checked.
- The Association and Management are not responsible for towed vehicles for any reason.
- The Association and Management do not have the authority to have vehicles released without charge to the vehicle owner.

**THE ASSOCIATION'S GOAL IS TO MAKE SURE THAT APPROVED RESIDENTS AND VEHICLES ARE ABLE TO PARK ON THE PROPERTY WHEN YOU RETURN HOME. THE ASSOCIATION AND MANAGEMENT \*\*DO NOT\*\* WANT YOUR VEHICLE(S) TOWED. MAKE SURE YOUR VEHICLE IS PERMITTED BEFORE 27 NOVEMBER 2023 TO AVOID BEING TOWED. THANK YOU!!**