

## **KING CITY LODGE NURSING HOME EMERGENCY MANAGEMENT PLAN**

<b><u>EMERGENCY CODE/PLAN</u></b>	<b><u>ACTION PLAN TO REDUCE RISK</u></b>	<b><u>CONSULTATIONS, ROLES AND RESPONSIBILITIES</u></b>
Code Red – Fire	<ul style="list-style-type: none"> <li>• Staff are trained monthly on the procedure to follow if a Code Red is announced.</li> <li>• Each staff member has assigned roles and responsibilities during a code red/fire.</li> <li>• Yearly mock evacuation is held with local high school students and King Fire Department.</li> <li>• Monthly drills are completed</li> </ul>	<ul style="list-style-type: none"> <li>• Local Fire Department</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Code Blue – Medical Emergency	<ul style="list-style-type: none"> <li>• Policy in place for responding to a sudden onset of illness or injury that is serious enough to require immediate medical attention.</li> <li>• Staff are trained monthly on how to respond to a code blue, staff aware of where all lifesaving equipment is located</li> <li>• Annual certification/re-certification of CPR</li> <li>• Annual training on how to handle a code blue emergency</li> </ul>	<ul style="list-style-type: none"> <li>• Local Paramedics</li> <li>• Local Fire Department</li> <li>• Local Hospitals</li> <li>• Registered Staff</li> <li>• Medical Directors</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Code White – Violent Outbursts	<ul style="list-style-type: none"> <li>• Policy in place for responding to a situation related to violent outbursts/behaviours.</li> <li>• Staff trained monthly on the procedure to respond to a code white</li> <li>• Annual training provided</li> </ul>	<ul style="list-style-type: none"> <li>• Local Police Department</li> <li>• Local Fire Department</li> <li>• Occupational Health and Safety Committee (if applicable)</li> <li>• Behaviour Supports Ontario</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>

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Code Yellow – Missing Resident	<ul style="list-style-type: none"> <li>• Policy and procedures are in place for a code yellow. Procedure is readily available to staff including building plans.</li> <li>• Monthly training on how to respond to a code yellow</li> <li>• Annual training provided</li> <li>• Code yellow tracking sheets available</li> <li>• High risk residents are identified and safety protocol put in place.</li> </ul>	<ul style="list-style-type: none"> <li>• Medical Director</li> <li>• Local Fire Department</li> <li>• Local Police Department</li> <li>• Resident Council</li> <li>• Family Council</li> <li>• Ministry of Health and Long-Term Care</li> </ul>
Code Green – Evacuation	<ul style="list-style-type: none"> <li>• Policy and procedure are readily available to staff including building plans.</li> <li>• Accommodation agreements in place with local Long-Term care homes to accept residents if needed.</li> <li>• Travel bag/kit is available to staff</li> <li>• Transportation plans in place, including the transport of supplies, medication, and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Fire Department</li> <li>• Medical Director</li> <li>• Partner Long-Term Care homes</li> <li>• Ministry of Health and Long-Term Care</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Code Orange – External Disaster	<ul style="list-style-type: none"> <li>• Policy and procedures in place for a possible external disaster including floods, tornados, hurricanes, etc.</li> <li>• Annual training provided</li> <li>• Annual generator and other essential systems checked.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Hydro Company</li> <li>• Local Weather Station</li> <li>• Ministry of Health and Long-Term Care</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>

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	<ul style="list-style-type: none"> <li>Weekly/monthly checks of generator check.</li> </ul>	
Code Black – Bomb Threat	<ul style="list-style-type: none"> <li>Policies and procedures available to staff.</li> <li>Staff trained annually and monthly on how to respond to a code black.</li> </ul>	<ul style="list-style-type: none"> <li>Local Police Department</li> <li>Local Fire Department</li> <li>Resident Council</li> <li>Family Council</li> </ul>
Code Brown – Chemical Spill	<ul style="list-style-type: none"> <li>Policies and procedures available on how to respond to a code brown</li> <li>Spill kit available to staff if needed.</li> <li>WHMIS books are updated to reflect all the chemicals within the home.</li> </ul>	<ul style="list-style-type: none"> <li>Occupational Health and Safety Committee</li> <li>Local Fire Department</li> <li>Local Public Health Unit</li> <li>Ministry of Environment</li> <li>Resident Council</li> <li>Family Council</li> </ul>
Priority Code – Intruder Alert	<ul style="list-style-type: none"> <li>Policies and procedures available to staff on how to respond to a priority code.</li> <li>Monthly and annual training provided</li> <li>Working cameras on the facility which record 24/7.</li> <li>All doors locked and unable to unless door keypad number known.</li> </ul>	<ul style="list-style-type: none"> <li>Local Police Department</li> <li>Local Fire Department</li> <li>Resident Council</li> <li>Family Council</li> </ul>
Loss of Hydro	<ul style="list-style-type: none"> <li>Policy and procedure available to all staff on how to respond to a loss of hydro.</li> <li>Annual check of electrical system.</li> <li>Generator checks completed weekly/monthly/annually.</li> </ul>	<ul style="list-style-type: none"> <li>Local Public Utilities Company</li> <li>Local Fire Department</li> <li>Resident Council</li> <li>Family Council</li> <li>Partner Long-Term Care Homes</li> </ul>

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		<ul style="list-style-type: none"> <li>• Ministry of Health and Long-Term Care</li> <li>• Local Health Integration Network</li> </ul>
Loss of Fuel	<ul style="list-style-type: none"> <li>• Policy and procedure available to all staff on how to respond to a loss of fuel.</li> <li>• Generator system checked weekly/monthly/annually.</li> <li>• Partnership with local fuel Delivery Company.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Fire Department</li> <li>• Local Fuel Delivery Vendors</li> <li>• Partner Long-Term Care Homes</li> <li>• Ministry of Health and Long-Term Care</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Interruption of Dietary Services	<ul style="list-style-type: none"> <li>• External vendors available for emergency delivery.</li> <li>• Pandemic food supply available to provide residents with at least 1 week of food if an interruption of dietary services takes place.</li> <li>• Pandemic food supply is checked weekly for expired items.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Dietary Supplies Vendors</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Loss of Water	<ul style="list-style-type: none"> <li>• Policies and procedures in place for staff on how to respond to a loss of water</li> <li>• Annual check of water system</li> <li>• Agreements set up with external water providing companies.</li> </ul>	<ul style="list-style-type: none"> <li>• External Water Supply Vendors</li> <li>• Ministry of Health and Long-Term Care</li> <li>• Resident Council</li> <li>• Family Council</li> </ul>
Loss of Communication	<ul style="list-style-type: none"> <li>• Policies and procedures in place for staff on how to respond to a loss of communication.</li> </ul>	<ul style="list-style-type: none"> <li>• Resident Council</li> <li>• Family Council</li> </ul>

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	<ul style="list-style-type: none"><li>• Plan in place for communication during an emergency that includes communicating that an emergency has occurred, updates during the emergency, and when the emergency is declared over.</li></ul>	
Propane Leak	<ul style="list-style-type: none"><li>• Policies and procedures in place for staff on how to respond to a propane leak.</li><li>• Annual testing of propane system by external party.</li><li>• Monthly/annual training provided to staff</li></ul>	<ul style="list-style-type: none"><li>• Local Propane Vendors</li><li>• Local Fire Department</li><li>• Local Hospitals</li><li>• Resident Council</li><li>• Family Council</li></ul>

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