



***The Shores of Port Clinton
Condominium Association***



September 18, 2025

Notice of Roof Installation

Dear Owners,

Beginning on or about **September 29th**, we will have a crew on site installing a new roof on building 1803. Weather permitting, the job should take about one week.

One important aspect of the new roofing system will include the installation of “blocking” that will be needed for the structural integrity of the metal roof. To do this, one of the crew will need to access a few of the attics (top floor only).

McCord Management will allow access to the unit, and a board member will be present during the blocking to make sure the unit is left clean and in order.

The Property Manager will be in contact with Unit Owners whose Units may have to be accessed.

Thank you,
Board of Directors
Shores of Port Clinton