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## Raise the Woof! Beamer's Ultimate Dog Party!

JUNE 15, 2019

### 2019 VENDOR APPLICATION FORM

Thank you for your interest in participating in the inaugural Raise the Woof! event to raise funds for Partner Dogs Canada, Inc. – dogs helping people reach for the stars. Partner Dogs Canada, Inc is a not for profit organization with a mandate to help people with emotional, physical or other accessibility issues experience the benefit of having or working with a service dog.

The Raise the Woof! event will be held at the East Gwillimbury Sports Complex, 19148 Mount Albert Road, Sharon, ON L0G 1V0 on June 15, 2019 from 10:00am to 4:00pm. Please complete the information below to be considered for participation. You will be contacted to confirm whether you have been selected to take part in the Event.

Please return the completed form with payment by May 18, 2019. Applications may be emailed to Karen Baxter, Partner Dogs Canada Inc at fundraising@partnerdogscanada.com, mailed to: PO Box 1102, Mount Albert, Ontario, L0G 1M0 or delivered in person c/o Good as Gold K9 School to: 20927 McCowan Road, Mount Albert, ON L0G 1M0.

Please note that the last page of the application must be signed and witnessed (2 signatures in total) before submission.

#### **Vendor Fees (per 10' x 10' booth – no access to electrical power source)**

Not-for-profit: \$25 (no tax)

For-profit: \$50 (no tax)

#### **Vendor Fee Payment Options:**

Payment via etransfer using the email address: info@partnerdogscanada.com

Payment in cash or by cheque made payable to: Partner Dogs Canada Inc.

Mail to: PO Box 1102, Mount Albert, Ontario, L0G 1M0 or

In person: c/o Good as Gold K9 School, 20927 McCowan Road, Mount Albert, ON L0G 1M0

**Applicant Information**

Organization Name: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Day of Event Contact: \_\_\_\_\_ Day of Event Contact Phone: \_\_\_\_\_

Please describe what activities and/or interactive displays (something that engages customers at your booth) you will be doing within your display space (e.g. selling items, giveaways, contests, etc.)

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Are you planning on giving away or selling any food or drink to humans at the event?

Yes /  No

If you are providing food or drink of any kind, you must comply with the requirements of York Region Public Health and submit a Vendor Application Event Form in advance of the event (available on the York Region Public Health website: [www.yorkregion.ca](http://www.yorkregion.ca) ), as well as, have liability insurance in the amount of \$2,000,000.

Does your organization require multiple spaces? (one space is 10' x 10') If so, how many booths would be required and would you like them placed side by side? (one vendor fee is charged per space)

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Do you require any other specific needs or require a specific location? (for example, accessible parking, etc.) We will do our best to accommodate your requests, but these cannot be guaranteed.

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## **Vendor Rules and Regulations**

1. The timeframe for set-up is limited to the morning of the event (Saturday, June 15, 2019) between 7:00 a.m.-9:30 a.m. only. All set up must be completed before the start of the event (10:00 a.m.). If you do not set up prior to the event, your space maybe forfeit. Vendor fees will not be refunded.
2. All vendors must be approved by Partner Dogs Canada, Inc.
3. All booths must be staffed for the entire duration of the event. At no time should the booth or space be left unattended.
4. The booth fee includes a 10' x 10' space only. You are responsible for your set up, tear down and any items to accompany your space. Any equipment including but not limited to chairs, tables, garbage, canopies and signs are the responsibility of the vendor.
5. All garbage collected at the booth during the event is the responsibility of the vendor. Nothing can be left after the event. Garbage bins will be provided by the event organizer for vendors to dispose of their garbage.
6. No smoking, alcohol, fireworks, weapons or illegal substances are allowed at the event. Due to the amount of animals attending the event, excessive noise makers and balloons are not permitted.
7. All items for sale must be confined to the designated booth space. No aggressive sales or fundraising will be permitted.
8. Vendor parking will only be allowed and available in designated areas and cannot restrict or block general parking for guests/visitors.
9. The event organizers reserve the right to refuse entry/participation of any vendor if the vendor rules and regulations, as stated, are not met.
10. The event organizers will not be responsible for any damage to vendor space and vendors assume all liability in attending the event.
11. All applicants must have Commercial General Liability (CGL) Insurance coverage in the minimum amount of \$2,000,000 per occurrence, for bodily injury and property damage. Proof of all insurance must be made available in the form of a Certificate of Insurance, if requested.

By signing below you agree that you have included all information pertaining to your set up and you have read and understood these rules and regulations pertaining to the event, you can provide a Certificate of Insurance for CGL Insurance coverage (minimum amount of \$2,000,000 per occurrence for bodily injury and property damage) on request, and agree to abide by them for the event.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Partner Dogs Canada  
representative signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date application was submitted: \_\_\_\_\_

Date application was approved: \_\_\_\_\_

**AGREEMENT TO INDEMNIFY AND HOLD HARMLESS**

In consideration of acceptance of this application the undersigned applicant agrees to save harmless and fully indemnify Partner Dogs Canada, Inc. and its officers, employees, representatives from and against all claims, demands, suits, actions, causes of action or proceedings that may be brought against or made upon Partner Dogs Canada, Inc. and its officers, employees, representatives by any person or persons in which the claims, demands, suits actions, causes of action or proceedings may result from, arise from, be contributed to or be, in any way related to any act, omission, failure to act or otherwise of the applicant, its officers, employees and representatives to the event described in this application.

Signed, sealed and delivered in the province of Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Authorized signature of applicant

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Name (print)