



Instruction Sheet

AFFILIATION WITH KY HOSA

To obtain your State Charter and become affiliated with National HOSA, your local Chapter must send the following items to:

Elizabeth Bullock
State HOSA Advisor
300 Sower Blvd., 5th Floor SW
Frankfort, KY 40601

ITEMS

1. A letter of intent. State the Chapter's desire to become an affiliate of KY-HOSA. Make certain the letter includes the name and address of your Chapter and is signed by the Chapter President or Chapter Advisor.
2. A copy of Chapter By-Laws. Sample: [Sample By Laws](#)
3. A complete list of members. Send remittance to cover State and National membership dues to national HOSA after you affiliate online www.HOSA.org. The state dues per member are \$8.00 and national dues are \$10.00. Use the on line official membership form. You cannot affiliate online until Elizabeth receives items 1,2, 3, & 4. She then gets your chapter number and password for your online affiliation from National HOSA. Dues must be paid on line by December 31st.
4. The Charter fee of \$20.00. Checks should be made out to KY HOSA.
- *5. A copy of the current program of work. Sample: [Sample Program of Work](#)
- *6. A complete list of Chapter Officers, with names, addresses, and home phone numbers.

*The due date for these steps may be extended until you have elected officers and you have developed your program of work for the school year.

Your local chapter will receive a letter from the State Advisor acknowledging that the requirements for charter have been met. Your chapter will then be able to participate in all state and national HOSA activities.

KY HOSA Website: www.kyhosa.org

National HOSA Website: www.hosa.org



KY HOSA STATE
TREASURY INVOICE FOR
PAYMENT
KYHOSA #20200226

Date:

To:

Make Check Payable To: KY HOSA

Remittance Address:

KY HOSA
300 Sower Blvd, 5th Floor
Frankfort, KY 40601

Amount of Check: \$20.00

Date Payment Due: Upon Receipt of Invoice