

Katherine McGookey  
Medina Consulting Company, Inc.  
6945 Wright Way St.  
San Antonio, TX 78240  
RE: RECERTIFICATION APPROVAL

Dear Ms. Katherine McGookey,

Congratulations!

Medina Consulting Company, Inc. has been recertified as Women Business Enterprise (WBE) to participate in the City of Austin's Minority and Women-Owned Business Enterprise (MBE/WBE) Procurement Program.

MBEs and WBEs are required to seek recertification upon the fourth year anniversary of their initial certification and upon the fourth anniversary of all subsequent certifications. Failure of the firm to seek recertification by filing the necessary documentation with SMBR within 60 calendar days from the date of receipt of written notification from SMBR may result in decertification of the firm. The recertification review is completed through examination of the sworn affidavit and supporting documentation to determine your continued eligibility as outlined in the City Ordinance Code: § 2-9A-D-15.

You must report any change(s) in circumstances that affect your firm's size, social/economic disadvantage status, management, ownership or control to SMBR within thirty (30) calendar days. Failure to report such change(s) may result in the denial of continued certification or recertification. Additionally, a MBE/WBE on-site review may be conducted by SMBR as needed.

This firm's next Annual Review documents are due prior to November 30, 2024.

Please submit your update to the following link: <https://austintexas.mwdbe.com/>.

To confirm the current status of all certified firms, prime contractors, vendors and interested parties are to visit the City of Austin's Certified Vendor Directory at:

[https://www.austintexas.gov/financeonline/account\\_services/search/vendors/certvendor.cfm](https://www.austintexas.gov/financeonline/account_services/search/vendors/certvendor.cfm)

All statuses will be confirmed through the Certified Vendor Directory as noted above and the Certified Vendor Availability List provided by SMBR.

As a City of Austin registered vendor, you are responsible for maintaining accurate information on your vendor profile. You are asked to update any changes related to your business in the City's Vendor Connection system at [https://www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](https://www.austintexas.gov/financeonline/vendor_connection/index.cfm). You can perform these changes daily from 7:00AM to 7:00PM. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at [vendorreg@austintexas.gov](mailto:vendorreg@austintexas.gov).

Thank you for your interest in the program and we wish you continued success. If you have any questions please contact the Certification Division at (512) 974-7645 or email at [SMBRCertification@austintexas.gov](mailto:SMBRCertification@austintexas.gov).

Ricky Allen  
Business Development Counselor II  
512-974-7667 or [Ricky.allen@austintexas.gov](mailto:Ricky.allen@austintexas.gov).